

# 2021 Annual Budget Adoption

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## Public Hearings

Contact information:

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Emily M. Zwetzig, Budget Director, 564.397.6097, [emily.zwetzig@clark.wa.gov](mailto:emily.zwetzig@clark.wa.gov)

- Monday, November 16, 2020 at 2:00 pm - *elected officials testimony*
- Tuesday, November 17, 2020 at 10:00am - *public hearing*
- Wednesday, November 18, 2020 at 10:00am - *public hearing (if needed)*

All Meetings via WebEx



# Agenda

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- Challenges
- Summary of recommendations
  - Amend County Manager Recommendations to include SHR-31-21AD and SHR-34-21AD
- Major Fund Summaries
  - General Fund
  - Road Fund
  - Building Fund
  - Real Estate Excise Tax Funds (REET 1 and 2)
  - Mental Health Sales Tax Fund
- Property Tax Levies
- Approval Property Tax Levies, approval of Budget, or Continue Hearing



# 2021 Budget Process

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# 2021 Budget *development process*

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Department/Office submissions for Baseline and New Requests ...	Wednesday, August 5, 2020
County Manager department/office meetings .....	September 21-25, 2020
Department/Office requests published (all submit).....	Tuesday, October 6, 2020*
Work Session .....	Wednesday, October 28, 2020
Recommended budget published/hearing request.....	Tuesday, November 3, 2020*
2021 Budget Hearing (elected testimony) .....	Monday, November 16, 2020
2021 Budget Hearing (public testimony) .....	Tuesday, November 17, 2020
2021 Budget Hearing (public testimony) .....	Wednesday, November 18, 2020 (if needed)
Line item detail available on website .....	December 2020

*\*Indicates statutory deadline per RCW 36.40*



# 2021 Budget *focus and guiding principles*

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- Sustainable Budget
- Budget Shortfalls
- Financial Flexibility
- Fund Balance Stability



# Types of Requests

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- Previously Approved by Council  
**11**
- Budget Neutral  
**7**
- Budget Intervention  
**59**
- Carryforward  
**19**
- Technical Adjustment  
**6**
- New Request  
**107**

**Total: 209**



## 2021 Budget *new funding requests*

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Total Change Requests: 209

Impacts for all county funds:

- Expenditure Increase: \$112,389,911
- Revenue Increase: \$58,620,910
- Decrease in Total Fund Balance: \$53,769,001



# Challenges and General Fund Overview

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# Current challenges

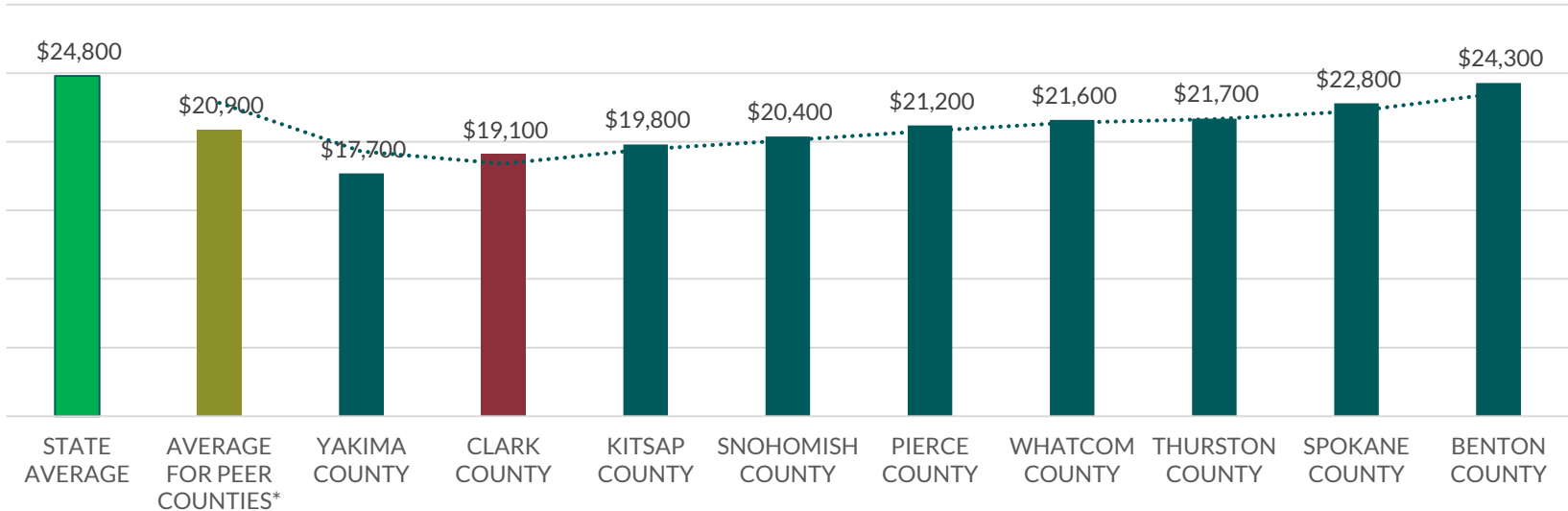
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- Salaries and Benefits
- Demand for Service
- Outdated Systems
- Real Estate Excise Tax 1 Depleted



