

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: March 7, 2017

REQUESTED ACTION: Accept a Recreational Boating Safety Federal Financial Assistance Grant (\$20,405.25)

Consent Hearing County Manager

BACKGROUND

The Clark County Sheriff's Office has been offered a Recreational Boating Safety (RBS) Federal Financial Assistance Grant of \$20,405.25 through the Washington State Parks & Recreation Commission (WSPRC) for the time period of March 1 through September 30, 2017. These funds reimburse the Sheriff's Office for costs incurred to "support safer boating through the enforcement of boating safety laws and [the provision of] boating education courses." Among authorized uses for the funds are on-the-water patrols to enforce boating laws (especially "boating under the influence" (BUI) and life jacket carriage and wear laws) and boating safety training for citizens. The supplemental adjustment will be budget-neutral.

ADMINISTRATIVE POLICY IMPLICATIONS

None

COUNCIL POLICY IMPLICATIONS

None

COMMUNITY OUTREACH

A key component of this program is the training of boaters in Clark County to improve their knowledge of boater safety laws and principles. This program has a goal of making recreational boating safer for Washington citizens.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$20,405.25
Account	General Fund
Company Name	N/A


SUBMITTED BY:
DATE:

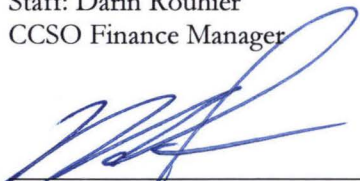
John Lawler
February 28, 2017

DISTRIBUTION OF COUNCIL STAFF REPORTS:

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Copies are available by close of business on the Thursday after council deliberations.

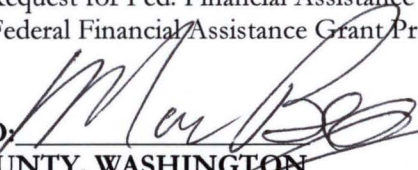
SHERIFF'S OFFICE APPROVALS:


Staff: Darin Rouhier
CCSO Finance Manager


Michael Cooke
Clark County Undersheriff

Attachments:

P&R A-299 Request for Fed. Financial Assistance Grant & Boating Safety Program Approval, 2017
P&R A-300 Federal Financial Assistance Grant Program Application and Guidelines, 1/23/2017


APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: MAR. 7, 2017

SR# SR 049-17

APPROVED: _____
Mark McCauley, Acting County Manager

DATE: _____



Package num	Fund	Fund Name	Prog	Dept	Basele	Obj	Categ	2017-18 EXP ir	2017-18 EXP d	2019-20 EXP ir	2019-20 EXP d	Type	Operating vs capital	Capital proje	Program code
SHR-RBS	0001	General Fund	402	250	521202	140	012480	20,406				One-Time	Operating		
SHR-RBS	0001	General Fund	000	250	333970	201	012480			20,406		One-Time	Operating		

FOR STAFF REPORTS ONLY:

HR APPROVAL

Signature _____ Date _____
Adriano Prot. *02/27/2017*
Signature _____ Date _____

BUDGET OFFICE APPROVAL

Budget comment: No impact on General Fund fund balance; package must be included in the May supplemental.

Requesting Department: Sheriff's Office

Package Number: SHR-RBS

Package Title: Recreational Boating Safety Grant

Sheriff's Priority: N/A

Contact: John Lawler
john.lawler@clark.wa.gov
360-397-2211, x4173

Justification: The Clark County Sheriff's Office has been offered a Recreational Boating Safety (RBS) Federal Financial Assistance Grant of \$20,405.25 through the Washington State Parks & Recreation Commission (WSPRC) for the time period of March 1 through September 30, 2017. These funds reimburse the Sheriff's Office for costs incurred to "support safer boating through the enforcement of boating safety laws and [the provision of] boating education courses." Among authorized uses for the funds are on-the-water patrols to enforce boating laws (especially "boating under the influence" (BUI) and life jacket carriage and wear laws) and boating safety training for citizens.

Washington State Parks
& Recreation Commission



Request for
Federal Financial Assistance Grant and Boating Safety
Program Approval

Request for Federal Financial Assistance Grant and Boating Safety Program Approval

Submitted by:
Clark County

(Applicant)

To Washington State Parks & Recreation Commission

Contents

This application for Boating Safety Program Approval consists of this request form, the Boating Safety Program Description and any attachments to it, and any other addenda, or amendments approved by the Director under the authority of RCW 39.34 Interlocal Cooperation Act as authority to enter into this agreement.

Statement of Purpose *RCW 79A.60.010 states, in part:*

"... It is also the intent of the legislature to increase boat registration fees in order to provide additional funds to local governments for boating safety enforcement and education programs. The funds are to be used for enforcement, education, training, and equipment, including vessel noise measurement equipment. The legislature encourages programs that provide boating safety education in the primary and secondary school system for boat users and potential future boat users. The legislature also encourages boating safety programs that use volunteer and private sector efforts to enhance boating safety and education."

RCW 79A.60.510 states, in part:

"... The legislature finds that there is a need to educate Washington's boating community about safe and responsible actions on our waters and to increase the level and visibility of the enforcement of boating laws. To address the incidence of fatalities and injuries due to recreational boating on our state's waters, local efforts directed towards safe boating must be stimulated. To provide for safe waterways and public enjoyment, portions of the watercraft excise tax and boat registration fees should be made available for boating safety and other boating recreation purposes."

RCW 88.02.040 states, in part:

"... Fees for vessel registrations collected by the director shall be deposited in the general fund: PROVIDED, that any amount above one million one hundred thousand dollars per fiscal year shall be allocated to counties by the state treasurer for boating safety/education and law enforcement programs. Eligibility for such fee allocation shall be contingent upon approval of the local boating safety program by the State Parks & Recreation Commission. Fund allocation shall be based on the numbers of registered vessels by county of moorage."

Statement of Required Assurances

Chapter 352-65 WAC requires that each county or local jurisdiction requesting approval of its boating safety program make the following assurances. The county or local jurisdiction will:

1. Operate the boating safety program throughout its scheduled season(s) in compliance with minimum program requirements now or hereafter specified in WAC 352-65-040;
2. Established and deposit allocated funds into an account as required by RCW 88.02.045, that is dedicated solely for supporting the jurisdiction's boating safety program activities as specified in WAC 352-65-040;
3. Submit to State Parks a copy of any audit which discloses disallowed or questioned costs, and resolve to State Park's satisfaction any findings pertaining thereto;

- 4. Enforce boating safety equipment, vessel operation, noise level, and registration laws as specified in Title 88 RCW, *Navigation and Harbor Improvements*, RCW 79A.60 *Regulation of Recreational Vessels*, rules adopted by State Parks, and as specified in local rules or ordinances;
- 5. For counties only; equitably distribute state allocated funds to all eligible jurisdictions within seventy-five days of the allocation from the State Treasurer's Office, and notify State Parks of the amount distributed to each eligible jurisdiction;
- 6. For cities only; enter into a cooperative agreement with the county for annual, equitable distribution of allocated vessel registration fees.

The applicant must advise State Parks in writing of any material change to its boating safety program, so that compliance with the above required assurances, including minimum program requirements, may be assessed.

Certification

By this signature, applicant, through its authorized representative, certifies that it has read and understands the above *Statement of Required Assurances*, and hereby makes the required assurances and agrees to be bound thereby. Applicant understands that failure to act consistent with one or more required assurances, or failure to advise State Parks of material changes to its boating safety program, may be cause for revocation of the Commission's approval of the applicant's boating safety program.

