

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: February 18, 2020

REQUESTED ACTION: Accept a Recreational Boating Safety Federal Financial Assistance Grant award (\$18,696.18)

Consent Hearing County Manager

BACKGROUND

The Clark County Sheriff's Office has been offered a Recreational Boating Safety (RBS) Federal Financial Assistance Grant of \$18,696.18 through the Washington State Parks & Recreation Commission (WSPRC) for the time period of March 1 through September 30, 2020. These funds reimburse the Sheriff's Office for costs incurred to "support safer boating through the enforcement of boating safety laws and [the provision of] boating education courses." Among authorized uses for the funds are on-the-water patrols to enforce boating laws (especially "boating under the influence" (BUI) and life jacket carriage and wear laws) and boating safety training for citizens. The supplemental adjustment will be resource-neutral.

ADMINISTRATIVE POLICY IMPLICATIONS

There are no anticipated administrative policy implications.

COUNCIL POLICY IMPLICATIONS

There are no anticipated policy implications for the County Councilors.

COMMUNITY OUTREACH

A key component of this program is the training of boaters in Clark County to improve their knowledge of boater safety laws and principles. This program has a goal of making recreational boating safer for Washington citizens.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$18,696.18
Account	General Fund
Company Name	N/A

SUBMITTED BY: John Lawler
DATE: February 5, 2020

DISTRIBUTION OF COUNCIL STAFF REPORTS:

Distribution of staff reports is made via the Grid. <http://www.clark.wa.gov/thegrid/>
Copies are available by close of business on the Thursday after council deliberations.

SHERIFF'S OFFICE APPROVALS:



Staff: Darin Rouhier
CCSO Finance Manager



John Chapman
Clark County Undersheriff

Attachment: Financial Assistance Gant Agreement

APPROVED: 
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCILORS

DATE: Feb. 18, 2020

SR# 024-20

APPROVED: _____
Shawn Hennessee, County Manager



DATE: _____

COUNTY MANAGER ACTION\RECOMMENDATION

By: Shawn Hennessee
Date:
SR Number:

REQUESTED ACTION: Accept the 2020 Recreational Boating Safety Federal Financial Assistance Grant award. Approve resource-neutral budget adjustments to provide \$18,697 in 2020 revenue and expense budget capacity.

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

Shawn Hennessee
County Manager

2020 Recreational Boating Safety Grant Agreement

Coding

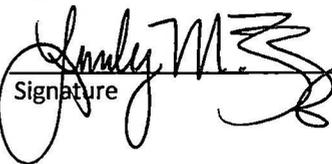
Package number	Fund	Cost Center	Program	BASUB	Rev/Spend Category	Grant	2020 EXP inc / REV dec (DR)	2020 EXP dec /REV inc (CR)	2021 EXP inc / REV dec (DR)	2021 EXP dec /REV inc (CR)	Type	Operating vs Capital
SHR-	9000 0001	CC299	PG0302	B5212000	S0227	GR0000003	18,697				One-time	Operating
SHR-	9000 0001	CC299	PG0302	B3339700	R0465	GR0000003		18,697			One-time	

FTE info (insert or delete additional lines as needed)

Package number	Fund number	Prog number	Dept number	Type (Operating, Revenue, Project)	Add, Delete, Change	Does this change involve a reclass? (Yes/No)	FTE	Effective date of change (MM/YY)	Position # for existing positions	New job classification (for new positions and reclassifications)	Grade & Range	Length for new project positions
	N/A											

FOR STAFF REPORTS ONLY:

HR APPROVAL

Signature	Date
	Budget Director 2.7.20
Signature	Date

BUDGET OFFICE APPROVAL

Don Hoch
Director



STATE OF WASHINGTON
WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500
TDD Telecommunications Device for the Deaf: 800-833-6388

www.parks.wa.gov

FEDERAL FINANCIAL ASSISTANCE GRANT

In exchange for grant dollars in the amount of \$18,696.18, Clark County Sheriff's Office agrees to the following terms:

- To expend **local funds** in the amount of \$46,819.39 during Federal Fiscal Year 2,020 that will satisfy the match requirement of this grant.
- To use funds solely for expenditures limited to the areas outlined in the document "Eligible Expenses of Vessel Registration Fees and Federal Financial Assistance Grants" that can be found at <http://mle.parks.wa.gov/>.
- To use Federal grant funds consistent with the requirements of 2 CFR 200.
- To make at least one instructor available upon request as outlined in the A-300 application.
- To meet all requirements outlined in the annual Vessel Registration Fee Agreement (A-299) with Washington State Parks.
- To follow these procedures to request reimbursement:
 - Use the Marine Law Enforcement Grant Invoice Voucher (form A-19) to invoice State Parks for reimbursement.
 - Submit invoices no more than monthly and no less than quarterly.
 - Submit invoices with the following documents:
 - Officer List Worksheet.
 - Detailed explanations for equipment purchases and maintenance expenditures that occurred during the period in which reimbursement is requested.
 - Maintain records for all allowable expenditures for which grant dollars were spent for a period of six years following the completion of the grant, and provide them to State Parks upon request. This includes vessel log sheets.
 - Submit A-19 Invoice Vouchers by the following dates:
 - For the period March-April-May-June (2nd quarter): by July 15th.
 - For the period July-August-September (3rd quarter): by October 15th.

- If, during any quarter, Clark County Sheriff's Office is unable to meet the requirements of the grant it will submit a letter, signed by the police chief or sheriff, along with the reimbursement request explaining the reasons and mitigating circumstances. If requested, Clark County Sheriff's Office will submit a plan within 30 days of the end of the quarter that describes steps Clark County Sheriff's Office will take to meet minimum requirements. In these cases, reimbursement requests may be deferred until the plan is received and approved by State Parks.
- Consider a "zero tolerance" enforcement policy for violations of:
 - Life jacket requirements, including lifejackets not worn, insufficient lifejackets, and lifejackets found unserviceable or the incorrect size
 - Completion and possession of the mandatory boater education card when operating, for operators required to carry it
 - Boat operation under the influence of alcohol (BUI) rules
 - "Rules of the road" and other operating regulations
- Participate with Washington State Parks in the following campaigns:
 - Operation Dry Water
 - National Safe Boating Week
 - Spring Aboard
 - Paddle Safety Week
- My agency will accomplish the goals stated in the A-300 online application and summarized after the signature in this agreement.

AUTHORIZED SIGNATURE

I certify that I am authorized to obligate the Clark County Sheriff's Office listed below, I am authorized to accept such funds, and to guarantee that all grant requirements outlined in this agreement will be met.

Chuck E. Atkins

Signing Officer Signature

CHUCK E. ATKINS

Signing Officer Name (Please Print)

11-13-19

Date

SHERIFF

Title

PREVENTION GOALS SUMMARY	
Total Patrol Hour Goal	1,374.00
Total Inspections Goal	1,000.00
Count of State Approved Boater Education Classes Planned	10.00
Sum of Hours for State Approved Boater Education Classes	80.00
Sum of State Approved Boater Education Classes Planned Attendance	150.00
Count of Community Events	10.00
Sum of Community Events Hours	290.00
Count of Presentations to Schools	6.00
Sum of Presentation to Schools Hours	12.00
Count of Presentations to Groups	5.00
Sum of Presentations to Groups Hours	9.00
Count of Dealer Visits Planned	1.00
Sum of Dealer Visits Hours	5.00
Count of Rental Sites Planned	3.00
Sum of Rental Site Visits Hours	12.00
Owned Media Posts	22.00
Earned Media Posts	22.00
Count of Partnering Organizations	4.00
Sum of Partnering Organization Hours	30.00