

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Works, Finance Division

DATE: August 4, 2020

REQUESTED ACTION: Execute a resolution for signature authority authorizing the Public Works Finance Manager to sign federal grant reimbursement requests.

Consent Hearing County Manager

BACKGROUND

Resolution 2016-11-16 was approved to grant the former Public Works Finance Manager authority to sign federal grant reimbursement requests. This resolution will replace the prior resolution, and grant Eva Haney, the new Public Works Finance Manager, authority to sign federal grant reimbursement requests in accordance with CFR 200.415(a).

COUNCIL POLICY IMPLICATIONS

None.

ADMINISTRATIVE POLICY IMPLICATIONS

This action updates an existing resolution and complies with CFR 200.415(a).

COMMUNITY OUTREACH

None.

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	N/A
Grant Fund Dollar Amount	N/A
Account	N/A
Company Name	N/A

DISTRIBUTION:

Council staff will post all staff reports to the web. <https://www.clark.wa.gov/council-meetings>

ATTACHMENTS: (1) Resolution (2) Copy of U.S. Code 200.415(a) - Required certifications

Eva Haney

Eva Haney, CGFM
Finance Division Manager

Ahmad Qayoumi

Ahmad Qayoumi, PE
Public Works Director/County Engineer

Primary Staff: Eva Haney, ext. 4461

APPROVED: _____
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCIL

DATE: _____

SR# _____

RESOLUTION NO. _____

A RESOLUTION relating to federal grant certification requirements for reimbursement requests.

WHEREAS, 2 CFR 200.415(a) requires government entities receiving federal awards to certify that all expenditures pursuant to those awards are proper and in accordance with the terms and conditions of the award and accompanying budgets;

WHEREAS, the person signing the certification must be authorized to legally bind the recipient of the award; and,

WHEREAS, the person certifying the expenditure should have sufficient knowledge of the terms and conditions of the awards, along with a thorough understanding of the expenditures made pursuant to the award; and,

WHEREAS, Eva Haney is the department finance manager for Public Works, which is a position with access to and knowledge of both the awards and expenditures; and,

WHEREAS, Cherie Sabug is the senior management analyst for Public Works, which is a position that similarly has access to and knowledge of both the awards and expenditures; and,

WHEREAS, the Clark County Council believes delegating initial signature authority for federal grant reimbursement to Eva Haney, as the finance manager for Public Works, is in the best interests of Clark County; and

WHEREAS, in Eva Haney's absence, the Clark County Council believes delegating alternate signature authority for federal grant reimbursement to Cherie Sabug, as Public Works senior management analyst, is in the best interests of Clark County.

NOW THEREFORE, BE IT ORDERED AND RESOLVED by the Clark County Council as follows:

The Council delegates signature authority to Eva Haney, as the Public Works department finance manager, and in her absence, delegates signature authority Cherie Sabug, as the Public Works senior management analyst, for federal grant reimbursement requests.

Signed this _____ day of _____, 2020.

CLARK COUNTY COUNCIL
CLARK COUNTY, WASHINGTON

Attest:

Clerk of the Council

Approved as to Form Only
ANTHONY F. GOLIK
Prosecuting Attorney

By Bill Richardson
Deputy Prosecuting Attorney

By _____
Eileen Quiring, Chair

By _____
Temple Lentz, District 1

By _____
Julie Olson, District 2

By _____
John Blom, District 3

By _____
Gary Medvigy, District 4

§ 200.415 Required certifications.

Required certifications include:

(a) To assure that expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal entity, which reads as follows: “By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).”

Resolution for Signature Authority - Federal Grant Reimbursements

Public Works



Resolution for Signature Authority

- The U.S. Code of Federal Regulations 200.415(a) requires that government entities which receive federal awards must certify all expenditures are proper and in accordance with the terms and conditions of the award
- The person signing the certification should have knowledge of the terms and conditions of the federal award, and understand the expenditures made pursuant to the award.
- This resolution will grant signature authority to the Public Works Finance Manager, Eva Haney, to certify expenditures on federal grant reimbursement requests.
- In Eva Haney's absence, this resolution will grant Cherie Sabug, a Public Works senior management analyst, with the authority to certify expenditures on federal grant reimbursement requests.