# Sales Tax Leakage

Estimated 2019 County Retail Sales Per Capita



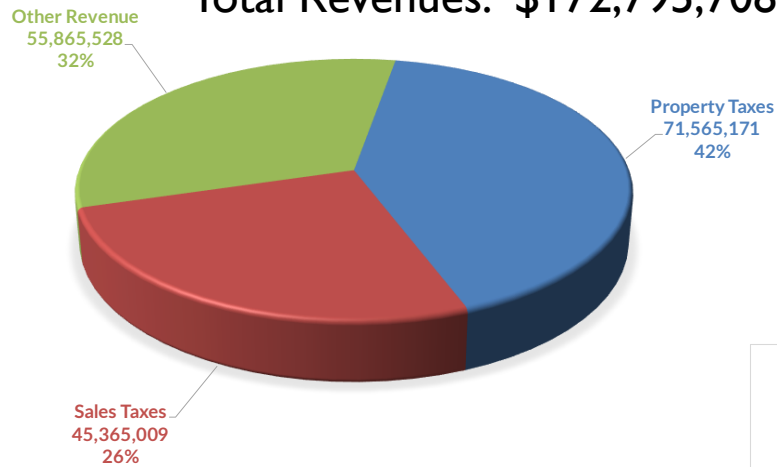
- Clark County ranks 18 out of 39 counties in sales tax per capita.
- Of the 10 largest counties with populations exceeding 200k, Clark County ranks 9<sup>th</sup>, only ahead of Yakima County.
- Clark County Sales Tax Leakage is between 10% - 30%.
- Clark County receives \$191.34 per capita vs. the state average \$248.26 or 77.1%.
- If Clark County received the state average in 2019, it would have received \$55.6M rather than \$42.9M or an additional \$12.7M.

\* Because it is so large, King County was considered an outlier and excluded from the 10 largest counties.



