

**Fort Vancouver Regional Library District
Levy Certification**

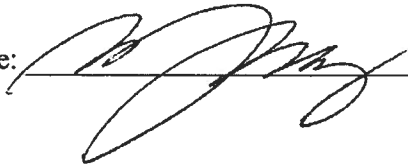
Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In Accordance with RCW 84.52.020, I, Amelia Shelley, Executive Director for **Fort Vancouver Regional Library District**, do hereby certify to the **Clark County** legislative authority that the Board of Trustees of said district requests that the following levy millage rate be used in calculating taxes for collection in 2017 as provided in the district's budget, which was adopted on December 12, 2016 following a public hearing.

2017 Millage Rate:

\$0.4172146004

Signature: _____



Date: _____

12/21/2016

**Fort Vancouver Regional Library District
Levy Certification**

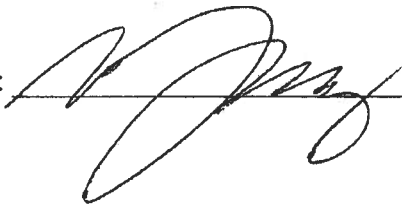
Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In Accordance with RCW 84.52.020, I, Amelia Shelley, Executive Director for **Fort Vancouver Regional Library District**, do hereby certify to the **Klickitat County** legislative authority that the Board of Trustees of said district requests that the following levy millage rate be used in calculating taxes for collection in 2017 as provided in the district's budget, which was adopted on December 12, 2016 following a public hearing.

2017 Millage Rate:

\$0.4172146004

Signature: _____



Date: _____

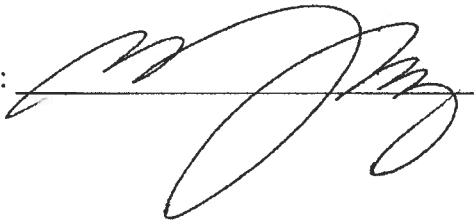
12/21/2016

**Fort Vancouver Regional Library District
Levy Certification**

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In Accordance with RCW 84.52.020, I, Amelia Shelley, Executive Director for **Fort Vancouver Regional Library District**, do hereby certify to the **Skamania County** legislative authority that the Board of Trustees of said district requests that the following levy millage rate be used in calculating taxes for collection in 2017 as provided in the district's budget, which was adopted on December 12, 2016 following a public hearing.

2017 Millage Rate: \$0.4172146004

Signature:  Date: 12/21/2016

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Resolution 2016-11

(Budget Resolution #2017-2)

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING THE INCREASE IN REGULAR PROPERTY TAX REVENUES AND ADOPTING THE 2017 BUDGET.

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held December 12, 2016 at Vancouver Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, the FVRL Board of Trustees held a first public hearing of the budget on October 17, 2016, an update at the public meeting on November 21, 2016 and a public hearing on December 12, 2016 to consider the District's budget for 2017.

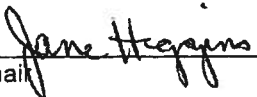
WHEREAS, the District's actual levy amount from the previous year was \$21,884,792.71; and

WHEREAS, the population of this district is more than 10,000; and

WHEREAS, the dollar amount of the increase over the actual levy amount from the previous year shall be \$208,562.07 which is a percentage increase of 100.953% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, and any additional amounts resulting from annexations that have occurred and refunds made.

NOW, THEREFORE, BE IT RESOLVED that the Fort Vancouver Regional Library District Board of Trustees adopts the 2017 budget in the amount of \$26,016,687.

Adopted this 12th day of December, 2016



Chair



Secretary

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

Resolution 2016-12

(Budget Resolution #2017-3)

RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING THE LEVY CERTIFICATION FOR THE 2017 BUDGET.

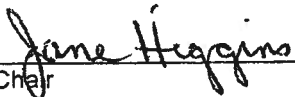
The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held December 12, 2016 at Vancouver Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, the FVRL Board of Trustees held a first public reading of the budget on October 17, 2016, an update at the public meeting on November 21, 2016 and a public hearing on December 12, 2016 to consider the District's budget for 2017.