Chuck Adams

1-23-2017

Signature of Authorized Representative

Date

Approval

Director, Washington State Parks & Recreation Commission

Date

**Boating Safety Program Description
Staffing and Schedule**

Agency: Clark County Sheriff's Office

Agency Sheriff or Chief: Sheriff Chuck Atkins

Date: 01/20/2017

Staffing	Name/Rank	Commission Held (Regular or Reserve)	Date of Marine L.E. Training Date Per WAC 352- 65-040(4)
Supervisor	1 KC Kasberg/Commander	Regular	N/A
	2 Dennis Pritchard/Sergeant	Regular	2012
Lead Accident Investigators	1 Todd Baker/Deputy	Regular	1997
	2 Brett Anderson/Deputy	Regular	2014
Boating Safety Officers	1 Todd Baker/Deputy Lead-Full Time	Regular	1997
	2 Brett Anderson/Deputy Full Time	Regular	2006
	3 Shaun Robertson/Deputy	Regular	2007
	4 James Naramore/Deputy	Regular	2010
	5 James Phelps/Deputy	Regular	2009
	6 Albin Boyse/Deputy	Regular	2013
	7 Todd Young/Deputy	Regular	2014
	8 Michael Johnson/Deputy	Regular	2009
	9 Craig Randall/Sergeant	Regular	2002
	10 Fred Neiman/Sergeant	Regular	1993
Coordinator of Boating Education	Todd Baker/Deputy	Regular	1997
Certified Boating Ed Instructor	1 Todd Baker/Deputy	Regular	1997
	2 James Naramore/Deputy	Regular	2010

Boat Patrol Schedule

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Patrol Hours	16	8	8	8	8	16	16
# of Officers	4	2	2	2	2	4	4
# of Patrol Boats	2	1	1	1	1	2	2

Patrol Season Begins: May

Patrol Season Ends: Sept

1. Boating Accident Reporting - WAC 352-65-040(1)

- a. Each county or local jurisdiction must provide an assurance that all serious or fatal accidents will be thoroughly investigated to the maximum extent possible, and that copies of the investigative reports will be submitted to State Parks in a timely manner as specified in RCW 79A.60.220.
- b. The approved county or local jurisdiction must support the state-wide boating accident reporting system by:
 - i. Providing recreational boaters with copies of the state required boating accident report (BAR) form and informing recreational boaters of their responsibility to submit the completed BAR in a timely fashion as specified in RCW 79A.60.200; and
 - ii. Submitting to State Parks a completed BAR form which includes all available information about the accident or casualty as specified in chapter 352-70 WAC.

2. Boater Assistance - WAC 352-65-040 (2)

The county or local jurisdiction will have the ability to respond or coordinate response to boating emergencies which occur within this jurisdiction. Such emergencies may include swift water response, open water rescue, ice rescue, vessel fire, overdue boater search, or other boating-related emergencies or distress calls.

2. Training - WAC 352-65-040(3)

The county or local jurisdiction will be responsible for acquiring the training for its assigned boating safety program personnel. The training will include basic boating safety officer training as provided by the United States Coast Guard, State Parks, or any county or local jurisdiction whose training program is approved by State Parks.

Such training must be acquired within one year of initiating a new boating safety program, and within one year for each newly assigned boating safety officer.

Marine Leads or Supervisors are responsible for maintaining and submitting the BMLE /BCM Currency Form (Enclosure 1) for each assigned member of their Marine Unit. Forms must be submitted annually as part of the A-299 Form.

4. Rules and Regulations - WAC 352-65-040(4)

When the county or local jurisdiction adopts ordinances governing recreational boating, the ordinances must be as restrictive, but may be more restrictive than Washington state boating laws and regulations.

Identify the boating laws, rules and ordinances, which are enforced by the agency's boating safety officers. If local boating ordinances have been passed, please attach a current copy.

5. Enforcement - WAC 352-65-040(5)

The county or local jurisdiction must:

a) Provide:

- i.) Officers with law enforcement certificates from the criminal justice training commission which authorizes such officers to enforce all boating laws and regulations or officers who have completed such other training program as may be approved by the director or designee;

- ii.) A patrol schedule that ensures such officers patrol the waterways during peak recreational boating periods;
- iii.) The necessary boating safety patrol equipment, including vessel(s) capable of serving the minimum requirements of this section. The patrol vessel must be properly marked and properly equipped as provided in chapter 88.02 RCW and chapter 352-60 WAC;
- b) Respond to on-water complaints, accidents, and emergencies;
- c) Enforce safety equipment, vessel operation, noise level, navigation and harbor improvements, and registration laws as specified in Title 88 RCW, and as specified in local codes or ordinances.

In addition, the laws in RCW 79A.60 and rules adopted by State Parks are to be enforced.

6. Boating Education - WAC 352-65-040(6)

The county or local jurisdiction must have a boating safety education and information program as follows: Have a designated officer, trained by State Parks, to coordinate the activities of boating safety education instructors, act as liaison to boating education organizations, and to coordinate:

- a) Boating safety presentations, which may include any of the following: Presentations in primary and secondary schools, to boating organizations, and youth groups.
- b) Boating safety instruction. A public course of instruction using lessons and materials from State Parks education curriculum, or other state or nationally recognized curriculum approved by State Parks.
- c) Boating safety information. Distribute boating safety information and materials, including materials provided by State Parks, to boating and outdoor recreation organizations, the boating public, public agencies, and the local media.

7. Waterway Marking - WAC 352-65-040(7)

The county or local jurisdiction will use only those waterway markers which conform to the uniform state waterway marking system as identified found in chapter 352-66 WAC.

8. Boating Safety Inspections - WAC 352-65-040(8)

The county or local jurisdiction will complete written boating safety inspections during enforcement and informational contacts when considered safe and appropriate to document boater compliance with state boating laws. State Parks will provide boating safety inspection forms. A copy of the completed inspection will be submitted to State Parks for statistical purposes.

9. Reports - WAC 352-65-040(9)

The county or local jurisdiction agrees to submit an annual report of activities performed through the boating safety program and to submit an annual report of all program expenditures. The county or local jurisdiction agrees to participate in state-wide boating surveys coordinated by State Parks.

10. Limitations on Use of Funds - WAC 352-65-040(10)

These funds are intended to increase education and enforcement efforts and to stimulate greater local participation in boating safety and are not to supplant existing local funds used for boating safety programs.

The county or local jurisdiction agrees to deposit vessel registration fees allocated by the state treasurer under RCW 88.02.040 into an account dedicated solely for boating safety purposes which include all activities or expenditures identified in this section.

The dedicated account is established and subject to the requirements in 88.02.045 RCW.

Dedicated Account Number:

0001.000.250.336007.845

13. Participation in Meetings

The supervisory marine officer identified by your agency must attend all meetings and conferences convened by State Parks.

14. Additional Training

Please list any additional MLE courses your personnel may have completed (FLETC, NASBLA, etc.)

