

Current Contract Information-Pricing & Ordering Information

Revised: April 20, 2017

Contract number: 01109 (replaces 12403) Commodity code: 9758

Contract title: OFFSITE DRUG TESTING

Purpose: Amendment done to extend contract.

Original award date: 2/5/2010

Current contract period: 05/18/2014 through: 03/31/2018

Scope of Work: This contract is awarded to **one** contractor.

Primary user agency(ies): *DEPARTMENT OF CORRECTION (DOC); DSHS/CHILDRENS DIVISION*

For use by: Washington Horse Race Commission & Political Subdivisions/Non Profits

Contractor: Regional Toxicology Service, LLC
d/b/a/Cordant Health Solutions

Contract Administration
Contact: Laura Hawk or Amanda Gibbs
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Customer Service
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Contact: Bert Toivola, Ph.D.
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This page contains key contract features. Find detailed information on succeeding pages. For more information on this contract, or if you have any questions, please contact your local agency Purchasing Office, or you may contact our office at the numbers listed below.

Contracts Specialist:	Tim L. Shay	Alternative Contact	Customer Service
Phone Number:	(360) 407-9410	Phone Number:	(360) 407-2210
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Email:	tim.shay@des.wa.gov		

Visit our Internet site: <http://www.des.wa.gov/purchase>

Products/Services available: Offsite drug testing services, urinalysis per DOC and DSHS/Children's specifications
Related product contracts: Contract 08299, Lab Specimen Testing Services
Payment address: Same as above
Order placement address: Same as above
Payment terms: 1% 30 Days
Shipping destination: Free On Board (FOB) Destination
Freight: Prepaid and included in unit pricing
Contract pricing: See Pricing and Ordering Information
Term worth: \$5,000,000.00 2 Years
Current participation: \$0.00 MBE MBE 0% \$0.00 WBE WBE 0% \$5,000,000 OTHER OTHER 100% \$0.00 EXEMPT Exempt 0%

Pricing Information:

	Exclusive Purchaser*	Description	Price Per Test Through May 17, 2016
1	DOC	Five Drug Screen Testing	\$4.35
2	DOC	Single Drug Screen Test (applies to Barbiturates, Methadone, Propoxyphene, or Ecstasy)	\$4.05
3	DOC	Confirmation by request or automatic-price per drug class confirmed	\$9.25
4	DOC	BUP confirmation by request or automatic	\$18.50
5	DOC	ETGLCC - Direct to confirmation	\$17.50
6	DOC	Additional Test to item 1-per price add on test	\$0.25
7	DOC	MDMA (EXTC) additional test	\$1.50
8	DSHS/CA/RA	Five Drug Screen Testing	\$4.35
9	DSHS/CA/RA	Six Drug Screen Testing	\$4.70
10	DSHS/CA/RA	Automatic confirmation-price per drug class confirmed	\$9.25

	Exclusive Purchaser*	Description	Price Per Test Through May 17, 2016
11	DSHS/CA/RA	Additional Test: Barbiturates, Methadone, Propoxyphene or Ethanol, THC	\$0.25
12	DOC/DSHS/CA/RA	Immuno-ETG. (500ng)test	\$6.00
13	DSHS/CA/RA	Automatic confirmation of ETG screen positives-price per confirmation	\$17.50
14	DOC/DSHS/CA/RA	Fentanyl Screen Test (Urine)	\$6.00
15	DOC/DSHS/CA/RA	Automatic confirmation of Fentanyl screen positives – price per confirmation	\$17.50
16	DSHS/CA/RA	Hair Follicle test	\$65.00
17	DOC	"Confirmations Only" for onsite testing with positive screen results (reference Section Two, Clause #5) DOC-per drug class confirmation	\$12.50
18	DOC	UA supplies (kit) for onsite use by DOC staff (cup, COC form, plastic bag)-Excludes shipping will be added to each order from purchaser COD Form Only	\$0.49/Kit \$0.215
19	DOC	Data capture of onsite DOC Results-price per accession *If initial data entry performed by DOC staff using SRL , web based system-per accession	\$0.75
		If all data entry performed by SLR staff per accession	\$1.50
20	DOC/CA/RA	Five Drug Oral Fluid Screening Test	\$9.55
21	DOC/CA/RA	Standard Drug Oral Fluid Screening Test Add-Ons (applies only if the Five Drug Panel Oral Fluid Screening Test is also ordered). This price applies to the following drugs: THC, PCP, Methadone, Propoxyphene, and Ecstasy	\$0.50 per drug