NOW, THEREFORE, BE IT RESOLVED by the Fort Vancouver Regional Library District Board of Trustees, that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2017 tax year.

BE IT FURTHER RESOLVED that the Fort Vancouver Regional Library District Board of Trustees adopts the 2017 Levy Certification.

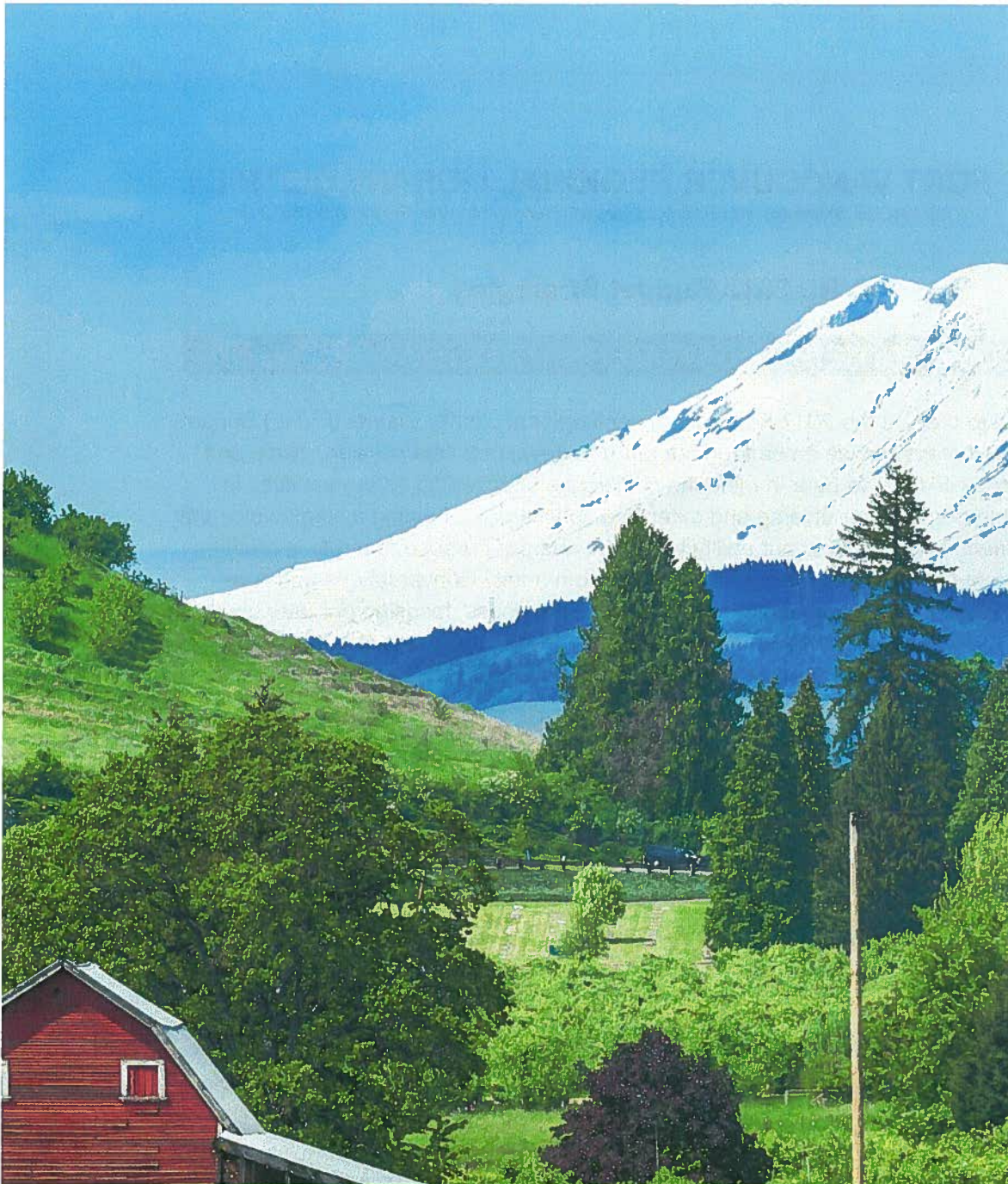
Adopted this 12th day of December, 2016



Chair



Secretary



Fort Vancouver
Regional Library
District

BUDGET 2017

December 12, 2016



- Received the 2016 Urban Libraries Council's Top Innovators Honorable Mention Award in the category of Civic and Community Engagement for the Vancouver Community Library's "Forum @ the Library" program.
- Received the Washington State Library's Rural Heritage Grant for the Goldendale Community Library to purchase equipment for digitization of local photographs to be added to a statewide database.
- Received an Imagine Academy grant from Washington State Library to purchase 12 Chromebooks to provide coding programs for youth and families at all of our branches.
- Added staff in key positions including Communication & Marketing Director (March), Outreach Librarian for Klickitat County (September), Goldendale Branch Manager (October) and Outreach and Community Partnership Director (November).
- Installed a new Automated Materials Handling system at Battle Ground Community Library.
- Conducted a social media and bus advertising campaign to promote library card sign-up and use of eResources.
- Launched new eResources including eComics, Little Pim (language learning) and Odilo (ebook in foreign languages.)
- Upgraded all security cameras in the district to a single platform.
- Named by the Vancouver Business Journal as the top Healthy Workplace in the non-profit category.
- Started planning process for refreshes at Stevenson and Goldendale and new bookmobiles.
- Undertook training and policy revision for email retention, migrated to the Google for Business email platform.
- Cleaned up the patron database to remove inactive accounts (more than 6 years).
- Moved to paperless Board meetings with chromebooks and Directorpoint.
- Purchased the parking lot adjacent to the Battle Ground Community Library and sold the parcel adjacent to the former Cascade Park Branch.