- Washington State Basic Marine LE Course – CJTC 0460
- NASBLA Basic Boat Accident Investigations
- NASBLA Advanced Boat Accident Investigations
- NASBLA Boating Under the Influence Course – CJTC 6650
- NASBLA Tactical Operator Course
- NASBLA Enhanced Vessel Operators Course
- NASBLA Search & Rescue Course
- NASBLA GPS Forensics Course
- NASBLA Navigation Rules Online for LE
- National Safe Boating Council Close Quarter Boat Control
- National Safe Boating Council Close Quarter Boat Control Instructor Course
- National Safe Boating Council Boating Safety Instructor
- CJTC 6401 – WA Basic Personal Watercraft Operations Course for LE
- CJTC 0465 – WA Vessel Sound Level Measurement Course
- WA Adventures in Boating Education Course
- WA Boat Accident Reporting Course
- Oregon State Marine Board Drift Boat Operations Course
- Oregon State Marine Board White Water Jet Boat Operations Course
- Critical Incident Management in the Maritime Environment
- Investigating Water Related Deaths & Body Recoveries
- US Coast Guard, Marine Patrol Officers Course
- USCG Operator of Uninspected Passenger Vessels
- USCG Upgrade to Master 100 Ton
- USCG Commercial Assistance Towing
- Using VHF/DSC Marine Radio
- Pacific States Marine Fisheries Watercraft Inspection Training – Level 1
- Pacific States Marine Fisheries Watercraft Inspection Training – Level 2

EQUIPMENT VALUED AT \$5000.00 DOLLARS OR MORE (Engines, Electronics, etc.)

Type of Equipment	Make	Model	Funds used for Purchase (local, state, federal)	Year
Infrared Night Vison	FLIR	Voyager	Federal	2010
Navigation System	Furuno	NavNet 2	Local	2009

PATROL VESSELS

Patrol Vessel Name	Length	Power	Manufacturer/Model	Funds Used For Purchase (local, state, federal)	Year
W20-954	24	Twin I/O	Sea Sport / 2400XL	Local	2000
W10-999	19	150 OB	Duckworth / Advantage	Local	2004
W10-1000	22	8.1L Jet	Hells Canyon Marine / Rush	State/Local	2009
W05-949	12	Jet	Yamaha PWC/FX Cruiser – Pair	Local	2012



Clark County Sheriff's Office

707 West 13th Street • PO Box 410 • Vancouver, WA 98666 • (360) 397-2366 • Fax (360) 397-2367

Chuck E. Atkins, Sheriff

Hoyle Hodges
Washington State Parks, Boating Programs
Olympia, WA

Reference: 2016 BOAT Currency Requirements

Mr. Hodges,

For many years, the Clark County Sheriff's Office has worked hard to ensure an exemplary boating safety program and strive to set an example for others to emulate.

Our department is aware of the BMLE/BCM Currency training requirements as listed within WAC 352-65-040(3).

- *Marine Leads or Supervisors are responsible for maintaining and submitting the BMLE /BCM Currency Form (Enclosure 1) for each assigned member of their Marine Unit. Forms must be submitted annually as part of the A-299 Form.*

Please accept our apologies for not being able to fulfill this requirement for all of our trained marine officers in 2016. We experienced critically low staffing levels within our patrol division and were required to focus our efforts there. Many officers whom were assigned to specialty units within our agency were transferred from their assignments and required to augment patrol, including the officers within our marine unit. Only Deputy Baker worked within the boat program during 2016. His BOAT Currency Requirements Report is attached.

We will work to ensure the other officers are trained in the BOAT Currency Requirements in 2017.

Sgt. Dennis Pritchard, #3691
Clark County Sheriff's Office
Marine Unit Supervisor

(Enclosure 1) BOAT Currency Requirements Report

Officer Name Todd Baker ID 3282

COMPETENCY Boat Crew Boat Operator for SAR Tactical Operator DATE ~~9-5-16~~ 3-13/18-16

Boat Crew Member						
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF	
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	9-15-16	D.P.	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	5-2-16		
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	5-5-16		
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	9-4-16		
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	9-5-16		
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	6-7-16		
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	5-5-16		
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	5-5-16		
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	5-16-16		
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	4-19-16		
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	4-19-16		✓

Officer's Name: Todd Baker

Officer's Agency/Department: CLARK CO. S.O.

Role of Signing Authority: Supervisor NASBLA Instructor Coast Guard Coxswain

Signing Authority Name: DENNIS TRICHARD

Signing Authority Agency: CLARK COUNTY SHERIFF'S OFFICE

2017-18 Marine Enforcement Operating Budget
Clark County Sheriff's Office
Clark County General Fund

	<u>Fund</u>	<u>Program</u>	<u>Dept</u>	<u>BasSub-Ele</u>	<u>Description</u>	<u>Object</u>	<u>Description</u>	<u>Budget (\$)</u>
BASELINE	0001	402	250	521202	Marine Patrol	110	Salaries	650,460
BASELINE	0001	402	250	521202	Marine Patrol	140	Overtime	68,260
BASELINE	0001	402	250	521202	Marine Patrol	141	Comp Time	3,239
BASELINE	0001	402	250	521202	Marine Patrol	210	FICA/Medicare	44,740
BASELINE	0001	402	250	521202	Marine Patrol	211	LEOFF	38,198
BASELINE	0001	402	250	521202	Marine Patrol	220	EAP	288
BASELINE	0001	402	250	521202	Marine Patrol	221	Medical Ins	143,664
BASELINE	0001	402	250	521202	Marine Patrol	222	Industrial Ins	15,648
BASELINE	0001	402	250	521202	Marine Patrol	223	Dental Ins	12,120
BASELINE	0001	402	250	521202	Marine Patrol	230	Life Ins	480
BASELINE	0001	402	250	521202	Marine Patrol	326	Expendable Eqpt	3,300
BASELINE	0001	402	250	521202	Marine Patrol	400	Other Svc & Charges	1,200
BASELINE	0001	402	250	521202	Marine Patrol	421	Telephone	200
BASELINE	0001	402	250	521202	Marine Patrol	491	Assoc Dues/Membershp	200
							Total Marine Patrol*	981,997

* Funds for uniforms, vehicles, watercraft, capital equipment, land/buildings, etc. are part of the Sheriff's Office Property/Logistics budget or other County capital budgets and are not included here.

Source: 2017-2018 Budget with approved Decision Packages
<https://clarknet.clark.wa.gov/budget-office/reports>

Washington State Parks & Recreation Commission 2017
Marine Patrol Federal Financial Assistance Grant Program

WASHINGTON STATE PARKS & RECREATION COMMISSION

RECREATIONAL BOATING PROGRAM

FEDERAL FINANCIAL ASSISTANCE GRANT PROGRAM

APPLICATION AND GUIDELINES



Washington State Parks & Recreation Commission 2017 Marine Patrol Federal Financial Assistance Grant Program

INTRODUCTION

The Washington State Parks and Recreation Commission, Recreational Boating Safety Program is authorized by law to administer grant funds to local law enforcement agencies who are in Approved Program status. Agencies must meet the minimum Approved Program requirements of WAC 352-65 and have an updated P&R A-299 (Rev 10/2016) on file with State Parks to be considered eligible to apply for the Federal Financial Assistance Grant for FFY 2017.

Under this grant program, the purpose of a marine patrol unit is to enforce RCW 79A.60 Regulation of Recreational Vessels. Provide emergency response to boating accidents that occur on the water. Each marine patrol should serve to protect the lives and property of persons participating in recreational boating in this state. All grants are awarded based on the potential success and ability of the marine patrol to provide such service to the boating community. Established marine patrols are evaluated using the grant criteria published in this document as well as its ability to meet the requirements and assurances of WAC 352-65 Boating Safety Program Approval.