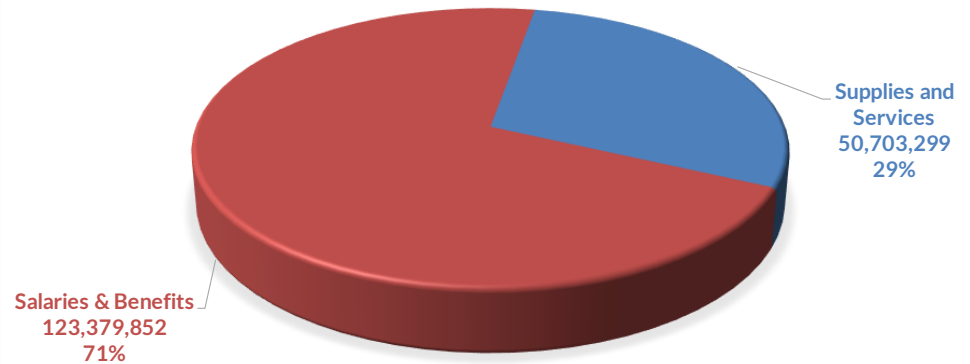
# General Fund 2021 *baseline* revenues

**Total Revenues: \$172,795,708**



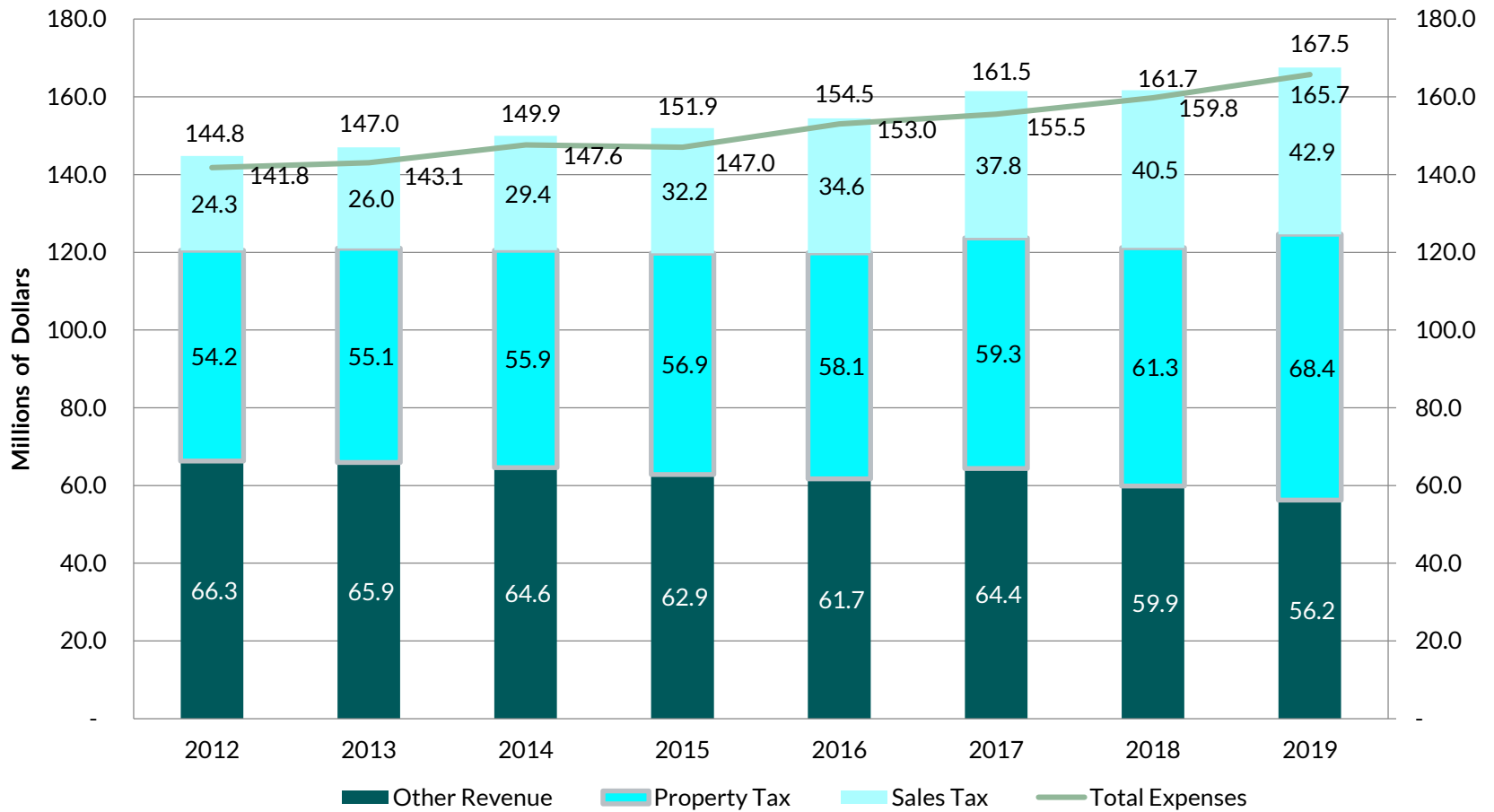
Services	30,103,526
Transfers Out	12,105,714
Intergovernmental	3,347,135
Supplies and Other Expenses	5,146,924
	<b>50,703,299</b>

