

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Works, Parks & Lands Division

**DATE:** August 18, 2020

**REQUESTED ACTION:** Authorize Public Works to reimburse the Vancouver Lake Rowing Club for Eurasian watermilfoil control using funds from Parks' controllable budget.

Consent  Hearing  County Manager

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### BACKGROUND

On July 16, 2019, the Clark County Council authorized \$50,000 from Real Estate Excise Tax II (REET II) to be used for the treatment of Eurasian watermilfoil in Vancouver Lake in partnership with the Vancouver Lake Rowing Club (SR# 89-19). Funds were initially planned for 2019 and 2020, but the Vancouver Lake Rowing Club was unable to perform treatment of milfoil in 2019.

On December 12, 2019, the county manager signed a memorandum of agreement between the county and the Vancouver Lake Rowing Club to define the relationship and terms for reimbursement for treatment of milfoil.

Budget authority in the amount of \$25,000 was authorized for 2019 through the final supplemental budget process (PWK-19-FL). However, budget authority was not included in the 2020 budget process. A change request has been submitted for the 2020 fall supplemental budget to carry forward funding from 2019 to 2020, along with another request to authorize the remaining \$25,000 for 2021.

The Vancouver Lake Rowing Club performed milfoil treatment in Vancouver Lake the week of July 6, 2020 and requested reimbursement immediately following completion of the treatment. Public Works requests authorization from Council to use existing capacity from Parks' controllable budget to reimburse the Vancouver Lake Rowing Club. Once the 2020 supplemental budget process is complete, Public Works will then seek reimbursement from REET II funds.

### COUNCIL POLICY IMPLICATIONS

The issue of milfoil in Vancouver Lake was brought up at Council Time on June 12, 2019. Council unanimously supported partnership in the treatment program of milfoil in Vancouver Lake and authorized utilizing \$50,000 of REET II funds.

Public Works has since partnered with Washington Department of Fish and Wildlife, through a grant from the Washington Department of Ecology, to develop an integrated aquatic vegetation management plan for Vancouver Lake. Public Works was also awarded a grant from the Washington Department of Ecology for 2020-2021 in the amount of \$40,000 to help implement the management plan.

### ADMINISTRATIVE POLICY IMPLICATIONS

Funding is currently available to support this request in the controllable portion of the Public Works, Parks and Lands Division budget. A change request has been submitted for the 2020 final supplemental budget process to carry forward \$25,000 from the 2019 budget. A change request has also been submitted asking for \$25,000 in REET II for the 2021 budget process.

**COMMUNITY OUTREACH**

Public Works held an open house and stakeholder meetings as part of the process to develop the aquatic vegetation management plan. Public Works also provided numerous opportunities to keep our community engaged in Eurasian milfoil control planning through a variety of social media outlets and public notices. Friends of Vancouver Lake and the Vancouver Lake Rowing Club recently issued a press release about the treatment of milfoil and Public Works helped to push this information out to the community.

**BUDGET IMPLICATIONS**

YES	NO	
	X	Action falls within existing budget capacity.
X		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$25,000
Grant Fund Dollar Amount	
Account	Metropolitan Parks District (Fund 1032)
Company Name	Vancouver Lake Rowing Club

**DISTRIBUTION:**

Council staff will post all staff reports to the web. <https://www.clark.wa.gov/council-meetings>

**ATTACHMENTS:** (1) Decision Package Request; (2) Coding Sheet; and (3) Copy of SR89-19

*Galina Burley*  
 \_\_\_\_\_  
 Galina Burley, MPA  
 Parks & Lands Division Manager

*Ahmad Qayoumi*  
 \_\_\_\_\_  
 For Ahmad Qayoumi, PE  
 Public Works Director/County Engineer

*Eva Haney*  
 \_\_\_\_\_  
 Eva Haney, CGFM  
 Finance Division Manager

Primary Staff: Kevin Tyler, ext. 4258

**APPROVED:** \_\_\_\_\_  
**CLARK COUNTY, WASHINGTON**  
**CLARK COUNTY COUNCIL**

**DATE:** \_\_\_\_\_

**SR#** \_\_\_\_\_

**BUDGET IMPACT ATTACHMENT**

**Part I: Narrative Explanation**

**I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information**

The contribution to Vancouver Lake Rowing Club will be made by Vegetation Management and then reimbursed by REET II.

