

**CONTRACT# HDC.1235**

between

**CLARK COUNTY**

P.O. Box 9825, Vancouver, WA 98666

and

**WAHKIAKUM A COUNTY**

64 Main Street, Cathlamet, WA 98612

Project: Health Officer Services  
 Contract Period: March 1, 2019 through December 31, 2023  
 Total Contract Amount: \$85,650  
 Funding Source: Public Health  
 Contractor DUNS Number: 114749216

<b>Contractor Program Contact</b>	<b>Contractor Fiscal Contact</b>	<b>County Program Contact</b>	<b>County Fiscal Contact</b>
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By signing below, Clark County, hereinafter referred to as the "County," and the Wahkiakum County, hereinafter referred to as the "Contractor," agree to the terms of this Contract as well as the Clark County Public Health General Terms and Conditions, as amended, which are incorporated herein by reference with the same force and effect as if they were incorporated in full text. The full text version of the County's General Terms and Conditions are available [here](#). Hard copies will be provided by Clark County upon request.

**FOR CLARK COUNTY:**

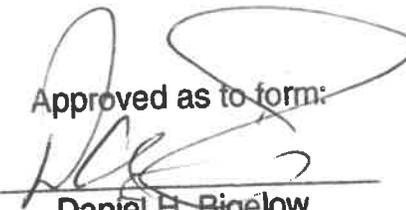
**FOR WAHKIAKUM COUNTY:**

  
 \_\_\_\_\_  
 Shawn Hennessee, County Manager

 6-4-19  
 \_\_\_\_\_  
 Dan Cothren, Chair, Wahkiakum BOCC

APPROVED AS TO FORM ONLY:

  
 \_\_\_\_\_  
 Amanda Migchelbrink  
 Deputy Prosecuting Attorney

Approved as to form:  
  
 \_\_\_\_\_  
 Daniel H. Bigelow  
 Prosecuting Attorney  
 6/3/19

**BUDGET SUMMARY  
 CONTRACT # HDC.1235  
 WAHKIAKUM COUNTY**

DESCRIPTION	AMOUNT
2019 Monthly Health Officer Services	\$1,425
2020 Monthly Health Officer Services	\$1,450
2021 Monthly Health Officer Services	\$1,475
2022 Monthly Health Officer Services	\$1,500
2023 Monthly Health Officer Services	\$1,525

ANNUAL BREAKDOWN	TOTAL COST
March 1, 2019 through December 31, 2019	\$14,250
January 1, 2020 through December 31, 2020	\$17,400
January 1, 2021 through December 31, 2021	\$17,700
January 1, 2022 through December 31, 2022	\$18,000
January 1, 2023 through December 31, 2023	\$18,300
<b>TOTAL</b>	<b>\$85,650</b>

**STATEMENT OF WORK  
CONTRACT # HDC.1235  
WAHKIAKUM COUNTY**

1. PURPOSE

1.1. The purpose of this agreement is for Regional Health Officer Services. These services include, but are not limited to, the following:

1.1.1. A Regional Health Officer to serve as the Health Officer of record for Contractor.

1.1.2. Provide public health and medical consultation, as well as leadership services to the Contractor through a Regional Health Officer.

1.1.3. Implement, evaluate and refine a regional plan that will provide Regional Health Officer Services to Contractor.

2. County, shall provide the following services and activities across the region:

2.1.1.1. Recruit, retain, employ, direct, and supervise personnel to serve as Deputy Health Officer.

2.1.1.2. Consultation of issues related to communicable disease(s).

2.1.1.3. Consultation of issues related to emergency preparedness plans and activities.

2.1.1.4. Consultation regarding Regional Health Officer program structure, policies and procedures, operations, risk implications, and overall management of the Deputy Regional Health Officer.

2.1.1.5. Consultation regarding evaluation, monitoring and treatment of tuberculosis (TB), and provision of in-clinic care for patients with TB who are under the care of Contractor and community medical providers.

2.1.1.6. Provide the overall clinical and epidemiologic direction for the development of standing orders, clinical policies, and clinical procedures. Serve as a final signatory to those.

2.1.1.7. Be available twenty-four hours a day, seven days a week to provide support and consultation for urgent communicable disease or unexpected community emergencies requiring urgent public health intervention.

2.1.1.8. In consultation with Contractor, prioritize public health issues, identify best practice approaches, assess current health department activities, and develop capacity of and develop capacity of Contractor's health department with the end of putting in place a system and plan that will insure the goals of the program.