- Exchanged lights in numerous facilities for LED bulbs and fixtures.
- Staff attended several training opportunities including annual conferences hosted by the Washington Library Association, the Public Library Association, the American Library Association, Urban Library Council, Research in Public Libraries, Internet Librarian and the Customers of Sirsi-Dynix Users Group.

The Fort Vancouver Regional Library Foundation's Board of Directors will begin a capital campaign in 2017 for the construction of three new libraries in Ridgefield, Washougal and Woodland. This essential relationship helps FVRL stay focused on maintaining and building services to the public at a reasonable cost for the taxpayer while meeting our goals of expanding services to underserved areas.

We look forward to starting 2017 with renewed energy and a firm focus on our role as a community hub and support system for our citizens. Thank you for this opportunity to share our budget plans.

Amelia Shelley
Executive Director

Goldendale refresh includes the addition of a Digital Media Lab and the Stevenson project includes the possible addition of a smaller meeting room in the basement and a new southside deck. Paint, wood refinishing, installing chair rail, converting fixtures to LED lighting, replacing towel dispensers and other small improvements will be made at La Center, Vancouver Mall, Yacolt, Vancouver, Battle Ground, and Woodland.

FVRL hopes that 2017 will start with sites selected for three new branches in **Ridgefield**, **Washougal**, and **Woodland**. Once sites are secured, the Fort Vancouver Regional Library Foundation can begin focused fundraising for new buildings in those communities. Friends of the Library groups in all three communities have been tireless in their efforts and advocacy for new libraries. FVRL will work with the Friends and Foundation to continue to make these projects a priority. FVRL will continue to assess the need for a northeast Vancouver branch and look for opportunities to add services in that area. FVRL has over \$1 million set aside in reserve funds dedicated to each project to serve as seed money for fundraising efforts. FVRL will continue to assess the need for a northeast Vancouver location and look at the possibility of adding a branch in that area as funds and staffing allow.

