



CLARK COUNTY
WASHINGTON

CODE ADMINISTRATION
ANIMAL PROTECTION AND CONTROL

Public Service Center
1300 Franklin St.
Vancouver, WA 98660
Concerns: 564.397.2488
Licensing: 564.397.2489
animal@clark.wa.gov
www.clark.wa.gov/pets



This handout is intended only as an information guide. For more information, refer to Clark County Code, Title 8.

For other formats, contact the Clark County ADA Office
Voice: 564.397.2322
Relay: 711 or 800.833.6388
Fax: 564.397.6165

Revised 10/15/20

Spay/Neuter Grant Application

The city of Vancouver has provided \$7,500 to the 2020 Community Spay/Neuter Assistance Program to help local organizations with programs dedicated to spaying and neutering domestic animals. The Clark County Animal Protection and Control Advisory Board is accepting applications for these grant funds through November 15, 2020 at 5 pm.

The application deadline is 5 pm on November 15, 2020. Applications can be submitted by:

Mail Animal Protection and Control
PO Box 9810
Vancouver WA 98666-9810

Email susan.anderson@clark.wa.gov

The Animal Protection and Control Advisory Board will review the applications and recommend fund recipients to the county manager for further consideration. Preference is shown to applicants requesting matching funds. Applicants must be active licensing agents for Clark County and grant funds must be spent on licensed pets residing within the city of Vancouver.

Application

Please use the following format when preparing your application. You may also attach additional information if necessary.

- **Summary:** Give a brief one or two sentence summary of your proposal.
- **Statement of need:** Address the needs of both the community and your organization.
- **Program description:** Give a detailed description of your proposal.
- **Evaluation:** Provide proposed method of evaluating the effectiveness of your program.
- **Organization information:** Give general background information about your organization or project.
- **Conclusion:** Give a general summary of your goals and objectives.
- **Program budget:** Give a proposed expense and revenue summary.

The advisory board may request additional information before making a final recommendation to the county manager. Any such requests will be made in writing by Clark County Animal Protection and Control.

Thank you for participating in this important community program. If you have any questions, please contact Susan Anderson at 564.397.4705 or susan.anderson@clark.wa.gov.

Criteria and Process

1. To qualify for assistance from this program, applicants must reside within Clark County, Washington and be eligible to receive funding pursuant to: RCW 39.34.020 public agency, or RCW 19.09.065 non-profit organizations, or RCW 28A.150 educational institutions. Applicants must also be an active licensing agent for Clark County Animal Protection and Control.
2. Preference shall be shown to applications that request matching funds to support program activities.
3. Recipients of support from the Community Spay/Neuter Assistance Program shall be accountable to the county and be subject to an audit at the discretion of the county. Recipients shall submit to the county reports every three months reflecting the number of animal owners receiving assistance, the name of each animal owner, the animal type and gender, the date of the procedure and the veterinarian providing the surgical procedure.
4. Applications for assistance shall be in written form, with no public testimony before the advisory board committee.
5. Applications must be received or postmarked by November 15, 2020.
6. Applications should be mailed to:
Animal Protection and Control
P.O. Box 9810
Vancouver, WA 98666-9810

Or emailed to susan.anderson@clark.wa.gov
7. Public announcement requesting applications shall be made at minimum once each year. Requests shall identify specific application and final determination deadlines.
8. A subcommittee of the Animal Protection and Control Advisory Board shall convene to review applications for assistance and make recommendations to the county manager.
9. The advisory board may request presentations by applicants before making final determinations.
10. If a deadline passes without approval of an application, a new application shall be required for future consideration.
11. Receipt of applications for assistance from the Community Spay/Neuter Assistance Program shall not preclude the county manager from determining to use this fund to support existing county programs.
12. Allocation of funding shall be in the form of a contractual agreement between the county and the recipient organization. Recipients must provide the county proof of comprehensive general liability insurance with a single limit coverage in an amount of \$1,000,000 per occurrence.
13. Grant recipients may only perform spay/neuter services on animals with a current Clark County license. The license may be purchased at the same time as the spay/neuter procedure using the reduced spay/neuter fee.