

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Children's Justice Center

**DATE:** June 6, 2017

**REQUESTED ACTION:** Increase Bilingual Victim's Advocate position CAI1001 to 1.0 FTE

☒ Consent ☐ Hearing ☐ County Manager

## BACKGROUND

The Children's Justice Center is requesting that the Bilingual Victim's Advocate position CAI1001 be increased from .8 FTE to 1.0 FTE. This position is a revenue position and the additional salary expenses will be paid for out of the current revenue budget for contributions & donations. The increase in FTE is needed due to the overall increased need for victim advocacy services by 20% in the last year, and the particular need for bilingual services to Spanish-speaking child alleged victims, witnesses and their families. The Bilingual Victim Advocate currently carries a caseload of 17 families involved in the criminal justice system. Prior to April 2015, CJC had no bilingual service providers, and Spanish-speaking families frequently disengaged from the process due to lack of comprehension and became unavailable for interviews, hearings and trials, with alleged offenders not being held accountable for their actions. Demand for Spanish-speaking services has continued to increase, with the Bilingual Victim Advocate frequently assisting undocumented victims and their families with U-Visas to enable them to remain in-country while the criminal case is in process.

## COUNCIL POLICY IMPLICATIONS

There are no council policy implications.

## ADMINISTRATIVE POLICY IMPLICATIONS

There are no administrative policy implications.

## COMMUNITY OUTREACH

There were no community outreach efforts specific to this request.

## BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

## BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	1018-Arthur D. Curtis Children's Justice Center (CJC)
Company Name	


**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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25-May-2017

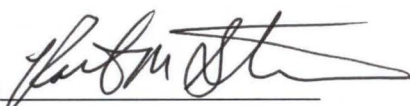
  
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Amy Russell  
Executive Director

  
APPROVED:  
CLARK COUNTY, WASHINGTON  
BOARD OF COUNTY COUNCILORS

DATE: 6-13-17

SR# 119-17



  
APPROVED:  
Robert Stevens, Deputy County Manager

DATE: 5.30.17

## BUDGET IMPACT ATTACHMENT

### Part I: Narrative Explanation

I. A – Additional salary expenses will be paid for out of current revenue budget for contributions & donations.

### Part II: Estimated Revenues

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
						0
<b>Total</b>						0

### Part III: Estimated Expenditures

III. A – Expenditures will include salary, employer paid taxes and paid leave. These will be paid for out of Fund 1018-Arthur D. Curtis Children's Justice Center (CJC).

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
1018-Arthur D. Curtis Children's Justice Center (CJC)	.20	\$0	\$19,041	\$0	\$25,368		
<b>Total</b>	.20	\$0	\$19,041	\$0	\$25,392		

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits	\$0	\$19,041	\$0	\$25,368		
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>	\$0	\$19,041	\$0	\$25,392		

Package number	Fund	Prog	Dept	Basele	Obj	Categ	2017-18 EXP inc / REV dec (DR)	2017-18 EXP dec /REV inc (CR)	2019-20 EXP inc / REV dec (DR)	2019-20 EXP dec /REV inc (CR)	Type	Operating vs capital	Capital project code	Program code	Position
CJC-01	1018	000	252	521901	110	000000	19,041	-	25,392	-	Ongoing	Operating			CAI1001

Adrian Vieto  
Kathleen O'D

Package number	Fund number	Program	Dept number	Type	Add, Delete, Change	Does this change involve a reclass?	FTE CHANGE	Effective date of change (MM/YY)	Position # for existing positions	New job classification	Grade & Range	Length for new project positions	Program Code
CJC-01	1018	000	252	Revenue	C	No	0.20	06/17	CA11001	Victim's Advocate	OW.709		