

# CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Works/Transportation and Development Division/Programming

**DATE:** October 24, 2017

**REQUESTED ACTION:** Approve the attached Notice to Contractors for Otto Brown Neighborhood Park, Work Order No. 402300.

Consent       Hearing       County Manager

**BACKGROUND**

Otto Brown Neighborhood Park will be developed on a 7.9-acre parcel on the south side of NE 96th Street at NE 160th Avenue in the Heritage Neighborhood. The project will include grading, drainage, seeding, landscaping, a perimeter asphalt path, play equipment, a sports court, wood chip loop paths, partial irrigation, a nature play area, picnic tables and benches.

The frontage of NE 96th Street will be improved with detached sidewalk, curb, gutter and partial half-street construction. The project was designed with a natural theme that preserves the area's existing vegetation and character. The Parks budget includes funds for ongoing maintenance of this park.

Construction documents are complete. Board approval of the attached Notice to Contractors is needed to authorize bid advertisement of this project, which is scheduled for construction in 2017.

**COUNCIL POLICY IMPLICATIONS**

None. This project supports the council's policy of creating a comprehensive parks system and promoting public health and a desirable quality of life for county residents.

**ADMINISTRATIVE POLICY IMPLICATIONS**

None. The project is included in the 2015 Clark County Parks, Recreation and Open Space Plan and is part of the Greater Clark Parks District project list.

**COMMUNITY OUTREACH**

Master planning and design of Greater Clark Parks District projects included extensive citizen involvement and review of design plans by the Parks Advisory Board. Prior to the start of construction, Public Works will send a mailer to nearby residents and issue a news release.

**BUDGET IMPLICATIONS**

YES	NO	
✓		Action falls within existing budget capacity.
	✓	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	✓	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

Pw17-117

**BUDGET DETAILS**

Local Fund Dollar Amount	\$ 0
Park Impact Fees	\$ 685,000
Account	PIF District 5
Company Name	N/A

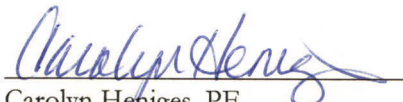
**DISTRIBUTION:**

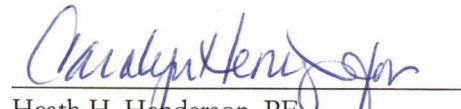
Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

Please return one originally signed staff report to Public Works Programming, attention Michael Derleth, ext. 5794.


**Attachments:**

- Resolution (2)
- Notice to Contractors
- Vicinity Map

  
Carolyn Heniges, PE  
Transportation and Development Division Manager

  
Heath H. Henderson, PE  
Public Works Director/County Engineer

Primary staff contact: Scot Brantley, ext. 4364

  
APPROVED:  
CLARK COUNTY, WASHINGTON  
BOARD OF COUNTY COUNCILORS

DATE: 10-24-17  
SR# 216-17



APPROVED: \_\_\_\_\_  
Jim Rumpeltes, Interim County Manager

DATE: \_\_\_\_\_

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF CLARK COUNTY, WASHINGTON

in the matter of initiating a Parks project designated as **W.O. No.** 402330

IT IS HEREBY RESOLVED THAT Otto Brown Neighborhood Park

Parcel Nos: 104100000 and 104092000 lying: along NE 96<sup>th</sup> Street at NE 160<sup>th</sup> Avenue be improved as follows:

Otto Brown Neighborhood Park will be developed on a 7.9-acre parcel on the south side of NE 96th Street at NE 160th Avenue in the Heritage Neighborhood. The project will include grading, drainage, seeding, landscaping, a perimeter asphalt path, play equipment, a sports court, wood chip loop paths, partial irrigation, a nature play area, picnic tables and benches.

The frontage of NE 96th Street will be improved with detached sidewalk, curb, gutter and partial half-street construction. The project was designed with a natural theme that preserves the area's existing vegetation and character. The Parks budget includes funds for ongoing maintenance of this park.

The Public Works Director is hereby ordered and authorized to report and proceed thereon as provided by law.

IT IS FURTHER RESOLVED that an appropriation from the officially adopted 2017 Parks budget, and based on the County Engineer's estimate, is hereby made in the amounts and for the purposes shown:

	PIF Dist. 5	REET	State Funds	Federal Funds	TOTAL	Budget Year	
						2017	2018
Construction	685,000	0	0	0	685,000	\$685,000	\$0
<b>TOTAL</b>	<b>685,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>685,000</b>	<b>\$685,000</b>	<b>\$0</b>

This project is included in the adopted Parks budget

IT IS FURTHER RESOLVED THAT:

The construction is to be accomplished by contract in accordance with RCW 36.32.245 et.seq.