Grants are awarded on a cost share basis. Only those agencies willing to provide matching funds of a 100% match of their allocated Vessel Registration Fees if that allocation is \$10,000.00 or less, or 50% match of their allocated Vessel Registration Fees if that allocation is \$10,001.00 or more. The grants may be utilized for the purchase, maintenance, and operation of vessels, marine equipment, education materials, and personnel salaries.

Agencies that do not report local expenditures on the annual *Vessel Registration Fee Expenditure Report* are not eligible to apply for the grant.

The grant guidelines contained within this booklet explain the application process. The booklet is designed as a fill-in document so that information may be entered without disrupting the overall format of the document.

The 2017 application must be postmarked on or prior to close of business Tuesday, January 31st, 2017. Extensions of this deadline will not be granted.

Contact Hoyle Hodges at 360-902-8835 for questions regarding the Federal Financial Assistance Grant. Additional contacts for the Recreational Boating Safety Program are located on page 4 of this booklet.

On behalf of the WSPRC Recreational Boating Program, thank you for your interest in the Federal Financial Assistance Grant Program.

Washington State Parks & Recreation Commission 2017
Marine Patrol Federal Financial Assistance Grant Program

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Washington State Parks & Recreation Commission 2017
Marine Patrol Federal Financial Assistance Grant Program

CONTACTS

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Hoyle.Hodges@parks.wa.gov

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Olympia, WA. 98504-2650

Washington State Parks & Recreation Commission 2017
Marine Patrol Federal Financial Assistance Grant Program

SECTION 1 - PROGRAM INFORMATION

AUTHORITY TO PROVIDE FUNDING

RCW 79A.05.310

Powers and duties — Program of boating safety education — Casualty and accident reporting program.

The state parks and recreation commission shall:

(1) Coordinate a statewide program of boating safety education using to the maximum extent possible existing programs offered by the United States power squadron and the United States coast guard auxiliary;

(2) Adopt rules in accordance with chapter 34.05 RCW, consistent with United States coast guard regulations, standards, and precedents, as needed for the efficient administration and enforcement of this section;

(3) Enter into agreements aiding the administration of this chapter;

(4) Adopt and administer a casualty and accident reporting program consistent with United States coast guard regulations;

(5) Adopt and enforce recreational boating safety rules, including but not necessarily limited to equipment and navigating requirements, consistent with United States coast guard regulations;

(6) Coordinate with local and state agencies the development of biennial plans and programs for the enhancement of boating safety, safety education, and enforcement of safety rules and laws; allocate money appropriated to the commission for these programs as necessary; and accept and administer any public or private grants or federal funds which are obtained for these purposes under chapter 43.88 RCW; and

(7) Take additional actions necessary to gain acceptance of a program of boating safety for this state under the federal boating safety act of 1971.

[1998 c 245 § 66; 1994 c 151 § 3; 1984 c 183 § 4; 1983 2nd ex.s. c 3 § 52. Formerly RCW 43.51.400.]

Notes:

Penalties for violations: RCW 88.02.380.

Washington State Parks & Recreation Commission 2017 Marine Patrol Federal Financial Assistance Grant Program

APPROVED PROGRAM STATUS

Only those law enforcement agencies with a current and up to date Boating Safety Program Approval form P&R A-299 (Rev 10/2016) on file with State Parks Recreational Boating Program are considered approved programs.

These programs are required to meet all of the Required Assurances provided for in WAC 352-65 Boating Safety Program Approval.

- Boating accident reporting and investigation
- Boater assistance
- Training
- Rules and regulations
- Enforcement
- Boating safety education and information
- Waterway marking
- Boating safety inspections
- Reports
- Limitations on use of funds

Failure to maintain approved program status makes law enforcement agencies ineligible to apply for or receive Federal Financial Assistance Grant funds.

DETERMINING FUNDING

- At our foundations, we are an injury prevention program. As such, we seek to work with our partners in law enforcement to reduce recreational boating injuries and accidents and increase the chances that all boaters go home at the end of the day.
- We wholeheartedly believe in the ability of local law enforcement officers to make a difference working within their communities by collaborating with community leaders, stakeholders and volunteer organizations on community based solutions; to act as teachers to their boaters seeking compliance with the law at the lowest level possible, guardians for those in crisis on the water and a visible deterrent to those that would knowingly violate Washington boating safety laws.
- We strive to provide adequate funding, technical support and the very best training to Washington's corps of maritime officers so that they are equipped with the vessels, equipment, and most importantly the skills necessary to safely, confidently and competently perform the duties that the citizens of Washington expect and deserve.

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- We embrace our role as good stewards of public funds. As such, we:
 - Expect a high level of performance from those partners to whom we provide funding.
 - Devote our limited financial resources where additional resources are most needed to prevent boating accidents even though this may not result in a uniform distribution.
 - Seek financial partnership with all law enforcement partners defined by the contribution of financial resources by both parties to achieve our common mission.

For FY 2017 State Parks and the Marine Law Enforcement Committee have no changes to the criteria used to determine award amounts.

2017 Grant Eligibility Criteria for Equal Share of 60% of Funds (\$420,000)

1. Local funding match:
 - a. 100% match requirement if agency receives \$10,000 or less of vessel registration fees. Example: if an agency receives \$6,000 in vessel registration fees, they must show \$6,000 in local funding devoted to the marine law enforcement program.
 - b. 50% match requirement if agency receives more than \$10,000 in vessel registration fees. Example: If an agency receives \$20,000 in vessel registration fees, they must show \$10,000 in local funding devoted to the marine law enforcement program.
2. Approved Prevention Plan: A plan that includes:
 - a. An assessment of the highest priority recreational boating risks and hazards within the jurisdiction based on accident data, any other relevant data, and best professional judgment.
 - b. Identification of highest priority audiences: Based on data in subsection (a) identify the demographic groups of boaters that are the highest priority for prevention efforts and the specific behaviors that, if changed, would result in fewer boating accidents or fatalities.
 - c. Measureable prevention goals for the end of the current year - FY 2017.
 - d. Tactical prevention plan: A plan that describes how the jurisdiction will use a mix of the following tactics to influence the behavior of the target audiences. Not all may be necessary. Tactics must be clearly tied to the goals of the plan and target audiences. Each tactic should include a measureable performance goal.
 - i. Patrol plans, emphasis patrols, and enforcement policies
 - ii. Safety Inspections
 - iii. Education classes

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- iv. Community events
 - v. Presentations to groups or schools
 - vi. Outreach to boaters through a mix of media, including but not limited to traditional media (i.e. press releases) or outreach channels of the agency or its partners and stakeholders including websites, newsletters, outbound email marketing, and social media.
 - vii. Participation in community forums, drowning prevention cooperatives, safe kids groups, or other injury prevention based partnerships that results in the jurisdiction's ability to leverage the resources and expertise of other community groups to help reduce recreational boating accidents.
 - viii. Local ordinances
3. Instructors: The jurisdiction must be willing to provide marine law enforcement instructors if requested by State Parks that are able to attend instructor training and then teach up to 40 hours of classes for three years.
 4. Participation in meetings: The lead marine officer identified by the agency must attend all meetings and conferences convened by State Parks.
 5. Advanced Training / Currency: Agencies must ensure that all marine officers identified in their roster have received all advanced training required by State Parks.