	Exclusive Purchaser*	Description	Price Per Test Through May 17, 2016
22	DOC/CA/RA	Buprenorphine Oral Fluid Screening Test Add-on (applies only if the Five Drug Panel Oral Fluid Screening Test is also ordered)	\$2.99
23	DOC/CA/RA	Oral Fluid Collection Device	\$3.00/ea.
24	DOC/CA/RA	Oral Fluid Confirmation by request, or automatic-price per drug class confirmed	\$24.50
25	Political Subdivisions/Others	Testing Screens for entities other than DOC and DSHS	
		a. One drug screen	\$4.10
		b. Two drug screen	\$4.30
		c. Three drug screen	\$4.50
		d. Four drug screen	\$4.70
		e. Five drug screen	\$4.90
		f. Six drug screen	\$5.10
		g. Seven drug screen	\$5.30
26	Political Subdivisions/Others	Confirmation by request, or automatic-price per drug class confirmed	\$9.75
27	Political Subdivisions/Others	"Confirmations Only" for entities other than Department of Corrections	\$12.75
28	DSHS/CA/RA	CA/DA-Toxicologist Services	\$N/C
29	DSHS/CA/RA	CA/RA Legal Services (Bidder to provide detailed service and cost increments)	
		1. Expert Services	\$150 per hour
		2. Administrative Services	\$75 per hour
		3. Per Cost breakout	
		Expert Services:	
		*Telephonic Testifying	N/C
		*Attorney General Office Prep	\$75 Per Hour

		*In-Person testifying by Laboratory Expert	\$150 Per Hour
30	DSHS/CA/RA	Synthetic Cannabinoids "SPICE" or "K2"	\$19.95
31	DSHS/CA/RA	MDPV-"Bath Salts"	\$19.95
32	DOC	Synthetic Cannabinoids	\$19.50
33	DOC	MDPV-"Bath Salts"	\$19.95
34	DOC	Sentry System (as defined in amendment 10, attachment A)	Local exchange phone number: \$1.00 per donor per month 800 phone number: \$2.00 per donor per month

1. GENERAL TESTING REQUIREMENTS

Contractor shall conduct an initial Immuno-assay screen or similar screen (as approved by Contract Program Manager) on all collected urine specimens. Adulterants, (Creatinine, pH, Nitrite levels, and specific gravity) basic immunoassay screens for other drugs may be requested.

DOC requires a five panel drug test as follows:

Drug/Type	Initial Screening Cutoff	Confirmation cutoff
Amphetamines/Methamphetamines	1000 ng/ml	100 ng/ml
Cocaine	300 ng/ml	40 ng/ml
Opiates	300ng/ml	80 ngl/ml
Benzodiazepine	200 ng/ml	50 ng/ml
Oxycodone	100 ng/ml	80 ng/ml

DOC may require all specimens screened positive to be automatically confirmed using GC/MS (Gas Chromatography/Mass Spec.) DOC also requires quantitative results on all GC/MS results. The past positive rate has been approximately 23% (average) for DOC statewide for the last quarter. All collection of specimens is observed.

Four additional drug tests may be selected by DOC as follows: (Bidder to indicate additional cost, if any, in Section Four, Price Sheets)

- **Barbiturates**
- **Propoxyphene**
- **Phencyclidine (PCP)**
- **Cannabinoids (THC)**

DOC Oral Fluid Screening and Cutoff Levels:

	Screening Cutoff Levels	Confirmation Cutoff Levels
ng/mL		
AMP	100	40
BARB	20	20
BZO	1	0.5
COC	20	8
mAMP	50	40
MTD	5	5
OPI	10	10
PCP	1	1
PPX	20	5
THC	1	1
OXY	20	10

DSHS requires a five panel drug test as follows:

- **Amphetamines/Methamphetamines**
- **Benzodiazepines**
- **Cocaine**
- **Opiates**
- **Oxycodone**

One additional drug test may be selected by DSHS as follows: (Bidder to indicate additional cost, if any, in Section Four, Price Sheets)

- **Barbiturates**
- **Methadone**
- **Propoxyphene**
- **Ethanol (alcohol)**
- **Cannabinoids (THC)**

Confirmations (GC/MS, LC/MS or GC for Ethanol) will be automatic on all drugs that screen positive.

2. ADDITIONAL LAB TEST REQUIREMENTS (PRIMARILY DSHS)

Immuno-ETG (500ng)*: test method: immunoassay screen with positives automatically confirmed at a separate fee (a test to expand the detection of alcohol to 48 – 72 hours prior to current date). Confirmation (LC/MS) will be automatic for all E+G's that screen positive.

Hair Follicle: a test to expand the detection of alcohol and other drugs two to three months prior to current date. (Bidder to provide cost in Section Four, Price Sheets)

3. "CONFIRMATION ONLY" ANALYSIS (PRIMARILY DOC)

For on-site drug testing by purchaser, contractor will be required to provide "Confirmation Only" GC/MS analysis of specimens screened positive by on-site drug tests. Drugs not on the routine panels will also be confirmed under this "Confirmation Only" category. (Bidder to provide cost in Section Four, Price Sheets)

4. SAMPLE RETENTION

Urine specimens which have been confirmed positive will be frozen and retained by the contractor for a period of not less than six months after results have been reported to the purchaser. On purchaser's written request, individual samples shall be kept frozen and stored until final disposition of any court action.