**Total Expenses \$174,083,157**



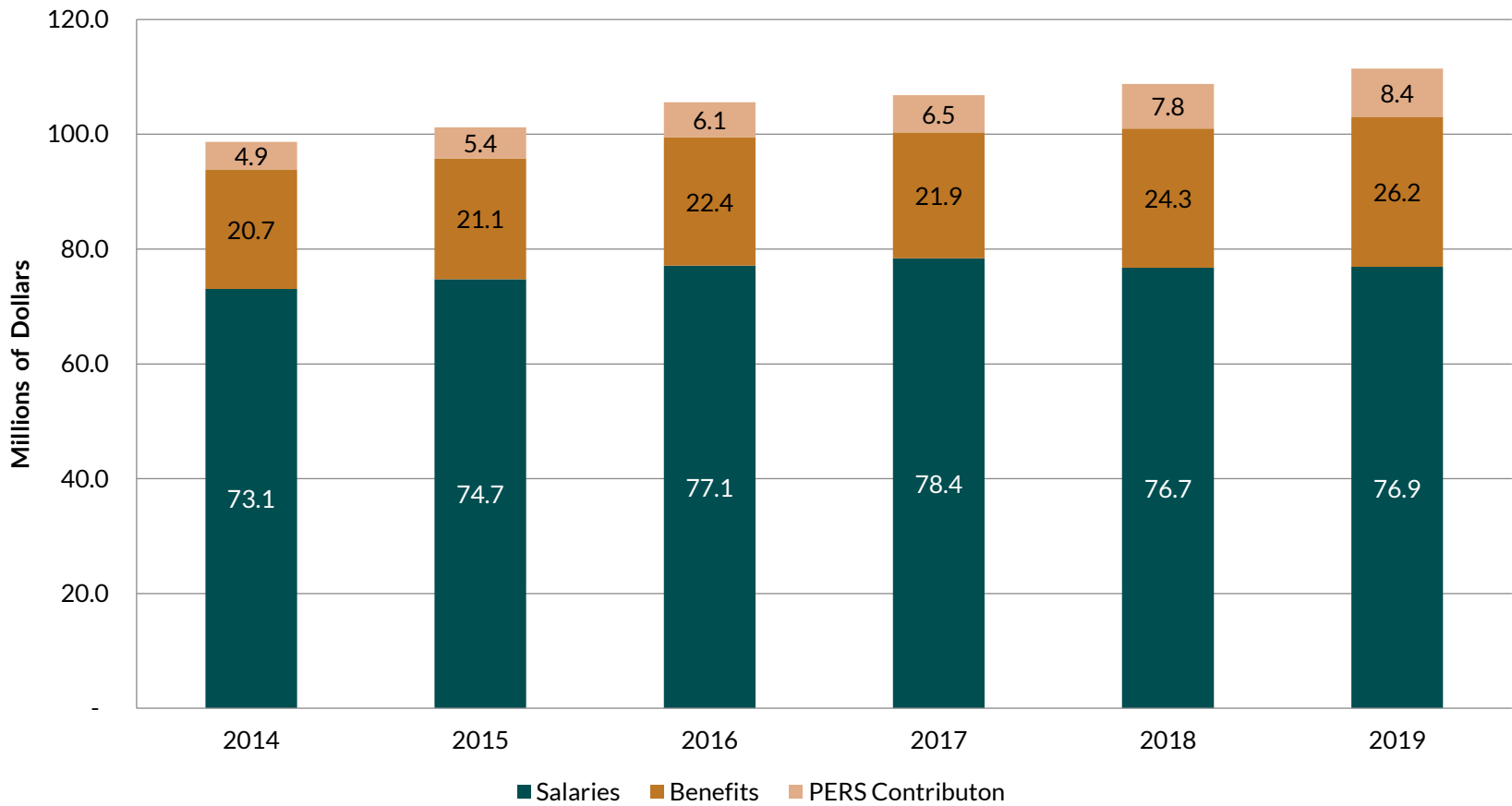
# General Fund overview

## General