



CLARK COUNTY
RFP #770
HOUSING OPTIONS STUDY and ACTION PLAN
QUESTIONS and ANSWERS
UPDATED: January 16, 2020

	QUESTION	ANSWER
1.	<p>We see that Section 1A4 states that the anticipated cost for services described in the RFP is \$135,000. We are currently working to develop an estimate of the level of effort needed to perform all work requirements. Given the high number of stakeholder interviews, PAG meetings, public workshops, Commission and Council meetings, and robust technical analysis and written products development, we are concerned that substantial additional budget may be needed to successfully implement the work requirements.</p> <p>We recognize that the RFP indicates that the proposal should include the Proposer's true estimated costs irrespective of the budgeted funds. However, can you provide a response as to whether additional funding is available, if we were to propose an amount over \$135,000? If additional funding is not currently available, is it possible to split the work up into phases, in anticipation that additional funding could be acquired for later phases?</p>	<p>The amount available for this project is \$135,000. There are no other funds available and additional funding is not anticipated in the future.</p> <p>The project scope in the RFP is the county project team's best guess on how to successfully produce each deliverable. However, we are amenable to creative, alternative approaches to meet each deliverable.</p>
2.	<p>Is it anticipated that Project Advisory Group meetings would be held during daytime hours (9am-5pm), or after work hours?</p>	<p>Meeting times for the Project Advisory Group have not been predetermined. This will be determined through process design with the county's chosen consultant team and in keeping with the availability of the Project Advisory Group members. We do plan for the group to meet during the work week.</p>
3.	<p>What is the anticipated length of time for Project Advisory Group meetings? (i.e., 2 hour meetings? 4 hour meetings? Other?)</p>	<p>For the purposes of developing a budget for this proposal, we recommend an assumption of 2 hours for each Project Advisory Group meeting. The county project team is open to adjusting length and number of meetings during the process design phase with the county's chosen consultant.</p>
4.	<p>If the consultant is making recommendations to Planning Commission and County Council, will they be expected to provide any SEPA analysis or checklists, or update to the Comprehensive Plan EIS, to support these recommendations? Or will county staff or others be responsible for any SEPA activities?</p>	<p>SEPA work is not part of the project scope in this RFP.</p>