ADOPTED this 24<sup>th</sup> day of Oct., 2017.  
ATTEST:

Rebecca Jilka  
Clerk of the Board

BOARD OF COUNTY COUNCILORS  
CLARK COUNTY, WASHINGTON

Marc Boldt  
Marc Boldt, Chair



\_\_\_\_\_  
Jeanne E. Stewart, Councilor

\_\_\_\_\_  
Julie Olson, Councilor

\_\_\_\_\_  
John Blom, Councilor

\_\_\_\_\_  
Eileen Quiring, Councilor



proud past, promising future

CLARK COUNTY  
WASHINGTON

PUBLIC WORKS

NOTICE TO CONTRACTORS

PAGE 1 OF 2

## NOTICE TO CONTRACTORS

Notice is hereby given that sealed bids will be received by Clark County, Washington until **1:50 P.M. on November 14, 2017** for: **WO No. 402300, Otto Brown Neighborhood Park**

Sealed bids shall be delivered to the office of Clark County Purchasing, Public Service Center, 1300 Franklin Street, Suite 650, Vancouver, Washington 98660 (or P.O. Box 5000, Vancouver, WA 98666-5000). Bids delivered to locations other than as indicated above or received after the time indicated above will not be accepted. Bids will be publicly opened and read aloud at 2:00 P.M., or as soon thereafter as possible, on the same day in the Hearing Room of the Board of County Councilors, 6th Floor of the Public Service Center.

Description of work: Otto Brown Neighborhood Park is located on NE 96<sup>th</sup> Street at NE 160<sup>th</sup> Avenue in the Heritage neighborhood. The 7.9-acre park will include play equipment, grading, drainage, seeding, landscaping, perimeter asphalt path, sport court, wood chip loop paths, partial irrigation, nature play area, picnic tables and benches. NE 96<sup>th</sup> Street frontage will be improved, with detached sidewalk, curb, gutter and partial half-street construction. The project was designed with a natural theme that preserves the area's existing vegetation and character.

Primary bid items: Mobilization; Erosion Control; Excavation; Clearing & Demolition; Grading; Drainage; Base Course; Asphalt; Concrete; Playground; Site Furnishings; Irrigation; Electrical; Irrigation; Landscaping; Roadway Improvements

Bid documents can be viewed, downloaded, or purchased on the Builders Exchange of Washington (BXWA) website [www.bxwa.com](http://www.bxwa.com) (Posted Projects, Public Works, Clark County and Projects Bidding). Bidders are encouraged to "Register as a Bidder" in order to receive automatic email notification of future addenda and to be placed on the Bidders List. Electronic and paper copies of bid documents are not available from Clark County.

It is the sole responsibility of the Bidder to obtain Addenda, if any. Such information may be obtained from the Builders Exchange of Washington (BXWA) web site, [www.bxwa.com](http://www.bxwa.com) (Posted Projects, Public Works, Clark County and Projects Bidding). Clark County accepts no responsibility or liability and will provide no accommodation to bidders who fail to check for addenda and submit inadequate or incomplete bids.

Questions and requests for clarification must be submitted using the electronic "CRP Inquiry Submittal Form" located on the County website, <https://www.clark.wa.gov/general-services/public-works-roads-parks-clean-water-projects>. Responses will be posted on the project's "Bid Inquiry Log".

Otto Brown Neighborhood Park  
WO No. 402300



**NOTICE TO CONTRACTORS  
PAGE 2 OF 2**

All bids must be submitted on the forms provided in the bid documents. Bids must be submitted in a sealed envelope with the Bidder's company name, project title, project number, bid opening date, and "SEALED BID" clearly marked on the outside of the envelope. Bids submitted by FAX or email will not be accepted.

Each bid proposal must be accompanied by a bid deposit in the form of a certified check, cashier's check, or proposal bond in an amount of at least five percent (5%) of the total bid. Should the successful bidder fail to enter into a contract and furnish a satisfactory contract bond, the bid deposit shall be forfeited to Clark County.

