

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: June 9, 2020

REQUESTED ACTION: Accept a Coronavirus Emergency Supplemental Funding Program Award (\$103,135)

Consent Hearing County Manager

BACKGROUND

The Clark County Sheriff's Office has been offered a Coronavirus Emergency Supplemental Funding (CESF) Program award of \$103,135 by the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) for a time period running through January 31, 2022. These funds reimburse the Sheriff's Office for costs incurred to "prevent, prepare for, and respond to the coronavirus." Among authorized uses for the funds are "equipment (including law enforcement and medical personal protective equipment)... supplies (such as gloves, masks, and sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in... jails and detention centers." The supplemental adjustment will be resource-neutral.

ADMINISTRATIVE POLICY IMPLICATIONS

There are no anticipated administrative policy implications.

COUNCIL POLICY IMPLICATIONS

There are no anticipated policy implications for the County Councilors.

COMMUNITY OUTREACH

The COVID-19 pandemic threatens the health and safety of all Clark County citizens. Identifying cases and controlling the spread of the virus through Sheriff's Office personnel and jail inmates contributes to public health and safety.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$103,135
Account	Fund 6315
Company Name	N/A

SUBMITTED BY: John Lawler

DATE: June 9, 2020

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Sheriff's Office will incur expenses for COVID-19 test kits, PPE, and supplies. These expenses will be reimbursed from DOJ grant funds. Therefore, the request will result in no net fiscal impact.

Part II: Estimated Revenues

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
6315 / CCSO Federal Grant	0	103,135	0	0	0	0
Total	0	103,135	0	0	0	0

II. A – Describe the type of revenue (grant, fees, etc.)

US DOJ OJP provides funding through the Coronavirus Emergency Supplemental Funding Program.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
		GF	Total	GF	Total	GF	Total
6315 / CCSO Federal Grant	N/A	0	103,135	0	0	0	0
Total	N/A	0	103,135	0	0	0	0

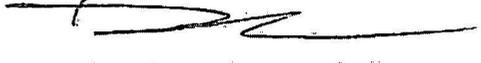
III. B – Expenditure by object category

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
Overtime						
Contractual						
Supplies/Equipment	0	103,135	0	0	0	0
Facility Rental						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total	0	103,135	0	0	0	0

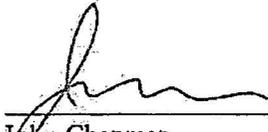
DISTRIBUTION OF COUNCIL STAFF REPORTS:

Distribution of staff reports is made via the Grid. <http://www.clark.wa.gov/thegrid/>
Copies are available by close of business on the Thursday after council deliberations.

SHERIFF'S OFFICE APPROVALS:



Staff: Darin Rouhier
CCSO Finance Manager



John Chapman
Clark County Undersheriff

Attachments: U.S. Department of Justice award letter
Grant summary and acceptance sheet

APPROVED: 
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCILORS

DATE: June 16, 2020

SR# 08320

APPROVED: _____
Kathleen Otto, Interim County Manager

DATE: _____



COUNTY MANAGER ACTION\RECOMMENDATION

By: **Kathleen Otto**
Date:
SR Number:

REQUESTED ACTION: Accept the FY 2020 US DOJ Coronavirus Emergency Supplemental Funding Program award. Approve resource-neutral budget adjustments to provide \$103,135 in 2020 revenue and expense budget capacity.

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

Kathleen Otto
Interim County Manager

Cost Center search string

Select Cost Center for list of related Programs

Revenue Category search string

Package Number	Fund	Cost Center Name <small>List will be limited based on search string</small>	Cost Center ID	Program Name <small>List will be limited based on selected Cost Center above</small>	Program ID	Ledger Account Name	Ledger Acct Number	Revenue Category Name <small>List will be limited based on search string</small>	Revenue Category ID	2020 EXP inc / REV dec (DR)	2020 EXP dec / REV inc (CR)	2021 EXP inc / REV dec (DR)	2021 EXP dec / REV inc (CR)	Type	Operating vs capital	Position	Notes
SHR	6315	Sheriff Support/Civil Branch	CC300	Mandatory Health and Safety Equipment	PG0300	Federal Grant Direct	5236000			53,121	-	-	-	One-time Operating	N/A		COVID-19 test kits and related supplies/eqpt
SHR	6315	Sheriff Support/Civil Branch	CC300	Mandatory Health and Safety Equipment	PG0300	Federal Grant Direct	6218000			50,014				One-time Operating	N/A		Personal Protection Equipment
SHR	6315	Sheriff Support/Civil Branch	CC300	Property and Evidence Support	PG0360	Federal Grant Direct	3311600	Federal Direct Grant from Department R0447			.103,135			One-time Operating	N/A		Coronavirus Emergency Suppl Funding DOJ



Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

May 11, 2020

Ms. Kathleen Otto
Clark County
1300 Franklin Street, P.O. Box 5000
Vancouver, WA 98666-5000

Dear Ms. Otto:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by Clark County for an award under the OJP funding opportunity entitled "BJA FY 20 Coronavirus Emergency Supplemental Funding Program." The approved award amount is \$103,135. These funds are for the project entitled Clark County Coronavirus Emergency Response.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should Clark County accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Jeffrey S. Felten-Green, Program Manager at (202) 514-8874; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan".

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 16

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Clark County 1300 Franklin Street P.O. Box 5000 Vancouver, WA 98666-5000		4. AWARD NUMBER: 2020-VD-BX-0395	
		5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022 BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022	
		6. AWARD DATE 05/11/2020	7. ACTION Initial
2a. GRANTEE IRS/VENDOR NO. 916001323	8. SUPPLEMENT NUMBER 00		
2b. GRANTEE DUNS NO. 030783757	9. PREVIOUS AWARD AMOUNT \$ 0		
3. PROJECT TITLE Clark County Coronavirus Emergency Response	10. AMOUNT OF THIS AWARD		\$ 103,135
	11. TOTAL AWARD		\$ 103,135
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.034 - Coronavirus Emergency Supplemental Funding Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Katharine T. Sullivan Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Kathleen Otto Interim County Manager	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 	19A. DATE 5/14/2020
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B VD 80 00 00 103135		21. VVDUGT0462	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)