2017 Grant Allocation Criteria of 40% of Funds (\$280,000)

1. Boat Launches Lanes (Access) – the agency will provide the total number of boat launch lanes providing access to water bodies patrolled by the agency. State Parks will augment the data provided by agencies with information gathered from WDFW and RCO on public boat launches. 10% of the funds will be allocated based on each agency's percent of the total boat launch lanes.
2. Surface Acres of Patrolled Waters – Based on the survey of patrolled water bodies conducted June and July 2014, State Parks will use geographic information systems to calculate the total surface acres of water patrolled by the jurisdiction agency. 10% of the funds will be allocated based on each agency's percent of the total acres of patrolled water.
3. Boating Accidents – State Parks will calculate the total number of reportable boating accidents that occurred during Federal FY 2016 within the agency's jurisdiction. State Parks will include all accidents documented and submitted to State Parks as Boating Accident

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Reports (State Parks Form A-440) or Boating Accident Investigation Reports (State Parks Form A-425). 10% of the funds will be allocated based on each agency's percent of the total accident reports.

4. Boat Log Hours – State Parks will calculate based on data submitted by the agency from the SOAR for Federal FY 2016. This is not a measure of total officer hours but boat patrol hours. 10% of the funds will be allocated based on each agency's percent of the total boat log hours submitted.
5. Assists and Search and Rescues – State Parks will calculate based on data submitted by the agency from the SOAR the total number of documented assists and search and rescues reported in the prior five calendar years. 10% of the funds will be allocated based on each agency's percent of the total assists and search and rescues reported.
6. Inspections – State Parks will summarize the total number of written inspections conducted in the prior calendar year from data submitted by the agency in the SOAR or obtained from SECTOR. 20% of the funds will be allocated based on each agency's percent of the total number of inspections reported.
7. Accuracy and Timeliness of Paperwork – State Parks will monitor the accuracy and timeliness of submittal of SOARs, grant billings and accident reports by marine law enforcement programs. Scored as follows – All paperwork submitted on time = 2 points. Any late submissions = 1. No paperwork / reports submitted on time = 0. 70% of the funding will be set aside for this category among agencies with a score of 2. 30% of the funding will be allocated equally among all agencies with a score of 1. No funding will be allocated among agencies with a score of zero.
8. Prevention Goals Met: 20% of funds will be allocated equally among agencies that meet all the goals stated in their approved prevention plans. Note: For 2016, funds for the Prevention Plan are being allocated equally among all eligible agencies.

ALLOWABLE COSTS AND EXPENDITURES

Vessel Registration Fees & Grant Funding

If an item is not listed that local government determines is a valid Recreational Boating Safety expenditure, it is not considered acceptable until reviewed and found acceptable by Washington State Parks.

UNIT COST APPROVAL

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- Items with a unit cost of \$5,000 or more must have the prior written approval of Washington State Parks and Recreation Commission MLE Coordinator.

COST PRORATION

If a cost benefits both your RBS program and other work of your agency, the cost should be allocated to the RBS Program based on the proportional benefit to the program. The costs may be allocated using any reasonable documented method.

Allowable Expenditures

Grant funds may be used only for activities under WAC 352-65-040, the ten elements necessary to accomplish the Recreational Boating Safety (RBS) mission. If it is unclear if an expense meets these criteria, contact State Parks at (360) 902-8845 or sherri.sweeney@parks.wa.gov to discuss the item before proceeding. **Grant funds may not be used for indirect costs.**

Allowable expenses include but are not limited to:

1. RBS SALARIES:

- Officer time, salaries, benefits and wages for CJTC trained full-time and reserve personnel who have completed a RBS course acceptable to State Parks (BMLE or equal)
- Officer time, salaries, benefits and wages for CJTC trained full-time and reserve personnel who have not completed a BMLE course ONLY when working with an RBS trained officer AND when the agency has a written 'two-officer' policy for officers on marine patrol for the purpose of officer safety

2. RBS EDUCATION AND INSTRUCTION:

Providing instruction classes in the state instruction class *Adventures in Boating* that qualifies graduates for the required mandatory boater education card. Costs may include classroom supplies, light refreshments, other goods and services necessary to promote and teach classes, and officer salaries, benefits and wages. Officer salaries will only be reimbursed for those officers who have successfully completed a State Parks *Adventures in Boating* Instructor Training class and are listed on our files.

Lifejackets (USCG approved only) for the state *Adventures in Boating* course and other RBS presentations; includes lifejackets, throw rings/cushions for loaners and the cost to print only the agency's name and/or RBS safety messages.

3. RBS TRAINING:

Grant funds can be used to pay for training provided by Washington State Parks or State Parks approved courses. **Note: Approval from State Parks is mandatory if an Officer or Deputy is applying for a Non-WA RBS Course. Examples of approved courses include:**

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- Training courses for full-time and reserve officers who have completed CJTC basic training academy or equivalent)
 - Courses include Basic Marine Law Enforcement –CJTC 0460 (40 hours) or equivalency
 - Boating Under the Influence (24 hour course at NASBLA standard)
 - Personal watercraft operation – flat-water and swift water
 - Vessel sound level measurement training (8 hours to WSP&RC standard)
 - Accident reporting and investigation course training (40 hours to NASBLA standard)
 - Other USCG training on case-by-case basis
- Per Diem travel expenses at state per diem rate in effect for the destination (at state per diem rate if local rate is higher) RBS training, conferences, and meetings. Cost is prorated for percentage of travel /per diem for RBS purposes /missions only.

4. RBS EQUIPMENT:

Purchase, maintenance, and operation of patrol boats and patrol boat equipment to perform the RBS elements in WAC 352-65-040 only. All decisions by State Parks for equipment purchases shall be final.

PATROL VESSELS

- Motors and hardware
- Props
- Trailers and maintenance of trailers (repair, tires, winch, cables, power take-off)
- Patrol vessel and engine drive system repairs
- Repair and replacement of equipment on boat (includes de-watering pumps which can also be used as fire-fighting equipment)
- Tow vehicles (dedicated for 100% RBS use, or the percentage of time used for RBS activities; only for dedicated vehicles to RBS, not for application to an agencies fleet)
- Hitch assemblies and installation cost for tow vehicles that are dedicated for 100% RBS use or the percentage of time used for RBS activities (only for dedicated vehicles to RBS, not for application to agency fleet vehicles)
- Anti-freeze fluid
- Batteries and fluid; maintenance and replacement
- Costs related to the maintenance and repair of the vessel
- Costs related to marking and identifying patrol vessels as government owned;
 - Includes painting, decals and cost of removal and application

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- Electrical system repairs and replacement
 - Electronic devices – parts and labor for the maintenance, repairs to maintain, or replacement when devices fail, or are no longer serviceable, or when upgrades are required to meet customary and current standards for LE work;
 - Includes devices dedicated to the program such as agency & VHF radios
 - Radar units
 - Sirens
 - Blue lighting equipment
 - Hailers
 - Global positioning system (GPS) units
 - Personal breath testers (PBT)
 - Cell phones for 100% RBS use only, or percentage of time used on boat
 - Battery chargers and computers dedicated to program use
 - Includes brackets/fittings for installation and use
- Fluids for hydraulic system
- Fuel, fuel additives/filters; associated disposal fees
- Gear oil for lower units
- Glass replacement and costs to install; associated disposal fees
- Grease and lubricants
- Oil and oil filters; associated disposal fees
- Parts and labor for regular scheduled maintenance and scheduled replacement
- Parts for replacement on the vessel when failure occurs or when damaged and labor;
 - Includes engine, lower unit and cooling system repairs and replacement
- Vessel canvas tops and side covers; includes repairs and replacement of canvas/vinyl/plastic material and framing structures
- Vessel hull and structural repairs/replacement of railings, pilot house, decks, cleats, ladders, swim platforms, Sampson posts, fittings, towing equipment, davits, anchors, chain, and associated hardware and fittings

