

CLARK COUNTY STAFF REPORT

DEPARTMENT: Public Health

SR# SR2020-1266

DATE: August 18, 2020

REQUESTED ACTION: Provide support to Clark County food establishments that are impacted by Public Health safety measures in response to COVID-19 by use of CARES Act Funding; total remuneration not to exceed \$1,364,963 for 2020. Further, request permission to contract with Mercy Corp NW if necessary, to administer the distribution of these funds to local food establishments and allow the Public Health Director to sign any amendments made to the contract.

Consent Hearing County Manager

BACKGROUND

Upon request from the Clark County Councilors, we are submitting this proposal which offers lost revenue support to food establishments impacted by the public health measures implemented to prevent the spread of COVID-19. Many restaurants closed for months when food services were limited to only take-out and delivery; some remain closed and those open are limited to operating at a maximum 50% indoor seating capacity. Caterers and multiple event vendors were forced to cancel existing contracts and both private and public gatherings generally remain prohibited. Operations for most mobile units have also halted due to event cancellations.

Fund disbursement for each food establishment is proposed to be the amount paid for the 2020 Retail Food Permit, ranging from \$258 - \$1835. This is not fee relief – all food establishments eligible for fund disbursement paid a 2020 permit and will be invoiced for a 2021 permit.

Clark County currently has 1,761 active food permits. 73 permits have closed since January. 25 permits are on a deferred permit renewal plan and 17 are on a partial permit payment plan. The deferred permit renewal and partial permit payment plans are options we made available in response to COVID-19; typically permit invoices must be paid in full. Food establishment owners have been very grateful for these options as every financial lenience is helping to keep their businesses open. However, many have expressed a need for additional financial relief.

CARES Act funds disbursed to food establishment owners is intended to relieve a portion of lost revenue. The distribution of CARES funds to food establishment owners will be an additional step toward stabilizing our local economy and preserving jobs.

Food establishments proposed to be eligible for fund disbursement include Level 1, 2, and 3 restaurants, mobile units, caterers, and multiple event vendors with annual revenues less than \$1 million dollars.

COUNCIL POLICY IMPLICATIONS

n/a

ADMINISTRATIVE POLICY IMPLICATIONS

n/a

COMMUNITY OUTREACH

Outreach to food establishment owners of the funding opportunity will be approached using social media, the food program newsletter, press release, and direct outreach to community groups to ensure widespread awareness of the option to receive lost revenue support.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	Public Health - 1025
Company Name	

DISTRIBUTION:

Council staff will post all staff reports to The Web. <https://www.clark.wa.gov/council-meetings>

Jeff Harbison 8/14/2020
 Jeff Harbison
 Public Health Administrative Services Director

Alan Melnick 8/14/2020
 Alan Melnick
 Public Health Director, Health Officer

Primary Staff Contact Name and Extension: Brigette Bashaw, ext 8411

APPROVED: _____
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCIL

DATE: _____

SR# _____

APPROVED: _____
Kathleen Otto, Interim County Manager

DATE: _____

BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

Requesting community support for local food establishments in the amount of \$1,128,068 plus 10% administrative cost of administering the program by contracted vendor \$112,807, total \$1,240,875; plus 10% indirect cost to the CARES Act funding of \$124,088 with a total remuneration of up to \$1,364,963.

Part II: Estimated Revenues

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
1025 / Public Health CARES Act Funding		1,364,963				
Total		1,364,963				

II. A – Describe the type of revenue (grant, fees, etc.)

CARES Act Funding

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
		GF	Total	GF	Total	GF	Total
1025 / Public Health			1,364,963				
Total			1,364,963				

III. B – Expenditure by object category

Fund #/Title	2020 Annual Budget		2021 Annual Budget		2022 Annual Budget	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual		1,240,875				
Supplies						
Travel						
Other controllables		124,088				
Capital Outlays						
Inter-fund Transfers						
Debt Service						
Total		1,364,963				

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Package Number		Fund		Cost Center Name		Cost Center ID		Program Name		Program ID		Ledger Acct Number		Revenue Category Name		Revenue Category ID		2020 EXP Inc / REV dec (DR)		2020 EXP dec / REV Inc (CR)		2021 EXP Inc / REV dec (DR)		2021 EXP dec / REV Inc (CR)		Operating vs Capital		Position		Notes	
1025	Environmental Public Health	CC156	Food Safety	PG0212	Summit	430000												1,361,963								One-time	One-time				

Emily Zwitig

 Signature

8/14/2020

 Date