**Part II: Estimated Revenues**

Fund #/Title	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
	GF	Total	GF	Total	GF	Total
<b>Total</b>						

II. A – Describe the type of revenue (grant, fees, etc.)

**Part III: Estimated Expenditures**

III. A – Expenditures summed up

Fund #/Title	FTE's	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
		GF	Total	GF	Total	GF	Total
3083 – Economic Development Dedicated REET (REET II)					\$25,000		
<b>Total</b>					\$25,000		

III. B – Expenditure by object category

Fund #/Title	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers				\$25,000		
Debt Service						
<b>Total</b>				\$25,000		

### Decision Package Request Form

**Requesting Dept/Office:** Public Works – Park and Lands Division

**Request Type:** New request

**Package Number:** PWK-XX-20FL

**Priority:**  (please prioritize your budget requests using 1 for from most urgent and progressing to least urgent)

**Package Title:**   
Limited to 50 characters for use in reports to County Council

**Contact info:** *name:* Kevin Tyler *email:* kevin.tyler@clark.wa.gov *phone:* ext. 4258

**Requested Action:** (Specific request including funding source, ongoing v one-time, and amount - 600 character limit)

Carry forward of Real Estate Excise Tax II (REET II) in the amount of \$25,000 from 2019 to 2020 in order to partner with the Friends of Vancouver Lake in eradicating Eurasian watermilfoil in Vancouver Lake. This request was previously approved by Council on July 16, 2019 with staff report SR89-19 and PWK-03-19FL. Friends of Vancouver Lake was unable to treat milfoil in 2019.

*(FYI, there is no spell check in the text boxes)*

**Justification:** (Explain why this request is necessary and wasn't included in the adopted budget – 600 character limit)

Milfoil clogs waterways and blocks boating and swimming opportunities. It grows rapidly and spreads by fragmentation. Boats, people, or fish and wildlife can break up the plant and contribute to its spread. Dense growth of milfoil has negative impacts on fish by obstructing space for larger fish, ultimately disrupting normal feeding patterns. Lake users noticed milfoil three years ago. Last year it began encroaching into boating lanes. Milfoil infestations will substantially increase in coming years, harming the recreational potential of the lake and having an adverse effect on the ecosystem.

**Cost Estimate/Other Comments:** (Provide support for cost estimate – 600 character limit)

Clark County previously approved assistance with this endeavor by utilizing \$50,000 of REET 2 funds. The Port of Vancouver has committed to provide \$50,000 to Friends of Vancouver Lake. A decision package will be provided in the 2021 budget process for the remaining \$25,000 of REET 2 funding. Clark County has also recently completed an integrated aquatic vegetation management plan for the lake and been awarded a \$60,000 grant from the Washington Department of Ecology. This REET 2 funding will be used as the required match.

**Impacts/Outcomes if not approved:** (Explain how programs will be affected – 450 character limit)

If this is not approved, there is the risk of having milfoil take over a substantial portion of Vancouver Lake in coming years, resulting in negative impacts on the lake ecosystem and recreational uses. Also, Clark County will need to provide match funding for the grant with Ecology from another source or risk losing the grant funds.