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ASSOCIATED EQUIPMENT FOR PATROL VESSELS

- Cost of emergency response and rescue equipment repair, replacement and maintenance;
 - Includes stretchers, first aid/first responder kits and materials, fire suppression equipment and supplies
- Cost of fees related to cell phone charges, annual registration charges, renewal fees, and insurance are prorated for percentage of time used performing RBS missions.
- Cost of haul-outs and associated costs with cleaning and maintenance of hull, fixtures and drive systems; associated disposal fees
- Costs related to moorage, including cost of water/electricity associated with maintenance & moorage

- Cost of required safety equipment on the vessel when replacement, repair, or regular maintenance is needed to meet state/federal regulations and maintain USCG standards;
 - Includes life jackets, replacement parts (clips, hooks, CO2 cartridges and re-arm kits) and stenciling/screening of agency name or law enforcement
 - Exposures suits
 - Fire extinguishers/extinguishing systems
 - Visual distress signals
 - Navigation lights
 - Sounding devices
 - Ventilation systems
 - Backfire flame arrestor

- Cost of replacement, repair, or regular maintenance of equipment used during operation and moorage;
 - Fenders
 - Line – for towing and mooring.
 - Chafing gear
 - Boat hooks
 - Towing equipment
 - Bilge pumps
 - Batteries
 - Navigation charts

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- Piloting equipment
- Helm fixtures and seats
- Log books
- Depth sounders & radar; does not include FLIR systems
- Portable fuel tanks and hoses

PATROL VESSEL TRAILERS

- Costs related to maintenance and repair of patrol vessel trailer(s)
- Cost of tires and wheels; includes installation, repair, and balancing; associated disposal fees
- Electrical system maintenance, repair and replacement
- Hitch and ball repair/replacement
- Hydraulic/electric brake system maintenance, repair and replacement
- Oil, grease & lubricants; associated disposal fees
- Winch maintenance, repair and replacement

BOAT EQUIPMENT

- Anchors
- Line for towing and mooring
- Chain/shackles and attachment hardware
- Carabineers
- Boat hooks
- Fire extinguishers (only USCG approved)
- Fenders
- Depth finders
- Radar units; does not include FLIR systems
- Radios & computers (dedicated for 100% RBS use, or the percentage of time used for RBS activities)
- Lines for tie up
- Light bars – blue lights only (no red, white or yellow lights)
- Sirens
- Cost of installation and servicing of electronic components
- Canvas and siding for weather protection

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- Haul out for cleaning/painting/servicing patrol vessels
- First-aid kits (dedicated for 100% RBS use, or the percentage of time used for RBS activities)
- Rescue throw bags for use on boats only

NAVIGATION AIDS & BUOYS

- Navigation signs & markers (to meet RCW 79A.60.500 and WAC 352-67)
- Decals for buoys
- Chain
- Cable & connectors
- Weights
- Equipment to maintain buoys & signs to remain effective

EDUCATION

- Publications to promote RBS education that are already prepared or the creation, design and printing of publications
- Education equipment related to required boating safety equipment for recreational boats
- Promotion of *Adventures in Boating* classes (including presentation materials, light refreshments, and room rental for classes)

NON-ALLOWABLE COSTS AND EXPENDITURES

- Bullet proof vests are beneficial however State Parks sees that because all officers work on land the majority of the time for which they are paid, equipment of this nature is not essential for meeting the established criteria in WAC 352-65-040 nor is it related to the performance of Recreational Boating Safety program mission and is considered a local agency responsibility to purchase.
- Equipment used in recovery operations (dive equipment, side scan sonar, etc.) while being used in a search or investigation mode are 100% eligible, once this equipment is used for recovery operations it is no longer an allowable expense. This type of equipment cost is normally prorated between RBS missions and recovery missions. Homeland security missions (night vision equipment, weapons, etc.), or any other equipment determined as unrelated by State Parks is not an allowable expense.

Note: Grant funds cannot be used for indirect costs.

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SECTION 2 - REQUIREMENTS AND TIMELINE FOR GRANT DOCUMENTS

State Parks Recreational Boating Program requires that each applicant abide by all deadlines established in this booklet. This booklet will be made available each year with ample time to return the required documents. Failure to meet the identified deadlines will disqualify that agency / applicant and they will be removed from further consideration for assistance.

Incomplete or inaccurate documents shall be penalized for the following years grant allocation under the scoring system for accuracy and timeliness of paperwork and reporting. Documents that are incomplete or contain errors delay the evaluation of all the applicants. Please ensure that you follow all instructions and only provide the information that is requested.

Please ensure that all documents submitted have the appropriate signatures. The individual who signs the documents is accountable for all the information provided on these documents.

E-Mail documents to: hoyle.hodges@parks.wa.gov

Mail signed original documents to: Washington State Parks
Recreational Boating Program
Attn: Hoyle Hodges
1111 Israel Rd. SW
P.O. Box 42650
Olympia, WA. 98504-2650

NOTE: E-mailed documents with scanned original signatures will be sufficient for meeting turn in deadlines. Original paper copies should still be mailed to State Parks for an agency to be considered complete on grant paperwork and documents.

TIMELINE FOR FY 2017 GRANT DOCUMENTS

FY 15 Grant Applications and Supporting Documents are due: **Tuesday, 31 January 2017**

FY 2017 GRANT DOCUMENT CHECKLIST

1. P&R A-300 Federal Financial Assistance Grant Application
2. P&R A-299 Boating Safety Program Approval
3. Budget document proving match requirement is met.

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SECTION 3 - FY 2017 GRANT APPLICATION

LOCAL FUNDING MATCH: MLE FUNDING ELIGIBILITY REQUIREMENTS.

- a) 100% match requirement if agency receives \$10,000 or less of VRF fees.
- b) 50% match requirement if agency receives more than \$10,000 in VRF fees.
- c) State Parks feels the most successful RBS programs have support in their local communities. The clearest sign of support is the amount of funds budgeted by county commissioners or city councils for local RBS programs. State Parks is prioritizing its federal assistance grants for communities that have made RBS programs a priority by budgeting local dollars for their program. State Parks does not want to discourage or prevent a community that has made marine law enforcement a priority from receiving federal assistance grants, however State Parks 1) would like to increase the local commitment for funding boating safety and 2) is unable to fund local marine law enforcement programs by itself so it is prioritizing funding to those communities that can provide a local match. The documentation of local match should show what local funds have been budgeted for the agency's marine law enforcement program for 2017 – the same funds that when spent, would be reported in the vessel registration expenditure report. For the purposes of the financial assistance grants application, State Parks would accept an official budget document on agency letterhead, signed by the police chief or sheriff as evidence of the financial commitment made by the community and would suffice to meet the match requirement for the 2017 federal assistance grants. State Parks is only considering locally provided funds as match. Other grant funds or in-kind contributions would not meet these criteria.
- d) Your agency's match requirement for 2017 is: \$48,694.92

Describe the agency's match category (100% or 50%) and how those local matching funds will be used.

