

Clark County District Court
in the State of Washington



COURT RECORDS REQUEST

Date of Request

Name of Requestor

Address:

City, State Zip

Email Address:

Phone Number

Fax Number

Notes

I prefer to receive these records in the following format:

Paper Copies (\$0.50 per page)

Email Copies

Certified Copies (\$5 first pg \$1 subsequent pg / per doc)

There is a Research/Processing Fee of \$20 (per ARL6) for all requests.

Document Requested

Case Number

Defendant Full Name

I am requesting the complete file

Email copies to (if different from above)

Hold Copies for pick-up

Return Copies by Mail:

Place copies in Law Firm file (for pick-up)

An invoice will be included with requested copies, payable on receipt.

Please complete the Court Records Request Form, print and send via email, fax, in person or mail at the address below:

Clark County District Court
P.O. BOX 9806
1200 Franklin Street
Vancouver, WA 98666-8806
Telephone: (360) 397-2424
Fax: (360) 397-6044
Email: District.CourtRecords@clark.wa.gov