The County reserves the right to waive informalities in the bidding, reject any or all bids, or cancel the bid if the best interests of Clark County are not served.

DATED this 27 day of September, 2017.



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Priscilla Ricci, Purchasing Agent

THE COLUMBIAN  
DAILY JOURNAL OF COMMERCE:

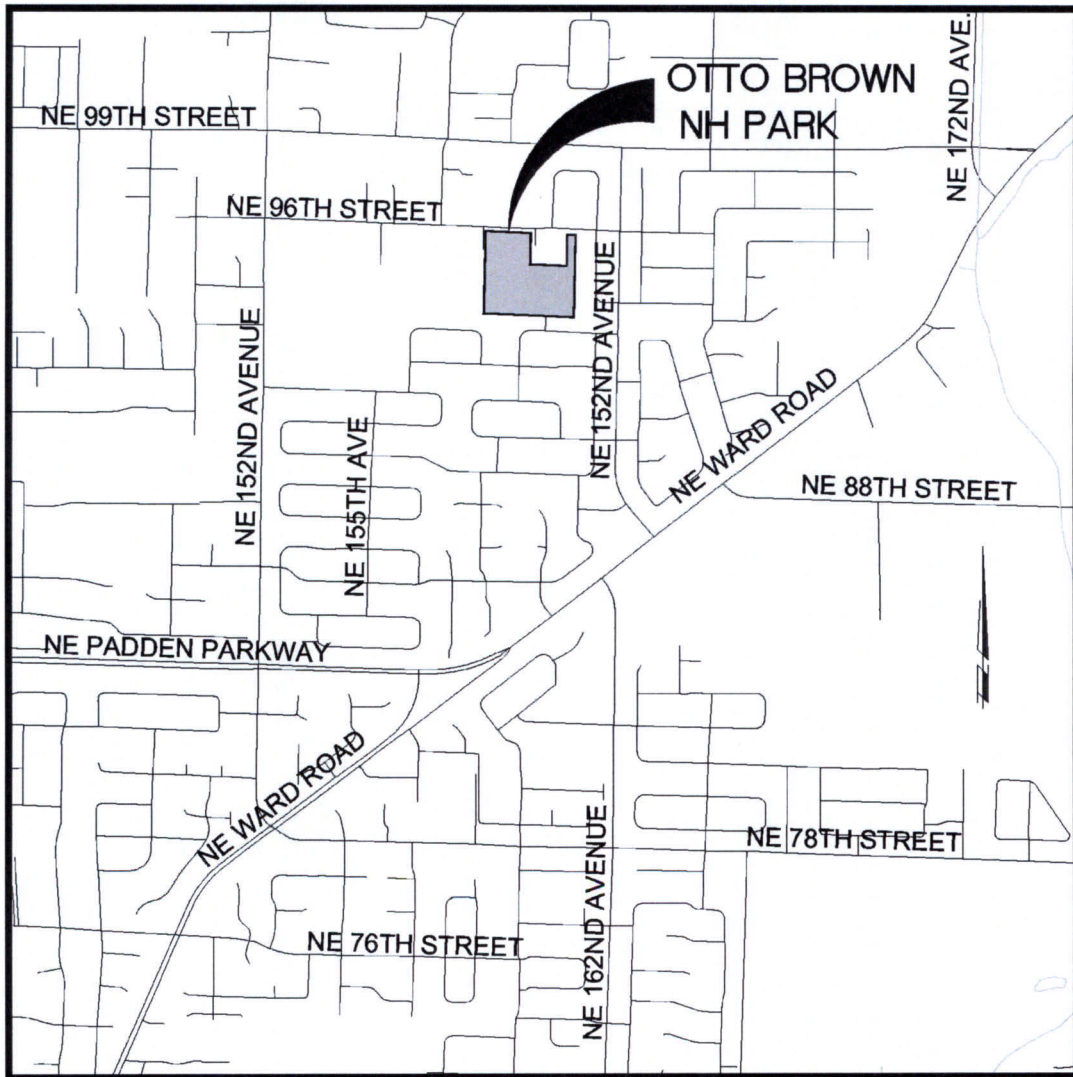
PLEASE PUBLISH: **October 25, November 1 & 8, 2017**



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**CLARK COUNTY**  
WASHINGTON

**Department of Public Works  
Engineering & Construction Division  
Otto Brown Neighborhood Park  
WO #402300**



**Vicinity Map**