

**West Hazel Dell Neighborhood Association
By-Laws**

Mission Statement

The West Hazel Dell Neighborhood Association is established by the residents of the West Hazel Dell area for the purpose of forming a unified group to promote the common welfare of the neighborhood and the residents therein.

The West Hazel Dell Neighborhood Association, hereby also known as W.H.D.N.A., shall be the forum to address issues and problems within the neighborhood, but is not limited to matters affecting the livability of this neighborhood.

Membership

The membership of the W.H.D.N.A. is open to all residents, property owners, business licensees, and members of non-profit organizations located within the boundaries of this Association.

Voting:

All members, 18 years and older, who reside inside the Association boundaries are entitled to one (1) vote. No proxies are permitted.

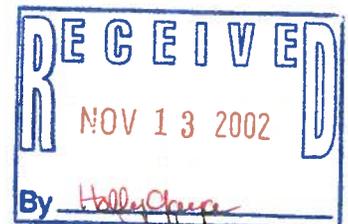
Voting may be by voice vote or secret ballot, as decided by the members prior to voting on an issue or an election.

Officers of the Association

The Association's leadership shall consist of four elected officials: a President, Vice-President, Secretary and Treasurer. Elections to any of these offices shall be by majority vote of a quorum of the membership. The officers shall preside over all meetings, planning sessions and activities of the Association. The duties of each officer shall include but are not limited to the following:

President

Act as the primary Executive Officer and preside over all meetings, deliberations and activities of the Association. The President shall be official spokesperson for the Association.



Vice-President

Assist the President in all duties and perform the duties of the President in his/her absence. The Vice-President may serve as the spokesperson for the Association at the direction of the President.

Secretary (new)

The Secretary acts in conjunction with other officers and keeps minutes of all Association meetings and executive sessions. In the absence of other officers, may serve as a spokesperson for the Association at the direction of the President.

Treasurer

Conducts all financial business of the Association to include record keeping, banking and reporting the financial status to the membership at each general membership meeting and Executive Board meetings.

EXECUTIVE BOARD

Members of the Executive Board will consist of four (4) elected officers and five (5) at-large members elected by the general membership. In the event of a vacancy on the Executive Board elected to fill the at-large positions, the President will appoint member(s) to fill the vacancy(s). The Association President shall preside over all Executive Board Meetings.

ELECTIONS AND TERMS

The offices of President, Vice-President, Secretary and Treasurer shall be for a period of two (2) years. Members may run for office as often as they choose.

Members at-large, who are elected or appointed to the Executive Board, will serve the following terms.

During the first year (1996) of the Association:

Two members will serve for a one-year term.

Three members will serve for a two-year term.

Thereafter, all at-large members will be elected/appointed to two (2) year terms.

MEETINGS

The Executive Board of the Association must meet at least every two (2) months to discuss and conduct Association business. Emergency meetings may be called by the President as needed.

Administrative decisions will be administered by the Executive Board. Policy decisions must be confirmed by a vote of the general membership.

A general meeting of the membership must be held not less than every two months. In addition, emergency meetings of the general membership may be called by the Executive Board or the President. All decisions that affect the members of the Association require a majority vote of the membership attending the general or emergency meeting. No vote shall occur unless a quorum is present. All meetings will be conducted under "Roberts' Rules of Order."

COMMITTEES

Special committees to handle specific projects or neighborhood issues may be formed from time to time by the President (or Executive Board) as needed.

QUORUM

For general meetings, a quorum shall consist of at least three elected officers and a simple majority of the members present at a meeting of the Association. For Executive Board meetings, a quorum shall consist of at least five (5) board members.

FUNDING

The Association may fund activities and expenditures through voluntary dues, contributions, grants, subscriptions or other fund-raising activities.

CHANGES TO THIS DOCUMENT

This document shall be the sole By-Laws of the W.H.D.N.A. Association. This document shall not be changed or added to without a majority vote of the membership.

Upon written notification (given to the voting members four (4) weeks prior to the meeting where the change is presented), these By-Laws may be altered, amended or repealed by the membership at any duly constituted annual, monthly, or special meeting of the said members of the Association.

Dated this 14th Day of April, 1998

Amended on:

Treasurer

Della Helmick

(Secretary) (New)

Kris Andrews

Vice-President

Everett Cook

President

Ernest L. Goodrich