Improving our patron's ability to **use and charge mobile devices** while at the library will be a priority for most facilities in 2017 with the conversion of some outlets to have USB ports. Electrical panel improvements are needed at Three Creeks and Headquarters. Tightening noisy **raised floor panels** at the Vancouver building, repaving the **parking lot** at Cascade Park (in conjunction with the City of Vancouver), **landscaping** improvements at Battle Ground, Stevenson and Vancouver, new book returns at Ridgefield, replacing the desk surface at La Center, replacing **fire panels** in Washougal and Ridgefield, and replacing the **HVAC** unit at Ridgefield should improve comfort and functionality in those locations.

Technology

Ensuring that FVRL libraries have adequate and **up-to-date technologies** for our patrons is a primary focus of our public services staff. We will roll out Chromebooks for in-library use and add youth tablets to all locations in 2017. Additionally, FVRL will focus on training for staff to ensure that we are able to assist with devices as needed to access our online resources. Reference Services will purchase new mobile devices as appropriate for staff support and training.

The Goldendale Library's refresh includes a Digital Media Lab that will provide access to digitizing and recording technology to local residents with programs and equipment not easily found in Klickitat County. We hope to use what we learn in this process to bring other technology offerings to Skamania and Clark counties in 2018. Another technology improvement will be adding fiber optic cable to the Woodland library, currently our only full service library without this type of internet access. This will improve the technology experience for both patrons and staff by increasing bandwidth and speed.

We will be migrating to hosted services for our Integrated Library System in 2017 to the cloud. This will allow for more timely updates and shift the workload of managing and maintaining our server to our vendor (Sirsi/Dynix) to improve response times to any associated problems that arise.

Other areas of focus for Outreach and Community Partnerships include expanding our capacity for **virtual reference** services such as chat, text and email questions, completing a **rural services assessment**, and ordering **two new bookmobiles** to replace our two aging vehicles.

Marketing

Following on the heels of the Community Conversations, Ask survey and upcoming work to establish our next strategic plan, the 2017 budget includes \$25,000 to hire a consultant to ensure **brand alignment** with our strategic vision and community needs. We also have budgeted \$15,000 for a consultant to work with staff to develop a **comprehensive marketing plan** for the district. These activities will better position FVRL and our services throughout the district, ensuring that the public has full access to everything that we have to provide.

It is also clear that having good online presence is key to providing services and resources throughout the District. To that end, we are repurposing an existing Administrative support position in order to hire a skilled **web designer** to bolster our graphics department with a focus on ensuring our website and other online properties are maximizing their potential and that patrons have access to online services in a streamlined manner.

Financial Strategies

We will explore **improving our patron's ability to pay for services** such as printing and copying and to take care of fines and fees. This may mean adding debit/credit capacity to existing equipment and finding a solution to making payments easier for staff and the public.

An additional improvement will be the elimination of our current time sheets and migrating to an **electronic payroll system** using our accounting software, Great Plains. Countless hours will be saved by staff at all levels through an automated time tracking system that will assist with end-of-year accounting functions such as W-4s as well.

Refinancing the Vancouver Library Capital Facility Area 2007 and 2009 bonds in 2016 will result in a savings of \$107,000 to Vancouver taxpayers in 2017 and will grow to a total of nearly \$3 million over the lifetime of the bonds. Taxpayers will see some savings in 2017 and 2018, and a more significant decrease to their bond burden in 2019.

Partnerships

FVRL will continue to build upon its strong relationship with the **Library Foundation** to continue fundraising for new branches in Ridgefield, Washougal and Woodland. The Foundation also provides funding for Summer Reading prizes, food at public programs, Imagine Ink authors, and other activities. FVRL supports the Foundation's activities by providing graphics, publicity and marketing support, volunteer recruitment and management, office space, vehicles, as well as event setup and takedown assistance.

We have a long-standing partnership with the Camas Public Library, the Multnomah County Library and other Oregon institutions (also known as the **MIX** agreement) that provides reciprocal privileges for patrons. This means that patrons that live in one location but work or play in other areas can get a library card for those local libraries without an additional fee. FVRL also provides courier service to the Camas library so items can be returned to any Clark County location.