1	2	3 - Cost Center search string	4 - Select Cost Center for list of related Programs	5	6 - Revenue Category search string	7	8	9	10	11
Package Fund	Cost Center Name	Cost Center ID	Program Name	Program ID	Revenue Category Name	2020 ERP Inc / REV dec (DR)	2021 ERP Inc / REV dec (DR)	Operating vs Capital	Position	Notes
PWPC-XX-26FL-0001	Let us be searched in search string	GC270	Let us be searched in search string	PG0000	Let us be searched in search string	25,000	25,000	Operating		
PWPC-XX-26FL-0001	Transfers and Subsidies	GC248	Transfers to General Fund 0001	PG0000	Transfers From Economic Development Dept	25,000	25,000	Operating		
PWPC-XX-26FL-0001	Parks and Lands - Vegetation Management	GC248	Nezawa Weed Management on County Lands	PG0000	Transfers From Economic Development Dept	25,000	25,000	Operating		
PWPC-XX-26FL-0001	Parks and Lands - Vegetation Management	GC248	Nezawa Weed Management on County Lands	PG0000	Transfers From Economic Development Dept	25,000	25,000	Operating		

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Works

**DATE:** July 16, 2019

**REQUESTED ACTION:** Request approval to use Real Estate Excise Tax (REET) 2 in the amount of \$25,000 in 2019 and \$25,000 in 2020 to fund a project for eradication of milfoil at Vancouver Lake, in partnership with Friends of Vancouver Lake.

Consent  Hearing  County Manager

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### BACKGROUND

Clark County Public Works currently maintains Vancouver Lake Regional Park and it has been brought to our attention that non-native Eurasian milfoil has been spreading in the lake. Milfoil has the potential to take over the lake causing disruptions to public use. Milfoil notoriously clogs waterways and blocks boating and swimming opportunities. It grows rapidly and spreads by fragmentation. That means any boat, swimmer, or fish and wildlife breaking up the plant contributes to its advancement. Dense growth of milfoil can also have a negative impact on fish by obstructing space for larger fish, which ultimately disrupts normal feeding patterns. Lake users noticed milfoil two years ago. This year it began encroaching into boating lanes. Milfoil is a very invasive, non-native plant and is predicted to fill the lake completely by 2021, strongly harming the recreational potential of the lake and having an adverse effect on the ecosystem.

### COUNCIL POLICY IMPLICATIONS

This issue was brought up at Council time on 6/12/19. Council unanimously supported having the County partner in the treatment program of milfoil in Vancouver Lake.

Clark County Council is willing to assist with this endeavor by utilizing \$50,000 of REET 2 funds. The Port of Vancouver has committed to provide \$50,000 to Friends of Vancouver Lake. None of these monies include the existing funds in the Vancouver Lake Watershed partnership.

This request is to ask Council for approval to use REET 2 to enter into an agreement with the Friends of Vancouver Lake to assist with the endeavor to eradicate milfoil. The decision package will be provided in the fall supplemental of 2019 for \$25,000. During the 2020 budget process, we will prepare a decision package for the additional use of REET 2 of \$25,000 towards eradicating the milfoil.

Clark County Public Works also partnered recently with the Washington Department of Fish and Wildlife on a grant application to the Washington Department of Ecology for developing an aquatic vegetation management plan. When developed, this plan will help to address milfoil management long-term. Clark County Public Works will also submit a future grant application to assist with control measures.

### ADMINISTRATIVE POLICY IMPLICATIONS

N/A

### COMMUNITY OUTREACH

Discussions have occurred between the County and the Friends of Vancouver Lake.

PW19-085

**BUDGET IMPLICATIONS**

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	\$25,000 in 2019 and \$25,000 in 2020
Grant Fund Dollar Amount	
Account	3083 – REET 2
Company Name	

**DISTRIBUTION:**

Council staff will post all staff reports to The Web. <https://www.clark.wa.gov/council-meetings>

  
 Kevin Tyler  
 Interim Parks & Land Manager  
 Public Works

  
 Ahmad Qayoumi, P.E.  
 Public Works Director  
 County Engineer

Primary Staff Contact Name and Extension: Kevin Tyler, x4258

APPROVED:   
 CLARK COUNTY, WASHINGTON  
 CLARK COUNTY COUNCIL

DATE: 7/10/19

SR# 89-19



APPROVED: \_\_\_\_\_  
 Shawn Hennessee, County Manager

DATE: \_\_\_\_\_

**BUDGET IMPACT ATTACHMENT**

**Part I: Narrative Explanation**

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

This request allows for a transfer of REET 2 funds of \$25,000 into Parks. Parks will then work with the Friends of Vancouver Lake to enter into an agreement for assisting with the treatment program for milfoil at Vancouver Lake.

