

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Technology Services

**DATE:** May 30, 2017

**REQUESTED ACTION:**

To approve the purchase a new work van for the Technology Service

☒ Consent ☐ Hearing ☐ County Manager

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**BACKGROUND**

The current van used by Technology Services is a 1992 Chevy Astro. This van was acquired in 2007 from another department that was giving it up in order to purchase a new vehicle. Instead of purchasing new vehicle, our department took ownership of this vehicle instead of having Public Works sell it through the wholesale process. This original intent of this 1992 Astro van was intended to be a short term solution, it's now been 10 years. This saved the department money over the last decade, but did not build up a reserve in order to fund the next replacement. Today, this van must to be replaced, before it truly fails, leaving someone stranded, as well as before repair costs are much more than the value of this vehicle.

We are working directly with the Public Works Fleet Manager, following County policy and recommendations while aware there may be an impact from the fleet study that's in progress. This new van will be purchased from existing budget. By purchasing a new van, the safety of the passengers and equipment is greatly increased as well as reliability. This van would be set-up on an ER&R plan for planned maintenance and future long-term replacement. This van is used by a wide variety of Technology Service's staff members to provide service and maintenance across 30 locations within county. The van is used to transport personnel and a wide variety of technology and network equipment out in the field.

**COUNCIL POLICY IMPLICATIONS**

None

**ADMINISTRATIVE POLICY IMPLICATIONS**

None

**COMMUNITY OUTREACH**

None

**BUDGET IMPLICATIONS**

YES	NO	
X		Action falls within existing budget capacity.
X		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

## BUDGET DETAILS

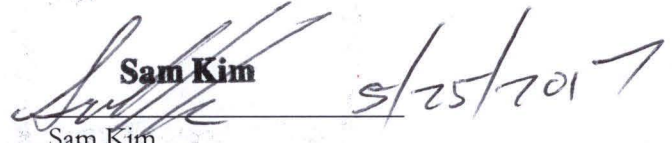
Local Fund Dollar Amount	\$35,400
Grant Fund Dollar Amount	
Account	General Fund 0001-305 and Equipment Rental & Revolving Fund 5091
Company Name	


## DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Steve Dahlberg  
Finance Manager – Technology Services

  
Sam Kim  
Director of Information Technology

  
APPROVED:  
CLARK COUNTY, WASHINGTON  
BOARD OF COUNTY COUNCILORS

DATE: May 30, 2017  
SR# SR 116-17



APPROVED: \_\_\_\_\_  
Bob Stevens, Deputy County Manager

DATE: \_\_\_\_\_

## BUDGET IMPACT ATTACHMENT

### Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Request will repurpose spending authority already granted to the Technology Services to purchase a vehicle and pay ongoing maintenance and replacement costs.

### Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
5091 / Equipment Rental & Revolving		30,000				
<b>Total</b>						

II. A – Describe the type of revenue (grant, fees, etc.)

Revenue recognized is a transfer to Fund 5091 from the General Fund to cover the initial purchase price of the vehicle.

### Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
0001-305 – Technology Services		35,400	35,400	10,800	10,800	10,800	10,800
<b>Total</b>		35,400	35,400	10,800	10,800	10,800	10,800

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables	5,400	5,400	10,800	10,800	10,800	10,800
5091 - Capital Outlays		30,000				
Inter-fund Transfers						
Debt Service						
<b>Total</b>	5,400	35,400	10,800	10,800	10,800	10,800



Requesting Department: Technology Services

Package number: ITS-VAN

Short Description: New Van for Technology Services

Limited to 50 characters for use in reports to County Council

Package Title: New Van Purchase for Technology Services.

Contact: Steve Dahlberg, [Steve.Dahlberg@clark.wa.gov](mailto:Steve.Dahlberg@clark.wa.gov), x4793

Justification: The current van used by the IT Department is a 1992 Chevy Astro. This van was acquired in 2007 from another department that was giving it up in order to purchase a new vehicle. Instead of purchasing new vehicle, our department took ownership of this vehicle instead of having Public Works sell it through the wholesale process. This original intent of this 1992 Astro van was to a short term solution, it's now been 10 years. This saved our department money over the last decade, but did not build up a reserve in order to fund the next replacement. Today, this van must to be replaced, before it truly fails, leaving someone stranded, as well as before repair costs are much more than the value of this vehicle.

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Package number	Fund	Prog	Dept	Basele	Obj	Categ	2017-18 EXP	2017-18 EXP	2019-20 EXP	2019-20 EXP	Type	Operating vs capital	Capital project code	Program code	Posit ion	
							inc / REV dec (DR)	dec /REV inc (CR)	inc / REV dec (DR)	dec /REV inc (CR)						
TS-VAN	0001	000	305	518868	490	000000	30,000	-	-	-	One-Time	Operating		PITS-003		purchase price
TS-VAN	0001	000	305	518868	455	000000	5,400	-	10,800	-	Ongoing	Operating		PITS-003		maintenance
TS-VAN	0001	000	305	518868	482	000000	-	5,400	-	10,800	Ongoing	Operating		PITS-003		Reduction in other control
TS-VAN	0001	000	305	518868	482	000000	-	30,000	-	-	One-Time	Operating		PITS-003		Reduction in other control
TS-VAN	5091	000	556	594480	646	000000	30,000	-	-	-	One-Time	Capital	CPWK-0002	PPWK-0019		purchase price
TS-VAN	5091	000	000	379000	000	000000	-	30,000	-	-	One-Time	Capital	CPWK-0002	PPWK-0019		purchase price