Fund Revenue & Expenses 2012-2019



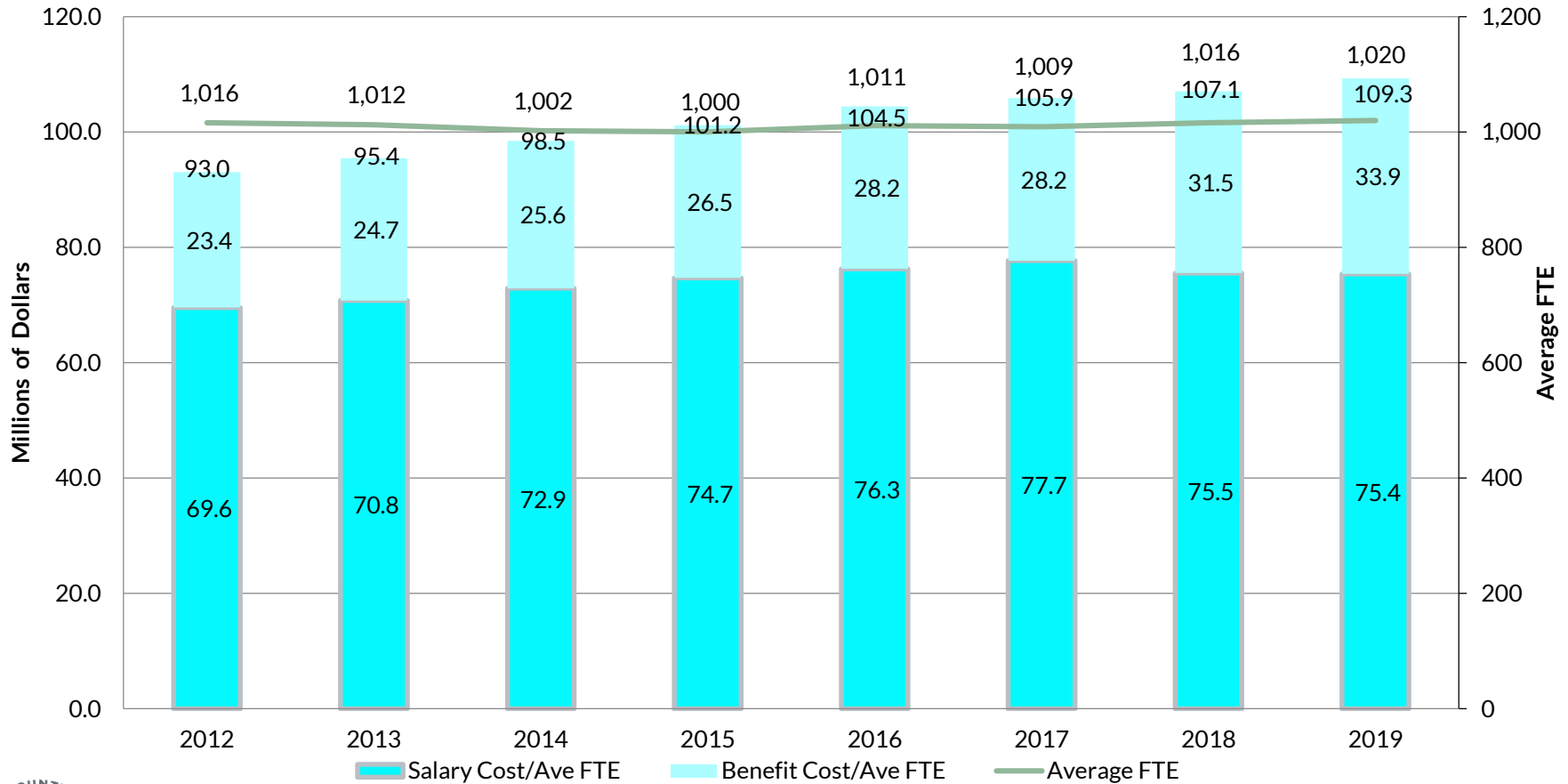
# General Fund overview (cont.)