Clark County Sheriff's Office falls in the 50% match category. The initial State Parks grant amount of \$20,404.25 will be matched with at least \$11,000 in local funds. The grant funds are used partially to provide extra patrols on both the Columbia River and lakes and waterways in the county's interior. PacifiCorp has agreed to pay a substantial portion of the payroll and operating costs for boating safety and marine law enforcement patrols on their heavily used reservoirs along the Lewis River and the county's northern border. PacifiCorp's contribution will far exceed the local match requirement. These reservoir patrols will occur daily during the summer months between Memorial Day weekend and the last weekend in September except when poor weather reduces boating traffic to low levels.

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PREVENTION PLAN PART 1 - ASSESSMENT, IDENTIFICATION, GOALS

Risk Factors

Objective: Describe the highest priority recreational boating risks and hazards within your jurisdiction based on accident data, any other relevant data, and best professional judgment.	
High Priority Boating Risks & Hazards	Data / Professional Judgment
Small boats/Paddle Craft	No life jackets worn
Fishing vessels anchored in channel	Annual problem during fall chinook season
Improper navigation lights at night	Summertime problem

Comments

Even with the high number of vessels using Clark County waterways we have been fortunate to experience a low number of vessel accidents. We will continue to emphasize the use of life jackets to operators of small crafts and

High Priority Audiences

Objective: Describe the demographic groups of boaters that are the highest priority for prevention efforts and the specific behavior that, if changed, would result in fewer boating accidents or fatalities.	
Description of the Audience	Why is this audience a priority?
Operators of small vessels/paddle craft	Last few fatal accidents have involved these types of crafts

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Comments

Clark County is a part of the Portland/Vancouver metropolitan area with a population of nearly 2.5 million! Recreational boating is extremely popular and includes ALL user groups from large yachts, sailboats and fishing boats to small canoes, fishing pontoons and whitewater kayaks. We have every type of watercraft being used on our waters. Even with this heavy use, we maintain a low accident and fatality rate. We'd like to believe this is, in part, due to our marine education & enforcement program.

PREVENTION PLAN PART 2 - TASKS, TACTICS, MEDIA

- 1. Patrol Plans / Emphasis Patrols / Enforcement Policies:** Please describe how you will use patrol to achieve your prevention goals. (Consider emphasis patrols for Operation Dry Water and other campaigns)

Activity	Time Frame	Patrol Hour Goal for this Activity
Spring salmon fishery	Spring	32
Night patrols	Summer	60
Operation Dry Water	ODW dates	48
Fall salmon fishery	Fall	32
Total Patrol Hour Goal		172

Comments

Unit typically will field a patrol boat on the Columbia four days a week during the summer months. Use additional patrols during holidays and ODW events. Plan to do more patrols after sunset to emphasize proper navigational lights.

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2. Safety Inspections

Activity	Time Frame	Inspection Goals
Conduct safety inspections during marine patrols	March – October	1000
Duck's Unlimited VSC event	March	20
Total Inspection Goal		1020

Comments

CCSO will continue to improve boating safety on our waters through the use of safety inspections. We are coordinating a VSC event with our local Duck's Unlimited chapter to inspect boats prior to the spring salmon season.

3. Education Classes

Activity	Time Frame	Number of Students Trained
Adventure's in Boating Classes	Once each month	10
VHF/DSC Marine FM radio class	Once each month	5
Total Number of Students Trained Goal		180

Comments

Our boating education program has been providing an 8hr Adventure's in Boating course in partnership with our local USCG-Aux. for the past six years. It is offered on the fourth Saturday of each month and usually sees 15+ students enrolled at each. The VHF/DSC Marine radio class, along with a Charts class and Marine Maintenance course has also been held in another classroom at the same time.

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4. Community Events

Activity	Time Frame
Portland Boat Show	January
Seattle Boat Show	January
Pacific Northwest Sportsman Show	February
Hazel Dell Parade	May
Ready, Set, Wear It!	May
District 6 Fire Station Open House	June
Ridgefield Big Paddle	June
Christmas Ships	December
Total Community Events Goal	8

Comments –Please describe how you will use community events to address the highest priority risks and audiences in your jurisdiction.

The CCSO Marine Unit participates in numerous community events for outreach and education. We are also frequently asked to assist at events such as kayak races, triathlons, fireworks displays, Polar Plunge and fishing events. We make our unit available whenever we can. We use these events to promote life jacket wear and paddle sport safety.

5. Presentations to Groups & Schools

Activity	Time Frame
Water Safety School Programs	Spring/Fall
Fishing clubs	Spring

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Total Presentations Goal	5

Comments - Please describe how you will influence the behavior of the students /attendees through presentations at schools and groups.

School programs are coordinated in conjunction with the local Police Activities League (PAL). During these events we show the kids our patrol boat and discuss life jacket use. We also go over the "Reach, Row, Throw, Don't Go!" theme with them.

Fishing clubs such as NW Steelheaders, Duck's Unlimited and SW Washington Anglers have asked us to present safety information to their groups sometime during the year.

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6. Media Plan

What are you attempting to accomplish through media? What audiences do you need to inform or influence? What partners do you have that can re-broadcast your message for you? All the national campaigns listed come with media materials pre-made. You are encouraged to consider using them in your program.

Tactic / Strategy	Describe when and how you will use this tactic	Performance Measure (what are you measuring to evaluate your success?)	What is your measurable goal?
Press Releases	News worthy events, extreme weather conditions, etc.	Marine safety news releases	Number of marine safety news releases
Agency Website	We have a contact page on our agency website for citizens to contact the Marine unit	Number of contacts on the marine unit page	Number of citizen contacts on the marine unit page
Agency Newsletter			
Facebook	Promote boating related messages through our PIO	Comments we receive	Number of Facebook followers and/or comments
Twitter	Our Facebook messages are automatically Tweeted out as well		Number of responses
Media Ride Alongs	When media requests, when we are attempting to message boaters of events such as ODW, Wear It!, Etc.	Media riding on boat and delivering boating safety messages.	Number of ride-alongs
Partner Media			
Operation Dry Water	Deliver branded ODW media to media outlets	Media broadcasts	Boating community ODW awareness
Nat'l Safe Boating Week	Deliver branded messages from NSBC	Media broadcasts	Community awareness
Spring Aboard	Enrolled in NASBLA Webinar	Successfully promoting boating education classes	Number of students educated
Wear It!	Conduct RSWI event in May	Number of people reached	Number of people reached
Other (please describe)			
Comments			

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Deliver effective boating safety messages through various educational resources and media to reduce deaths, increase boater awareness. Deliver branded campaign messages through traditional mass media that include television, radio, public service announcements and print material. Use multiple social/casual marketing media such as Facebook, Twitter and YouTube to help influence the behavior of various target audiences.

Spring Aboard – March 19-25

National Safe Boating Week – May 20-26

Ready Set Wear It! May 20, 2017

Operation Dry Water - June 30 – July 2

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7. Professional Prevention Partners; i.e. Safe Kids, Washington Drowning Prevention Network, US Coast Guard Auxiliary, etc...

