

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: July 21, 2020

REQUESTED ACTION: Accept the 2020-21 Sex Offender Address and Residency Verification Program Grant

Consent Hearing County Manager

BACKGROUND

The Washington Association of Sheriffs and Police Chiefs (WASPC), acting as funding authority for the State of Washington, has awarded \$252,038 to the Clark County Sheriff's Office (CCSO) acting for all Clark County law enforcement agencies. This award is to be used to "verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130." Verification is to be face to face at a frequency designated by the state that varies based on the offender's designated offense level. The grant period is July 1, 2020 through June 30, 2021.

Of the total amount of the award, CCSO would retain \$117,145.68, which would be used to fund salary and benefits of an existing deputy sheriff project position originally authorized in 2008 and extended an additional year with this grant award. The grant would also pay other expenses related to the program. The remainder of the funds will be passed through to six other law enforcement agencies in Clark County (Battle Ground PD, Camas PD, La Center PD, Ridgefield PD, Vancouver PD, and Washougal PD) in proportion to population. These agencies will use their funding to implement the program for sex offenders living within their cities.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

None

COMMUNITY OUTREACH

The active registration and regular address verification of known past sex offenders serves the dual purpose of keeping citizens apprised of offenders living near them and facilitating arrests in the event of repeat offenses. Informed citizens are better able to protect themselves and their children, thus preventing future offenses.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

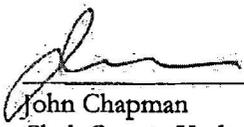
BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$252,038.00
Account	General Fund
Company Name	N/A

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>


Darin Rouhier
CCSO Finance Manager


John Chapman
Clark County Undersheriff

Attachments:

Award Letter from the Washington Association of Sheriffs and Police Chiefs (WASPC), 7/1/2020
Interagency Agreement with WASPC regarding Registered Sex Offender Address Verification
Program, 7/2/2020

APPROVED: 
Clark County, Washington
Clark County Council

DATE: July 21, 2020
SR# 102-20

APPROVED: _____
Kathleen Otto, Interim County Manager

DATE: _____



BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I.A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Sheriff's Office will incur \$117,145.68 in expenses for salary, benefits, and other program-related costs and \$134,892.32 in expenses to pass through qualifying reimbursements to other law enforcement agencies in the County. These expenses will be reimbursed by WASPC from the State grant funds as they are incurred subject to a \$252,038.00 limit. Therefore, the request will result in no net fiscal impact.

Part II: Estimated Revenues

Fund #/Title	Current Year		Next Year		Years beyond 2021	
	GF	Total	GF	Total	GF	Total
0001 / General Fund	126,019	126,019	126,019	126,019		
Total	126,019	126,019	126,019	126,019		

II. A – Describe the type of revenue (grant, fees, etc.)

Revenue will be passed through by WASPC from grant funds provided by the State of Washington.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Year		Next Year		Years beyond 2021	
		GF	Total	GF	Total	GF	Total
0001 / General Fund		126,019	126,019	126,019	126,019		
Total		126,019	126,019	126,019	126,019		

III. B – Expenditure by object category

Fund #/Title	Current Year		Next Year		Years beyond 2021	
	GF	Total	GF	Total	GF	Total
Salary/Benefits	42,012	42,012	42,012	42,012		
Contractual (Internal Services)	5,616	5,616	5,616	5,616		
Supplies/Equipment	3,263	3,263	3,263	3,263		
Travel/Training	965	965	965	965		
Overtime	6,717	6,717	6,717	6,717		
Capital Outlays						
Inter-Agency Transfers	67,446	67,446	67,446	67,446		
Debt Service						
Total	126,019	126,019	126,019	126,019		

Cost Center search string

Select Cost Center for list of related Programs

Revenue Category search string

Package Number	Fund	Cost Center Name		Program Name		Ledger Acct		Revenue Category		2020 EXP Inc / REV dec (DR)	2020 EXP dec / REV Inc (CR)	2021 EXP Inc / REV dec (DR)	2021 EXP dec / REV Inc (CR)	Operating		Notes
		List will be limited based on search string	Cost Center ID	List will be limited based on selected Cost Center above	Program ID	Ledger Account Name	Number	List will be limited based on search string	Category ID					Type	vs capital	
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			42,012		42,012		One-time Operating	P000582	Salary/Benefits
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			5,616		5,616		One-time Operating	N/A	Contractual (Internal Services)
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			3,263		3,263		One-time Operating	N/A	Supplies/Equipment
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			965		965		One-time Operating	N/A	Travel/Training
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			6,717		6,717		One-time Operating	N/A	Overtime
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	5212000			67,446		67,446		One-time Operating	N/A	Inter-agency Transfers
SHR	0001	Sheriff Enforcement	CC299	Sex Offender Registration	PG0419	State Grants	3340690	State Grant from Legislature and its C	R0466			126,019		126,019	One-time Operating	N/A



Washington Association of
**SHERIFFS &
POLICE CHIEFS**

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Gambling Commission

Steven D. Strachan
Executive Director

July 1, 2020

Sheriff Chuck Atkins
Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666

Dear Sheriff Chuck Atkins:

Subject: Registered Sex Offender Address Verification Grant Program.

