



Helpful Tips for Group B Water System Owners

Emergency information

Have the phone numbers of service providers on hand, including your plumber, electrician, laboratory, and well driller, as well as the addresses and phone numbers for each connection. Common emergencies include power outages, equipment or well problems, water line breaks, and low water pressure.

System inventory:

Know your system components.

- Well - Depth, location, pump size
- Pressure tank - Number, size, pressure range
- Storage - Location, size, type
- Booster pump - Number, type, size
- Treatment - Type, reason for treatment
- Distribution - Size, type, shut-offs, maps

Operation and maintenance:

Know how your system operates. It may be helpful to create a flow chart similar to these examples:

- Well => Pressure Tank => Distribution
- Well => Pressure Tank => Treatment => Distribution
- Well => Storage Tank => Booster Pump => Distribution

Common maintenance includes:

- Cleaning the pump house and keeping it free of hazardous materials.
- Verifying pressure tanks are operating properly.
- Checking the water source for openings and leaks.

Budgeting:

Water systems require maintenance and upkeep to continually provide safe water. Be sure to include account testing, permit, electricity, maintenance, and repair fees in your annual budget.

Recordkeeping

You are required to keep a record of your water sample results, pump house schematic, distribution map, well log report, covenants, well user's agreements, and water rights. Regulation requires Group B records be kept for varying amounts of time. **Washington Administrative Code 246-291-26**