2.1.1.9. Develop and maintain effective relationships with the medical community, media, elected officials, and other community leaders.

- 2.1.1.10. Provide medically sound and appropriate consultation for the improvement of Contractor's health department programs and services.
- 2.1.1.11. Review Contractor's departmental medical policy and health department organizational structure.
- 2.1.1.12. County will hire a Deputy Public Health Officer with input from the directors of health from the respective Contractor.
- 2.1.1.13. The Regional Health Officer will be on-site up to one time per month as needed or mutually agreed upon.
- 2.1.1.14. Regional Health Officer will respond within twenty-four hours of being notified of non-urgent individual communicable disease consultation phone calls and emails in 80% of cases, and will respond to 90% of urgent consultation request situations within 30 minutes.
- 2.1.1.15. Physicians of the Regional Health Officer team will cover functional responsibilities for each other when one is on leave, with consultation for communicable diseases and other urgent situations being the top priority.
  - 2.1.1.15.1. In the event that all such physicians are on leave, the Regional Health Officer shall make arrangements for backup health officer coverage.
- 2.1.1.16. Individual communicable disease consultation shall be the core prioritized service provided by the Regional Health Officer team. In consultation and conjunction with the Contractor, the Regional Health Officer Team shall jointly develop a work plan that prioritizes the Regional Health Officer activities.
- 2.1.1.17. Day to day prioritization of work will be based on immediate demand and professional judgment of the Regional Health Officer.
  - 2.1.1.17.1. Notwithstanding the foregoing, the director of health for Contractor or the director's designee shall be empowered to decide which agency-level consultation, leadership, and community-level public health consultation and leadership areas are appropriate for input and participation by members of the Regional Health Officer Team.

3. Contractor duties in this regard shall include:

- 3.1.1.1. Develop and implement "operational systems" for key health officer functions, including but not limited to on-call coverage and media protocols.
- 3.1.1.2. Support and provide consultation to support County efforts to develop and implement a regional approach to provide health officer services.
- 3.1.1.3. Appropriately assign and distribute the functional responsibilities of the Regional Health Officer Plan amongst the Regional Health Officer and Deputy Health Officer based on the overall needs of Region.

2. PROJECT BUDGET AND TIMELINE

2.1. The Contractor will provide the County with funds in an amount not to exceed the amount shown on the Budget Summary for purposes of completing the project described herein. The use of these funds shall be expressly limited to the activities described in this Contract.

**SPECIAL TERMS AND CONDITIONS**  
**CONTRACT # HDC.1235**  
**WAHAKIYAKUM COUNTY**

1. PAYMENT PROVISIONS

In addition to the payment provisions appearing in the Clark County Public Health's General Terms and Conditions, the following provisions shall apply:

1.1. The County shall notify the Contractor, if at any time, the rate of pay for the labor of Regional Health Officer Services outlined in this agreement has increased in the Budget Summary within 60 days of the increase. The notice shall include the County's proposal for the adjusted monthly service fee, and shall include: supporting data explaining the cause, effective date, and amount of the increase or decrease.

1.2. The County will submit a monthly invoice that includes the contract number as reference.

2. TERM

2.1. This contract may be extended for an additional two (2) two (2) year periods.

2.2. This agreement may be terminated by mutual consent of both parties upon 180 days written notice.

3. INDEMNIFICATION

In lieu of the indemnification provisions appearing in the Clark County Public Health's General Terms and Conditions, the following provisions shall apply:

3.1. County shall indemnify, defend and hold harmless Contractor from and against all liability, loss and costs arising out of or resulting from the acts or omissions of Contractor, its officers, employees and agents in the performance of this agreement. However, County is not required to indemnify Contractor against claims arising from the Health Officer providing or performing services for Contractor.

4. INSURANCE

In addition to the insurance provisions appearing in the Clark County Public Health's General Terms and Conditions, the following provisions shall apply:

4.1. Each party shall each be responsible for providing worker's compensation insurance as required by law. Neither party shall be required to provide or show proof of any other insurance coverage.

5. ACCESS TO RECORDS

Each party shall have reasonable access to the books, documents and other records of the other which are related to this agreement for the purpose of examination, copying and audit, unless otherwise limited by law.

6. SPECIAL REQUIREMENTS

- 6.1. COUNTY and CONTRACTOR shall comply with all applicable provisions of [RCW 70.24](#), [70.28](#), and any other state law applicable to confidentiality of information.
- 6.2. No party or its employees is entitled to participate in a pension plan, insurance, bonus, or similar benefits provided by any other party.