5. ORDER FORMATS

At no additional cost, contractor shall customize order forms/formats to meet purchaser's specific requirements, be they electronic or hard copy.

6. TEST RESULT REPORTING

Interactive voice results are unacceptable. How results are to be reported by contractor will be at purchaser's option and shall be verbal, faxed, delivered, mailed or able to be electronically down loaded.

Reporting of test results will meet the following minimum criteria beginning with receipt of the specimen:

- 1. Not more than 24 hours for negative screens**
- 2. Not more than 48-72 hours for confirmed positives**
- 3. Not more than 48-72 hours for "confirmations only"**

The method(s) of test result notifications may be updated if an alternate method is deemed to be more cost efficient and in the best interest of the purchaser.

For DOC, some results will need to be reprinted on test result forms that are made globally available on DOC's custom excel reports

For DSHS, at a minimum, the contractor shall be able to fax reports on the screening and confirmation results to the requesting Department Social Worker. The report shall be mailed within twenty-four (24) hours of receiving the urine specimen at the Test Center. All confirmation results shall be mailed within forty-eight (48) hours of receipt of the specimen. Retest results shall be faxed within forty-eight (48) hours of request.

7. SPECIMEN CONTAINER SUPPLIES AND TRANSPORTATION

All supplies, including specimen samples and shipping materials will be provided at no additional cost to the state (to include those materials necessary for processing/mailling onsite tests).

Contractor will provide all necessary supplies for sample collection and transportation, which are unique to the service provided. This shall include, but not be limited to, 60 ml wide mouth urine leak proof bottles with re-sealable caps, tamper resistant sealing tapes, specimen tamperproof bag with absorbent pad, transportation containers and labels. Specimen containers must include temperature strips. Contractor must be willing to accept urine samples from the agency contracted on-site vendor at no additional costs.

Supplies, including orders forms, will be provided within one week after purchaser request. After a location has established a regular usage pattern for supplies, contractor will monitor usage and automatically ship adequate supplies to purchaser's location in advance of the requests.

For the bulk of the purchasers (please see DSHS's requirements below), the contractor shall provide courier service (at no additional cost to purchaser) to all locations that have an average pick-up of at least five samples per pickup.

Schedules for pickup will be established by mutual agreement between the purchaser and contractor, according to the individual location's needs.

For all locations requiring courier service, specimens shall be picked up Monday through Friday and will occur during normal agency working hours.

All samples not picked up by courier service shall be submitted to the test site via prepaid mailers. The contractor shall arrange transportation so that the specimen shall be in transit to the test site no more than two days from the collections sites.

If the contractor can demonstrate a special transportation problem from a rural site, an exception to the two day requirement may be requested to the purchaser. The specimen transportation and mailers shall conform to all applicable laws and regulations. All specimen transportation shall be at no additional cost to the purchaser.

8. SPECIMEN COLLECTION REQUIREMENTS (DSHS):

The ASB must be able to facilitate collections under the following conditions:

- Order for cause
- Randomized collection to include notification to **CA/RA** of no shows or failures to collect

- The Contractor shall establish at least one (1), qualified Collection Site in the catchment area for each **CA/RA** office. Currently, there are approximately 150 collections sites across the state.
- A standard cost for specimen collection may range from \$10 to \$15. Variations shall require written authorization from the **CA/RA** contract manager. The collection site and the test site that are not in same location, the Contractor shall provide for the transportation of urine specimen from the collection site to the test site.
- All collections must be observed. Specimen collections must meet all of the related College of American Pathologist (CAP) standards.
- The contractor shall instruct all collection site staff and subcontractors involved with the urine specimen in procedures to maintain a legally defensible chain of custody of the specimen.

- **CA/RA** values the ability for sites to make collection at times outside of the standard workweek, to include weekends and evenings. Variations in open and closed hours may be negotiated in written protocols with the local **CA/RA** office.

9. BILLING

DOC requires that all facilities billings occur monthly and be forwarded to the applicable business offices. DSHS requires that the contractor shall bill by the month in which the screens/tests were conducted. The bills shall be batched by month, **CA/RA** region office and authorizing social worker. Billings shall be submitted monthly on a Department Invoice Voucher (A19-1A) form to the regional business manager for the region where the authorization originated. The A19-1A shall include:

- **Contract number**
- **CA/RA office from where the referral originated**
- **Name of authorizing Social Worker**
- **Client's name**
- **Case number**
- **Specimen Identification number**
- **Date of Screen/test**
- **The drug panel that was screen tested**
- **Test Cost**

For all other purchasers, billing will be directly to their invoicing address in the timeframes and/or formats mutually agreed upon.

