

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES

Center for Community Health
1601 E Fourth Plain, Room C210C
January 7, 2020

PRESENT	EXCUSED	ABSENT	STAFF
Bridget McLeman	Amy Boget		Rebecca Royce
David Poland			Michael Torres
Melanie Green			Janet Snook
Thomas Breitenbauch			Beth Landry
Alishia Topper			
Doug Boff			
Adam Kravitz			
Karyn Kameroff			
Hilaree Prepula			
Jamie Spinelli			

Guests: Amy Roark; CODAs Interpreters; DeDe Sieler, David Hudson, Michael Kubler, Alan Melnick (Clark County); Melissa Baker, Dale Whitley (Council for the Homeless); Ted Kelleher (Department of Commerce)

I. Call to Order/Introductions

II. Election of 2020 CAAB Executive Officers (audio available at 1:10)

Nominations were accepted as follows:

Chair: Alishia Topper and, Adam Kravitz. Bridget McLeman withdrew.

Vice Chair: Adam Kravitz. Bridget McLeman withdrew.

Secretary: Bridget McLeman. Melanie Green withdrew.

Following secret ballots, a motion was made by David Poland and seconded by Melanie Green to elect Alishia Topper as chair; Adam Kravitz as vice chair; and Bridget McLeman as secretary. Motion carried.

III. Director Updates, Vanessa Gaston (audio available at 7:25)

- Increasing partnerships to build housing for people who are homeless and have behavioral health disorders using local dollars has resulted in nearly 500 new units of permanent supportive housing available by 2021. Ongoing care will be covered through Medicaid.
- Behavioral health funds most outreach teams. Partners are identifying solutions to any gaps. A crisis triage and stabilization center is opening at the River Road jail work release site. Evaluation and new secure detox will be available in 2021.
- Incorporating and implementing equity is an ongoing focus. What does culturally-adept service look like? Are we reaching diverse populations and serving each? Contracts, requests for applications, hiring decisions, and provider services are being improved.
- Community Services continues to work on achieving a data collection source that will consolidate information collected for a variety of grant requirements into a single reportable system.
- Community Services experienced staffing changes in 2019, including the retirement of two managers and a third accepting a position outside the County.
- Housing for persons who are developmentally disabled is being investigated, as more parents are aging.
- The draft WSCAP legislative agenda was provided. Page 1 lists lobbying priorities, and page 2 is priorities being supported.

IV. November 2019, Minutes (audio available at 41:20)

Adam Kravitz made a motion to approve the minutes. Motion was seconded by Bridget McLeman, and carried.

- V. Board Business (Org. Stds 5.4, 5.6, 5.8) (audio available at 42:15)
- The bylaws remain unchanged since May 2018. Copies are available if needed.
 - Members are asked to sign and return the Conflict of Interest Policy and the Board Responsibilities.
 - A roster of current members was provided.
 - The Board received 100 percent compliance from the Department of Commerce for the Organizational Standards monitoring.
- VI. 2020 Work Plan (audio available at 48:50)
A motion to amend the plan to include City updates on the Navigation Center was made by Bridget McLeman and seconded by Melanie Green. A motion to adopt the plan as amended was made by Doug Boff and seconded by Bridget McLeman. Both carried.
- VII. July – Sept 2019 Outcomes Report (Org. Std. 4.4, 5.9, 8.7) (audio available at 54:42)
The Report has been revamped to show customer satisfaction, describe what is funded and those expenditures, show performance for Community Action and Homeless Crisis Response System measures, and identify demographics. Some of the HCRS performance measures are available through the Council for the Homeless dashboard at <https://www.councilforthehomeless.org/system-dashboards/>. Provide feedback on the report to Rebecca Royce.
- VIII. Community Services Strategic Plan Update (Org. Std. 6.5) (audio available at 1:43:50)
Goals of the adopted Strategic Plan are housing stability, economic advancement, well-being, and connected and resilient community. Steps to achieve these goals include: Housing Stability and Data Collection, as discussed by Vanessa. Outcome-Based Contracting, which has been incorporated into all contracts, HMIS, and reporting. Staff Development, which includes Equity and Inclusion training to reduce and eliminate barriers. Outreach and Engagement, which has been demonstrated in published reports; and Program Specific Activities, which encompasses all areas of the department.
- IX. Task Force Update (audio available at 1:57:20)
- The Advocacy Task Force is in process of identifying targeted areas for advocacy efforts. Opportunities for involvement include: The Point-in-Time count and Project Homeless Connect, January 30. Contact Dale Whitley to volunteer. The WLIHA Homeless Advocacy Day, register through Council for the Homeless web link.
 - Approximately 700 responses to the Community Needs Assessment survey have been received. The next task force meeting is Tuesday, January 21. Length of the survey and the need for a “none” option on questions was discussed.
- X. Legislative Updates (audio available at 3:18:45)
Information on 2020 WSCAP legislative priorities was provided. There was some increase in funding budgeted at the federal level. State distribution of funding has been delayed at the federal level, but should not affect us locally.
- XI. Presentations
- Melissa Baker, Council for the Homeless defined homelessness and capacity in Clark County. (audio available at 2:18:30)
 - Beth Landry shared system level measures for the Homeless Crisis Response program. (audio available at 3:25:21)
 - Dale Whitley, Council for the Homeless, presented System Performance Dashboard. (audio available at 4:01:00)
 - Michael Torres explained funding sources and requirements. (audio available at 4:22:15)
 - Tedd Kelleher, Department of Commerce, presented statistics towards ending homelessness in Washington. (audio available at 5:17:32)

XII. Open Forum (audio available at 6:45:25)
No discussion.

XIII. Other Business (audio available at 6:46:35)
Next meeting: 8-10:00am, March 3, 2020, at the Center for Community Health.

Meeting adjourned.

Bridget McLeman, Secretary
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