A decision package will be created for the 2020 budget process to move \$25,000 of REET 2 into the Parks & Land Division/Fund 1032 to fund this partnership with the Friends of Vancouver Lake.

**Part II: Estimated Revenues**

Fund #/Title	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
	REET 2	Total	REET 2	Total	REET 2	Total
1032/Parks	\$25,000		\$25,000			
<b>Total</b>	\$25,000		\$25,000			

II. A – Describe the type of revenue (grant, fees, etc.)

The revenue will come from REET 2 and be deposited into the Parks & Land Division, fund 1032.

**Part III: Estimated Expenditures**

III. A – Expenditures summed up

Parks will contribute \$25,000 towards the partnership with the Friends of Vancouver Lake to assist with the endeavor to eradicate milfoil in Vancouver Lake.

Fund #/Title	FTE's	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
		Parks	Total	Parks	Total	Parks	Total
1032/Parks		\$25,000		\$25,000			
<b>Total</b>		\$25,000		\$25,000			

III. B – Expenditure by object category

Fund #/Title	2019 Annual Budget		2020 Annual Budget		2021 Annual Budget	
	Parks	Total	Parks	Total	Parks	Total
Salary/Benefits						
Contractual	\$25,000		\$25,000			
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>	\$25,000		\$25,000			

### Certificate Of Completion

Envelope Id: 1FBD95BB18224F95A3DE7EAB5F4AE4A6  
 Subject: Please DocuSign: PW20-113 Vancouver Lake Rowing Club Reimbursement.pdf  
 Source Envelope:  
 Document Pages: 8 Signatures: 2  
 Certificate Pages: 5 Initials: 0  
 AutoNav: Enabled  
 Envelope Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:  
 Lauren Smith  
 1300 Franklin St  
 Vancouver, WA 98660  
 Lauren.Smith@clark.wa.gov  
 IP Address: 64.4.181.38

### Record Tracking

Status: Original  
 8/6/2020 1:35:50 PM

Holder: Lauren Smith  
 Lauren.Smith@clark.wa.gov

Location: DocuSign

### Signer Events

Eva Haney  
 Eva.Haney@clark.wa.gov  
 Clark County, WA  
 Security Level: Email, Account Authentication (None)

### Signature



Signature Adoption: Pre-selected Style  
 Using IP Address: 63.230.165.57

### Timestamp

Sent: 8/6/2020 1:38:39 PM  
 Viewed: 8/6/2020 2:16:07 PM  
 Signed: 8/6/2020 2:16:38 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Galina Burley  
 Galina.Burley@clark.wa.gov  
 Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style  
 Using IP Address: 71.238.122.131

Sent: 8/6/2020 1:38:39 PM  
 Viewed: 8/6/2020 1:42:36 PM  
 Signed: 8/6/2020 1:42:43 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 11/8/2019 7:49:40 AM  
 ID: f17a6edc-bc5b-470d-9e48-472d7835c291

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

### Witness Events

### Signature

### Timestamp

### Notary Events

### Signature

### Timestamp

### Envelope Summary Events

### Status

### Timestamps

Envelope Sent  
 Certified Delivered

Hashed/Encrypted  
 Security Checked

8/6/2020 1:38:39 PM  
 8/6/2020 2:16:07 PM

**Envelope Summary Events****Status****Timestamps**

Signing Complete

Security Checked

8/6/2020 2:16:38 PM

Completed

Security Checked

8/6/2020 2:16:38 PM

**Payment Events****Status****Timestamps****Electronic Record and Signature Disclosure**

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

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**How to contact Clark County, WA:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov)

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**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.