10. MANAGEMENT SERVICES: REPORTING AND BILLING

Since specific reporting requirements may change according to the changing needs of the purchasers, contractor must ensure flexibility and timeliness in providing report formats and content consistent with purchaser's requirements.

DOC management reports at a minimum shall include: must be timely and meet US Federal VOITIS standards for drug testing. Reports are required to be provided in both graphic and numeric form.

Reports must be specific, easy to read, provided both electronically and via hard copy on a monthly basis, and/or be provided quarterly and/or annually that meet the following standards:

- **Statewide, regional and site specific detail including total number of tests performed and a breakdown by Program Type (DOSAs, canine, cause, transfer, random, EFV, CD Tx):**

- Positive results in same categories to include total numbers, rate and percentage by region and site;
- Time analysis of all trends by region and site;
- Site specific testing compliance per DOC Policy of the Seven Program Types which would include the policy established for inferred values (provided by DOC) compared with actual tests given (by Program Type), variance number for positives and negatives, expected costs versus actual costs
- A summary of monthly billings shall be sent to DOC Headquarters to the attention of the Drug Testing Manager.

DSHS reports at a minimum shall include:

- Source of referral – Social Worker’s name and CA/RA office
- Client’s name
- Case Number
- Tests performed, test dates, results and interpretation
- The results shall be quantified in a way that a layman can understand if the client has been using the drug in question.
- Use of toxicologist services (reference Section Four, Price Sheets). Contractor shall provide the services of a toxicologist by telephone, fax or email to address problems or concerns regarding screen/test results or procedures used by the contractor.

11. TRAINING

DOC: contractor representatives may be required to call and/or visit DOC facilities and other purchasers upon request to provide training.

DSHS: the contractor shall provide training on the collection process and testing to collection site personnel, Children Administration (**CA**) and Rehabilitation Administration (**RA**) staff, and as needed, to court related people such as local Attorney General Staff, judges, commissioners and defense attorneys. For DSHS Collection sites; the contractor will provide whatever training is necessary to assure that the people taking urine collections know the College of American Pathologists standards, or standards agreed upon by the Department Program Manager, for collections and how to process them. Training will include the conditions of this contract that relate to collections.

CA/RA Staff: the contractor shall collaborate with the **CA/RA** contact person from each region to train **CA/RA** staff on how to use the contract. The training shall include at a minimum the following topics:

- Forms
- Collection process
- Collection safe guards

- **Specimen transportation**
- **Confirmation testing**
- **Re-testing**
- **Test result notification**
- **Reports**
- **Test result consultation**
- **Regional authorization process**
- **Bill/payment process**

If a transition of contractors is required as a result of this IFB, new contractor may be required to provide training seminars at five DOC locations and thirty-five DSHS locations throughout the state. Training dates, length and format will be mutually agreed upon by contractor and purchasers.

12.CURRENT INFORMATION/TECHNOLOGY

Contractor shall communicate and assure that current trends, state of the art processes and relevant issues are brought to the attention of purchasers in a timely manner to guarantee purchaser is receiving the most current research-based information and technology available.

13.TECHNICAL ASSISTANCE

Contractor shall have staff available by phone or email for questions related to, but not limited to: ordering tests, specimen collection, UA testing and interpreting test results.

14.LEGAL SERVICES

Administrative services include the following:

- Preparation of testimony packets (required for both telephonic testimony and in-person testimony)
- Preparation of affidavits or declarations
- Letters of Interpretation

15.PRICE ADJUSTMENTS

At least ninety calendar days before the end of the initial one year term of this Contract, Contractor may propose purchase Price and maintenance and support (service) rate increases by written notice to the Purchasing Activity's Contract Administrator. Price adjustments may be taken into consideration by the Purchasing Activity's Contract Administrator when determining whether to extend this Contract.

Price Increases will not be considered without supporting documentation sufficient to justify the requested increase. Contractor shall provide a detailed breakdown of their costs upon request. Approved price adjustments shall remain firm for 365 calendar days thereafter.

16.PRICE PROTECTION

Contractor agrees all the Prices, terms, warranties, and benefits provided in this Contract are comparable to or better than the terms presently being offered by Contractor to any other governmental entity purchasing the same quantity under similar terms. If during the term of this Contract, Contractor shall enter into contracts with any other governmental entity providing greater benefits or more favorable terms than those provided by this Contract, Contractor shall be obligated to provide the same to Purchaser for subsequent purchases.

During the contract period, any price declines at the manufacturer's level or cost reductions to contractor shall be reflected in a reduction of the contract price retroactive to the date the price decline or cost reduction was available to the contractor.