



Clark County District Court

Helpful Tips for Zoom Hearings

- Familiarize yourself with Zoom application prior to your hearing, by visiting <https://support.zoom.us/hc/en-us/articles/206175806>
- At the time of your hearing, find a quiet, well-lit place for clear and distraction-free audio and video. Turn off TVs, radios, and phone notifications. If there are others around you, try moving to a room with a door you can close.
- If joining by video, find your device's video camera and make sure it is uncovered. Position the camera at eye level so others can see you clearly.
- If possible, make sure your device is plugged into a power source and not running only off battery power.
- Use headphones, if possible, for the best sound quality and the fewest background noises.
- Speak one at a time and pause before speaking in case there is audio or video lag.
- Enter your first and last name when you join. If you are an attorney, identify which party you represent. For example, Joan Lawyer, Attorney for the Petitioner.
- Although this will be a virtual hearing, it is taking place in a courtroom. All rules for courtroom behavior and dress code still apply.

For more information, please see the Court Operations Order on our website




Virtual Hearing Information

How to Check into your Virtual Hearing online.

- 1) Go to <https://www.clark.wa.gov/district-court>.
- 2) Select the "**Check Into Your Virtual Hearing**" link from the menu.
- 3) To join your Zoom hearing, please click on the Meeting link by your name

When you join the meeting, you will be placed in a Waiting Room. Please be patient. District Court dockets typically have multiple defendants and it may be some time before your case is called. You must be available for up to four hours after your scheduled court

Windows Desktop, PCs, Laptops, Apple and Android Tablets or SmartPhones :

 Go to the District Court website <https://www.clark.wa.gov/district-court>. Select the "**Check Into Your Virtual Hearing**" link from the menu. To join your Zoom hearing, please click on the Meeting link by your name.

Phone Call Only :

The preferred method of appearance is by Zoom with both audio and video capabilities. If you need an accommodation because you do not have video capability, you will need to contact District Court Public Service at (564) 397-2424. You must contact the Courts at least 48 hours prior to your hearing date.