

CLARK COUNTY STAFF REPORT

DEPARTMENT: Community Services

DATE: September 23, 2020

REQUESTED ACTION: County Council approval for Community Services to use CARES Act funds received by Clark County to respond to the COVID-19 pandemic and approval for the County Manager to sign the resulting contracts.

Consent Hearing County Manager

BACKGROUND

Community Services has used emergency funding received from the Washington State Department of Commerce and HUD to fund an emergency small business assistance program focused on providing grants and subsidized loans to small businesses hard hit by the economic downturn caused by COVID-19. Eligible small businesses are located within Clark County (outside the City of Vancouver). The State recently awarded Clark County additional funding. This request for CARES Act funding will be used to provide additional small business assistance.

Small Business Assistance		\$1,005,000
Mercy Corps Northwest	\$500,000	
Fourth Plain Forward	\$500,000	
Personal Protective Equipment	\$5,000	
Program Support		\$10,000
Indirect De Minimus (10%)		\$101,500
Total Request		\$1,116,500

COUNCIL POLICY IMPLICATIONS

There are no known council policy implications

ADMINISTRATIVE POLICY IMPLICATIONS

There are no known administrative policy implications

COMMUNITY OUTREACH

No community outreach has been conducted as part of this emergency request

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	\$1,116,500
Account	
Company Name	

DISTRIBUTION:

Council staff will post all staff reports to The Web. <https://www.clark.wa.gov/council-meetings>

Michael Torres 9/21/2020

 Michael Torres
 Program Manager

Vanessa Gaston 9/21/2020

 Vanessa Gaston
 Community Services Director

Primary Staff Contact Name and Extension: Michael Torres, extension 7801

APPROVED: _____
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCIL

DATE: _____

SR# _____

APPROVED: _____
Kathleen Otto, Interim County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT**Part I: Narrative Explanation**

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Part II: Estimated Revenues

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
1937 / Federal CARES Act Funds		\$1,116,500				
Total		\$1,116,500				

II. A – Describe the type of revenue (grant, fees, etc.)

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
		GF	Total	GF	Total	GF	Total
1937 / Federal CARES Act Funds			\$1,116,500				
Total			\$1,116,500				

III. B – Expenditure by object category

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual		\$1,015,000				
Supplies						
Travel						
Other controllable		\$101,500				
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		\$1,116,500				