Partnering Organizations	What measureable goal does this partner help you achieve?	Time Frame
USCG-Auxiliary 78	Basic boating education, seminars, vessel safety exams	Monthly during entire year
Clark County Safe Kids	Monthly safety meetings & life jacket loaner stations	Monthly during entire year
US Power Squadrons – Ft Vancouver	Assist with boating education classes and vessel safety check events	Monthly during entire year

Comments

We value our boating safety partners here in Vancouver. We can't do all the outreach we do without their help!

8. Local Ordinances

Goal	
Expected Outcome	

Ordinance Title	Hyperlink to full text	Applies to a single water body or all.

Comments – describe any other ordinances you might propose to help reduce boating accidents within your jurisdiction.

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We are seeking to revise our boating ordinances sometime in the fall of 2017.

Prevention Goals Summary – Use comment box if needed

Activity	Goal for 2017
Patrol	600 hours
Inspections	1020 Inspections
Education Classes	10 classes
Presentations to Groups & Schools	8 Presentations
Media	5 media contacts
Partners	4 partners
Local Ordinances	None anticipated

Comments

Clark County seeks to deliver a high level of boating education, outreach and enforcement in 2017.

INSTRUCTOR INFORMATION

9. Instructors

Your agency must be willing to provide marine law enforcement instructors if requested by State Parks. Instructors must be able to attend Instructor Training and become NASBLA certified instructors. Instructors must be available to teach up to 40 hours of classes per year for three years. Agencies providing instructors to State Parks will receive an additional amount of funding (goal is \$5,000.00) per year if the instructor is selected and approved.

Please list potential MLE Instructor Candidates:

Name	Phone #	Email	Instructor Development (Please enter Yes or No)

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PARTICIPATION IN MEETINGS

The lead marine officer identified by your agency on Form A-299, must attend all meetings and conferences convened by State Parks.

TRAINING / CURRENCY

Agencies must ensure that all marine officers identified in their roster have received all training required by State Parks. Completion of Basic Marine Law Enforcement (BMLE)/Basic Crew Member (BCM) Course and annual BCM currency are the only requirements at this time.

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FY 2017 FEDERAL FINANCIAL ASSISTANCE GRANT AWARDS

Agency	2017 Award
Asotin Co SO	\$11,075.93
Bainbridge Island PD	\$13,075.36
Benton Co SO	\$15,414.19
Black Diamond PD	\$11,738.23
Bonney Lake PD	\$12,460.62
Chelan Co SO	\$15,058.89
Clallam Co SO	\$22,574.21
Clark Co SO	\$20,405.25
Cowlitz Co SO	\$13,038.42
Douglas Co SO	\$12,457.34
Everett PD	\$18,309.75
Ferry Co SO	\$11,980.49
Franklin Co SO	\$16,022.27
Gig Harbor PD	\$12,161.77
Grant Co SO	\$21,586.06
Grays Harbor Co SO	\$15,465.29
Island Co SO	\$17,103.59
Jefferson Co SO	\$18,641.88
Kent PD	\$12,715.00
King Co SO	\$19,228.19
Kitsap Co SO	\$15,190.28
Kittitas Co SO	\$14,129.28
Klickitat Co SO	\$13,050.07
Lake Stevens PD	\$14,113.97
Lakewood PD	\$12,268.76
Lewis Co SO	\$14,855.35
Lincoln Co SO	\$12,830.55
Mason Co SO	\$14,522.18
Mercer Island PD	\$20,356.33
Pacific County	\$13,660.01
Pend Oreille Co SO	\$14,098.84
Pierce Co SO	\$19,112.86
Port Orchard PD	\$11,698.95
Poulsbo PD	\$11,226.13
San Juan Co SO	\$16,113.63
Seattle PD	\$38,695.48
Skagit Co SO	\$15,459.51
Snohomish Co SO	\$16,138.49
Spokane Co SO	\$17,760.06
Tacoma PD	\$12,070.18
Thurston Co SO	\$13,914.96
Walla Walla Co SO	\$12,613.93
Whatcom Co SO	\$18,374.57
Whitman Co SO	\$15,784.22
Yakima Co SO	\$11,448.44
	\$699,999.76

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SECTION 4 - ADDITIONAL BILLING AND ADMINISTRATIVE INFORMATION

These grant funds are specifically for reducing boating-related loss of life, personal injury, and property damage tied to the U.S. Coast Guard's *Strategic Plan of the National Recreational Boating Safety Program 2017-2021*. This is accomplished by using the grant funds for on-water law enforcement hours for patrol by officers who have completed a basic Recreational Boating Safety training course meeting State Parks standards. Review the plan at <http://www.uscgboating.org/>.

By completing and submitting this application, the applicant agrees to the following terms:

1. Expand patrols beyond those paid for with state Vessel Registration Fees and local funds.
2. Enforce state RBS regulations using a "zero tolerance" policy for:
 - a. Life jacket requirements, including lifejackets not worn, insufficient lifejackets, and lifejackets found unserviceable or the incorrect size;
 - b. Completion and possession of the mandatory boater education card when operating, for operators required to carry it;
 - c. Boat operation under the influence of alcohol (BUI) rules; and
 - d. "Rules of the road" and other operating regulations.
3. Participate in the national *Operation Dry Water* campaign June, 2017.
4. Follow the following procedures for requesting reimbursement. Invoices for reimbursement may be submitted no more often than monthly but no less than quarterly.
 - a. Submit the following documents.
 - i. The Marine Law Enforcement Grant Invoice Voucher (form A-19) provided including the Officer List Worksheet. When preparing the A-19 invoice voucher, please be sure all expenditures support the RBS mission and that detailed explanations are provided for purchases of equipment and maintenance that occurred during the period in which reimbursement is requested. Boating Program staff will review all A-19's and contact you if any expenditure listed is unclear. Copies of receipts may be requested to support reimbursement.
 - ii. Summary of Activities Report (A-428)
 - iii. Yellow copies of all written vessel inspections completed (P&R A-274). Copies submitted with the quarterly Summary of Activities Report will be sufficient.

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- iv. Copies of the vessel log sheet to document each patrol vessel and shift may be requested.
- v. Names of officers performing patrols paid with these funds.
- b. A-19 Invoice Vouchers requesting reimbursement must be received and date stamped at State Parks by the following dates. The timely submission of reimbursement requests allows proper time for the processing of payments. A-19's submitted after these dates will not be accepted, but may, at our discretion, be processed only when State Parks has been contacted in advance of due date.
 - i. For the period March-April-May-June (2nd quarter): by July 15th.
For the period July-August-September (3rd quarter): by October 15th.
 - ii. Invoices for reimbursement (form A-19) may be submitted monthly or quarterly.
- c. Unforeseen Circumstances: If, during any quarter, an agency is unable to meet the requirements of the grant-it should submit a letter, signed by the police chief or sheriff, along with the reimbursement request explaining the reasons and mitigating circumstances. In extreme cases, State Parks may request these applicants to submit a plan within 30 days of the end of the quarter that describes steps the applicant will take to meet minimum requirements. In these cases, reimbursement requests may be deferred until the plan is received and approved by State Parks.
- d. Grantees are required to maintain records of all allowable expenditures for which grant dollars were spent and must make these records available to State Parks for review upon request. Expenditure records may include but are not limited to receipts, invoices, and timesheets. These records must be maintained for six years following the completion of the grant.

Agencies that did not report local expenditures on the annual *Vessel Registration Fee Expenditure Report* due November, 2016 are not eligible to apply for the grant.

