

Clark County District Court

Public Disclosure

Request for Review of Decision

General Court Rule 31.1

REQUESTING A REVIEW:

If you disagree with the decision that the record you requested cannot be disclosed or has been redacted, you may choose to request a review.

Requests for review must be received within 90 days of the public records officer's decision. The initial, internal review will be held within 5 business days from the date the request was received.

SUBMIT REQUEST:

Submit your completed form by one of the following methods:

US Mail: Clark County District Court
Attn: Presiding Judge
PO Box 9806
Vancouver, WA 98666-8806

Email: district.court@clark.wa.gov

Fax: 360-397-6044

REQUESTER

How would you prefer to receive communication from District Court: Email US Mail

Legal Name (First, Middle Initial, Last): _____

Agency/Company: _____

Address (Street, City, State, Zip Code): _____

Phone: _____ Fax: _____

Email: _____

DESCRIPTION OF RECORD(S):

Describe the record(s) you requested that were not released or the information that was withheld:

REASON FOR APPEAL:

Describe in detail why you believe the public records officer's decision may be incorrect. Attach additional pages if necessary.

Signature: _____ Date: _____