

<b>Meeting</b> August 18, 2016 2:30-4:30 pm	<h2 style="margin: 0;">Heritage Farm Introductory Meeting with Clark County Parks</h2>
<b>Attendees:</b>	Heritage Farm Advisory Team, Friends of the Farm Foundation, Marc Boldt, Mark McCauley, Pat Lee, Bill Bjerke, Heath Henderson, Cheri Larsen, Karen Llewellyn, Blair Wolfley, Michelle Schuster, Ann Christian, Sally Fisher, Jacqui Kamp, Leanne Mattos, Alan Hamilton, Annette Vary-Getty, Bill Zimmerman, Darrek Stump, Jeremy Kanooth, Blair Wolfley, Kirk Gresham, Doug Stienbarger, Ann Christian, Cheri Larsen, Alan Hamilton, Matt Edmonds, Kathleen Perillo, Rob Freed
<h3 style="margin: 0;">Meeting Minutes</h3>	

Welcome: Bill Bjerke, Clark County Parks Division Manager

1. Introductions

Attendees introduced themselves and described how they are connected with the farm.

2. Meeting purpose

Bill Bjerke stated that the meeting purpose is to establish our new relationship, discuss action items and seek out our collective vision for the future of the farm.

3. Future meetings scheduling discussion.

Bill Bjerke opened discussion regarding scheduling of future meetings. He recommended that everyone in attendance attend future meetings and meeting frequently in order for the Clark County Parks Division staff to learn more from individuals who have been involved with Heritage Farm. It was agreed that scheduled meetings will occur on Thursdays in the afternoon.

4. 78<sup>th</sup> Street Heritage Farm county webpage migration and update

Clark County Public Works PIO, Jeff Mize migrated the Heritage Farm's web page over to the Parks Division page on the Clark County website: <https://www.clark.wa.gov/public-works/78th-street-heritage-farm>. The information needs to be updated. Jeff is seeking volunteer assistance from anyone who would be willing to thoroughly review the page and provide him with critical updates. It was mentioned that The Friends of the Heritage Farm have a website as well: <http://www.friendsofheritagefarm.org/>. The Clark County website currently includes links to the following contacts:

- Washington State University Extension
- Answer Clinics - Washington State University Extension.
- Community Gardens
- Clark County Food Bank volunteering
- Roots to Road

5. Clark County Historical Promotions Grant Program application due September 16<sup>th</sup>.

If we agree to collectively engage in seeking a restoration grant this year. What is our priority? There was a great deal of discussion regarding prioritization of items in need of restoration, resources available and the requirements for historic preservation. The buildings on the farm are considered contributing buildings to the historic resource and are included in the local register. Any work completed on the buildings will need to be reviewed by the Historic Preservation Commission.

Items of discussion for possible grant submission:

- Cemetery fence re-alignment, There may be State funding available for preserving the Cemetery.

- Bunk House restoration or protection measures
- Main building
- Silo
- Other grants available discussed as well.

## 6. Heritage Farm Master Plan

Bill proposed the question regarding the 2010 master plan and the fact that it is now six years later – does the Master Plan need to be updated? Discussion included review of the trails throughout the park as shown in the plan, the adjacent community park, providing access to the farm, farm activities, food growth, research projects and more.

## 7. Discussion on Dogpaw's proposed Clark County Fallen K-9 and Officer Memorial

Mark Watson with Dog Paw has identified Heritage Farm as an excellent public setting to install a proposed K-9 memorial that is endorsed by the Clark County Sheriff's office and The City of Vancouver Police Department.

Bill proposed the following questions: As a first step, I wanted to ask your thoughts on the possibility of siting the memorial at the farm? Would it stand a chance of receiving a certificate of appropriateness by the CC Historic Preservation Commission?

Discussion: Guiding principals were used by the Heritage Farm Advisory Board for decisions on requests like this one. Proposals that are farm related, have historic or educational values are more likely to be considered for review. The consensus of Advisory Team members was that the memorial was not an appropriate facility to locate on the farm.

## 8. Day of Service – Saturday September 10<sup>th</sup> 9:00-12:00

Karen Llewellyn, Volunteer Program Coordinator for Clark County Public Works shared information regarding volunteer opportunities to perform multiple projects at different areas of the farm on the Day of Service. There are several projects that will take place at locations throughout Clark County as well.

## 9. Bee Rearing Club Proposal

Charles Bennett contacted staff to inquire about Bee Rearing Club renovating a structure on the farm to use as a club-house/meeting room. Is this an idea the committee wishes the Bee Rearing Club to develop further? No formal farm use proposal has yet been submitted.

Mr. Bennett shared the Bee Rearing Club background and information concerning the club's hopes for providing bee pollination education in one of the farm structures. A building analysis will need to be conducted before moving forward with a proposal. Staff agreed to request the County Building Official to assess the building and advise on the steps needed to make the structure a habitable structure given current building code requirements.

## 10. Open Forum of what's happening at the farm.

Discussion: Farm staffing: Blair Wolfley indicated he was planning to retire on November 2, 2016. Bill Bjerke mentioned that he was in the process of developing a description of job duties to incorporate into the recruitment flyer for the position.

Security: Bill mentioned that the park host program has been used to improve security at Hazel Dell Park and others and it may be useful to consider a park host at the farm. An RV pad with utilities would be the improvements necessary to make this happen.

Budget: Bill mentioned there is no budget for the farm except for Blair's half-time position.

Grants: Jacqui Camp reviewed the requirements of the current Historic Promotion grants opportunity and indicated planning activities were not eligible. This stimulated some additional discussion about grant sources and opportunities.

Outreach & Awareness: Jacqui mentioned that the Historic Preservation Commission would like to fund placement of plaques on the main farm buildings indicated that they had been placed on the National Register of Historic Places.

Meeting Adjourned: 4:30