

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: September 19, 2017

REQUESTED ACTION: Authorize a Petty Cash Fund for the Sheriff's Tactical Detective Unit in the amount of \$500.00 dollars.

Consent Hearing County Manager

BACKGROUND

The Clark County Sheriff's Tactical Detective Unit (TDU) investigates criminal activity within Clark County ranging from street level narcotics to homicides, kidnapping, arsons, etc. Its primary role is to assist patrol with complex investigations, but it is regularly tasked with assisting the Regional Major Crimes Unit, Drug task Force, US Marshals Fugitive Unit and the Safe Streets Task Force. These investigations occur all hours of the day and night and detectives are often called out during non-work hours. Some of these investigations require long hours during which detective cannot leave the scene for supplies and or other necessary items in order to function more efficiently. Usually a supervisor or a detective is tasked with obtaining supplies during such operations and using their own funds and then having to request reimbursement from the County. A Petty cash fund would allow the TDU supervisors to quickly and more efficiently obtain needed items (allowable expenses per Auditor's Office) without the need to use their own funds.

The petty cash fund would be audited quarterly by the Sheriff's Office and periodically by the County Auditor's Office.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

None

COMMUNITY OUTREACH

None

BUDGET IMPLICATIONS

YES	NO	
X		Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
	X	Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	
Company Name	

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

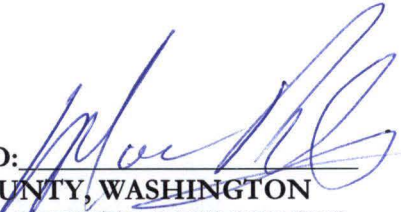


Darin Rouhier
CCSO Finance Manager



Michael Cooke
Clark County Undersheriff

Attachments:



APPROVED:
CLARK COUNTY, WASHINGTON
BOARD OF COUNTY COUNCILORS

DATE: 9-19-17

SR# 192-17



APPROVED: _____
Jim Rumpeltes, Interim County Manager

DATE: _____