



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VICE CHAIR)
- COMMISSIONER SCOTT OUCHI
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER RICK TORRES
- SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH (DESIGNEE KATINA LACKEY)

MEETING DATE: **APRIL 16, 2020** REGULAR MEETING
 MEETING TIME: **3:00 P.M.** SPECIAL MEETING

LOCATION: CONF RM. 511 CONF RM. 523 CONF RM. 433
 CCSO ADMIN CLASSROOM CONFERENCE CALL **WEBEX**

MEETING(AT THE TIME OF THE MEETING, WEBEX SERVER WAS NOT FUNCTIONING- PARTICIPANTS CALLED IN TO CONFERENCE CALL: 564-397-2031 INSTEAD

Special Guests included Lois Hickey and Bre Nelson from the Sheriff’s Office HR team

EXECUTIVE SESSION:

Commission had nothing to discuss in executive session.

REGULAR SESSION:

1. Official Welcome to Scott Ouchi, new Civil Service Commissioner – Vice Chair Kroeller and Commissioner Garry Presthus greeted Scott Ouchi as the newest Commissioner.
2. Commissioners reviewed and certified the following background investigations for certification:
 - Blanton, Nicolas - Deputy Sheriff
 - Kioroglo, Boris –Corrections Deputy
3. Commissioners reviewed and confirmed removal for the following background investigations:
 - Carlson, Bradley – Corrections Deputy
 - Dey, Arjun – Corrections Deputy
 - Kusik, Andrew – Deputy Sheriff
 - Miller, Wyatt –Corrections Deputy
 - Southern, Tre’von –Corrections Deputy

4. Commissioners reviewed and certified the following eligibility list for one year or until exhausted:
- Lateral Deputy Sheriff R00001967 March 2020
5. Commission to reviewed and approved the following meeting minutes:
- September 19, 2019 Special Meeting (on hold)*
 - March 19, 2020 Regular Meeting – *deferred to next meeting due to lack of quorum*
6. Other business to come before the Commission:
- a. Appeal hearing scheduled for April 23rd – Secretary Harrington Smith reviewed the anticipated process for the appeal hearing set for Thursday April 23rd. Mr. Hulseby will be the first appellant to testify and then the witness for the Sheriff's Office will present his case followed by questions from Commissioners and legal counsel. Mr. Johnson will be the second appellant and a similar process to the first hearing will take place. The 2 appellants have separate Webex meeting codes. The secretary pointed out that the hearings will be recorded, as all hearings have been audio recorded in the past. Webex has a recording function and the secretary has to obtain agreement from the appellants to use that method of recording.
 - b. Response to COVID-19 Update – PST – Secretary Harrington Smith shared that Public Safety Testing has canceled public testing through May 4th, however they are working on providing individual remote testing. The secretary said that if the stay home/stay safe order continues past 5/4 it would be advantageous to have a conversation with the Sheriff's Office leadership about whether or not to accept remote testing scores, etc. PST worked with the test authors to put in safeguards in order to minimize risks.
 - c. Recruitment update –
 - i. The recent Lateral Deputy Sheriff interviews were conducted via Skype, with the panel members together in the Sheriff's Office, each candidate was contacted via Skype.
 - d. Rule Edit for Civil Service Rule 10.05 to reflect WA HOUSE BILL 1750 – “Rule of 5” that goes into effect June 11, 2020

10.05 CERTIFICATION

- c. Order of certification from promotional and open eligibility lists.

(1) If a vacancy is to be filled from an eligibility list, the Secretary shall certify to the appointing authority the names of the ~~five~~ ~~three~~ highest ranking eligible candidates that are qualified and available for employment. When necessary, and upon request of the appointing authority and with approval of the Secretary, names may be granted provisional certification pending the final outcome of the background investigation.

Next regular meeting is scheduled for Thursday May 21, 2020 at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER CRYSTAL KROELLER
- COMMISSIONER SCOTT OUCHI
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER RICK TORRES

Date: May 21, 2020


Approved via Webex
Marla Ludolph-Heikkala, Chairperson

Approved via Webex
Crystal Kroeller, Vice Chair, Civil Service Commissioner

Approved via Webex
Scott Ouchi, Civil Service Commissioner

Approved via Webex
Garry Presthus, Civil Service Commissioner

Rick Torres, Civil Service Commissioner


Leslie Harrington Smith,
Secretary/Chief Examiner