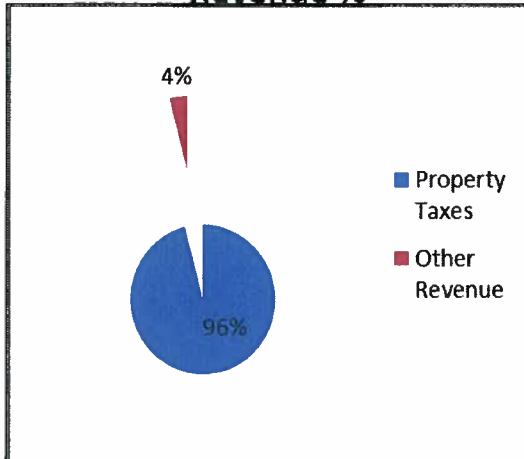
INCOME ▾ REVENUES

Fort Vancouver Regional Library District

Statement Of Revenue Budget - Fiscal Year 2017
Proposed 2017 Revenue - IPD 0.953%

	2016 Budget (Amended 8/2016)	2017 Budget (Proposed)	Dollar Difference	Percent Change
Property Taxes				
311.10 Property Taxes - Clark	\$19,719,718	\$20,531,883	\$812,165	4.12%
311.10 Property Taxes - Skamania	\$729,983	\$737,090	\$7,107	0.97%
311.10 Property Taxes - Klickitat	\$1,824,756	\$1,834,975	\$10,219	0.56%
311.10 Property Taxes - Cowlitz	\$302,497	\$306,231	\$3,734	1.23%
Total Property Taxes	\$22,576,954	\$23,410,178	\$833,224	3.69%
Other Taxes				
311.11 Other General Tax	\$135,000	\$135,000	\$0	0.00%
318.20 Leasehold Excise Tax	\$70,000	\$70,000	\$0	0.00%
Total Other Taxes	\$205,000	\$205,000	\$0	0.00%
Intergovernmental, Grants & Contracts				
332.00 Federal in-lieu of Taxes	\$5,000	\$5,000	\$0	0.00%
335.05 State Forest Boards	\$200,000	\$200,000	\$0	0.00%
338.72 Yale Valley Library Dist	\$59,493	\$60,088	\$595	1.00%
338.72 INET City of Vancouver (PEG)	\$61,000	\$61,000	\$0	0.00%
338.72 Contracts - Clark County Jail	\$500	\$500	\$0	0.00%
338.72 Pass-Thru - City of Camas	\$0	\$25,000	\$25,000	
Total Intergovernmental, Grants & Contracts	\$325,993	\$351,588	\$25,595	7.85%
Charges for Services				
341.60 Equipment Use Fees	\$33,000	\$33,000	\$0	0.00%
347.21 Non-Resident Borrower Fee	\$6,000	\$6,000	\$0	0.00%
347.90 Lost / Damaged Material Fee	\$57,000	\$57,000	\$0	0.00%
347.50 Collection Agency Referral Fee	\$23,000	\$10,000	-\$13,000	-56.52%
Total Charges for Services	\$119,000	\$106,000	-\$13,000	-10.92%
Miscellaneous				
361.11 Investment Interest	\$58,000	\$58,000	\$0	0.00%
362.00 Rental Income	\$16,500	\$16,500	\$0	0.00%
367.10 Gifts/Contributions	\$3,000	\$3,000	\$0	0.00%
369.90 Library Friends Groups' Reimbursements	\$25,000	\$25,000	\$0	0.00%
369.90 Library Foundation Reimbursements	\$30,000	\$50,000	\$20,000	66.67%
369.40 Insurance Reimbursments	\$0	\$0	\$0	
369.90 Miscellaneous	\$8,500	\$8,500	\$0	0.00%
369.90 Postage Contributions	\$0	\$0	\$0	
369.90 Other Miscellaneous - E-Rate	\$144,000	\$144,000	\$0	0.00%
395.00 Sale of Assets	\$12,000	\$12,000	\$0	0.00%
Total Miscellaneous	\$297,000	\$317,000	\$20,000	6.73%
Grand Total Revenue	\$23,523,947	\$24,389,767	\$865,819	3.68%

Revenue %



Revenue by County