The Washington State Legislature allocated \$9.9 million dollars over the 2019-2021 biennium for the Registered Sex Offender Address Verification Grant Program. This year, local agencies will receive \$4.81 million dollars to conduct face-to-face address verifications for registered sex and kidnapping offenders as directed by RCW 9A.44.130. In 2010, this grant program was established with the intent that all sex offenders and kidnapping offenders would be verified at their registered address by the Sheriff's Office. This face-to-face address verification is important to maintain accuracy of the Sex Offender Registry and to enforce the sex offender registration laws of Washington State. It is important that this money continue to be used for its intended purpose.

I am pleased to inform you that the **Clark County Sheriff's Office** will receive **\$252,038.00** for the Registered Sex Offender Address Verification Program. The grant cycle will follow the state fiscal year, starting July 1, 2020 and ending June 30, 2021. Quarterly grant reports are due on October 10, 2020, January 10, 2021, April 10, 2021, and July 10, 2021. Quarterly grant reports are to be completed electronically and will be emailed to RSO Coordinators. Reports must be received by WASPC prior to quarterly grant payments being issued to your agency.

Address verification funds are designed to support all aspects of Registered Sex Offender Address Verification. Most importantly, funds are required to be used for face-to-face verification of a sex offender's address at the place of residency.

- For Level I Offenders—Face-to-Face Address Verification will occur once every twelve months.
- For Level II Offenders—Face-to-Face Address Verification will occur once every six months.
- For Level III Offenders—Face-to-Face Address Verification will occur once every three months.
- For the purposes of this grant, unclassified offenders and kidnapping offenders are considered level I offenders, unless the local jurisdiction sets a higher classification in the interest of public safety.

Funding from this program will be used to send at least one staff person to at least one WASPC OffenderWatch User Group and SONAR Committee Meeting. Meeting dates are July 14, 2020, October 13, 2020, January 12, 2021 and April 13, 2021.

Address verification data must be entered into the statewide sex offender database, OffenderWatch. WASPC will conduct audits of the OffenderWatch records to confirm verification entries and completeness of records.

Registration, community notification and verification of offenders must follow the applicable state statutes (RCWs 4.24.550, 9A.44.130, 9A.44.135, 36.28A.230, etc.). Any delegation to cities should have signed Memorandums of Understanding (MOUs) clearly defining agreed upon responsibilities.

Please note the following terms will be adhered to for the 2020-2021 Registered Sex Offender Address Verification Program:

- Any agency not meeting at least 90% of required verifications will not receive that quarter's grant payment.
- Any agency not using OffenderWatch to track verifications will not receive that quarter's grant payment.
- Agencies that do not participate in at least one OffenderWatch User Group and SONAR Committee meeting in person will be penalized 10% of the final quarter's grant payment.
- Quarterly grant reports must be received by WASPC prior to quarterly grant payments being issued to your agency.

Please review the attached interagency agreement and return to the WASPC Office ASAP. If you have any questions please contact Terrina Peterson at (360) 486-2386 or tpeterson@waspc.org.

Sincerely,



Steven D. Strachan
Executive Director

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address Verification Program

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **CLARK COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:
Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666

Agency Contact: Chuck Atkins
Title: Sheriff

Project Title
Registered Sex Offender Address Verification

Funding Cycle
July 1, 2020-June 30, 2021

Agreement No:
RSO 2020-21 Clark

Funding Authority:
WA Association of Sheriffs and Police Chiefs

Grant Award:
\$252,038.00

Service Area:
Clark County

FUNDING SOURCE

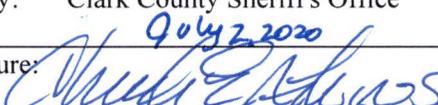
Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the following requirements:

- Face-to-face verifications of all registered offenders based on the schedule outlined in the award letter and RCWs 36.28A.230 and 9A.44.135. Any agency not meeting at least 90% of required verifications will not receive that quarter's grant payment.
- Quarterly report will be submitted electronically by October 10, 2020, January 10, 2021, April 10, 2021, and July 10, 2021. Funds will be disbursed in equal allotments each quarter. Quarterly grant reports must be received by WASPC prior to quarterly grant payments being issued to your agency.
- In-person attendance at least one OffenderWatch User Group and SONAR Committee Meeting. Meeting dates are July 14, 2020, October 13, 2020, January 12, 2021 and April 13, 2021. Agencies that do not participate in at least one OffenderWatch User Group and SONAR Committee meeting in person will be penalized 10% of the final quarter's grant payment.
- Up to date and accurate record entries into OffenderWatch. Any agency not using OffenderWatch to track verifications will not receive that quarter's grant payment.

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC	For RECIPIENT
Name: Steven D. Strachan	Name: Chuck Atkins
Title: Executive Director	Title: Sheriff
Agency: WA Assn. of Sheriffs & Police Chiefs	Agency: Clark County Sheriff's Office
Date: July 1, 2020	Date: July 2, 2020
Signature: 	Signature: 

COUNTY MANAGER ACTION\RECOMMENDATION

By: Kathleen Otto

Date:

SR Number:

REQUESTED ACTION: Approve the budget adjustments for the 2020-21 Sex Offender Address and Residency Verification Program Grant

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

Kathleen Otto
Interim County Manager

DISTRIBUTION