## General Fund Salaries & Benefits 2014-2019



# General Fund overview (cont.)

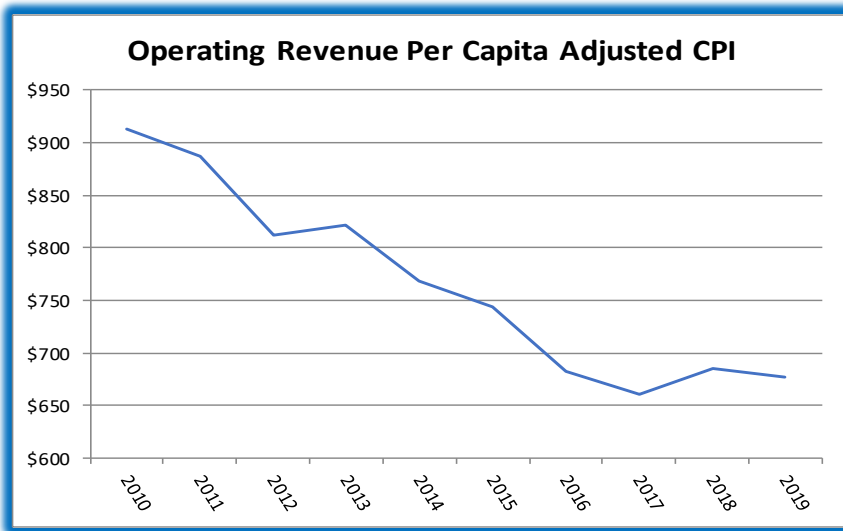
## General Fund Average Cost per FTE 2012-2019



## Operating Revenue Per Capita

### Description

Per capita revenue illustrates revenue changes relative to populations size. As population increases, it may be expected that the volume of services provided may increase proportionately. For a variety of reasons including legal limits and the cyclical nature of certain revenues, the level of per capita revenue may not directly correlate to population changes. Operating revenue per capita includes taxes, licenses & permits, fines & forfeitures, grants, and other miscellaneous sources of funds. It does not include revenue from proprietary activities.



Warning Trend: Decreasing Per Capita Operating Revenue in Adjusted Dollars

Clark County Trend: **Mixed**

Formula:

$$\frac{\text{Operating revenues (adjusted dollars)}}{\text{Population}}$$

Source:

Clark County Comprehensive Annual Financial Report (CAFR)

Operating Revenue Per Capita	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Total Operating Revenue (in \$1,000s)	305,474	295,801	294,410	279,813	282,292	302,640	312,097	317,700	338,987	347,253
Per Capita Revenue	718	691	683	643	638	670	677	675	707	711
Total Operating Revenue (in \$1,000s)- Adjusted	383,513	361,041	351,228	325,666	320,805	339,739	343,000	335,167	347,596	347,253
Per Capita Revenue-Adjusted	902	844	814	748	724	752	744	712	725	711

### Highlights:

Per Capita revenue in nominal terms was \$711 in 2019 versus \$718 in 2010, recovering from a downward trend that started prior to 2010 and bottomed in 2014 at \$638, for a loss of 1.0% for this ten year period.

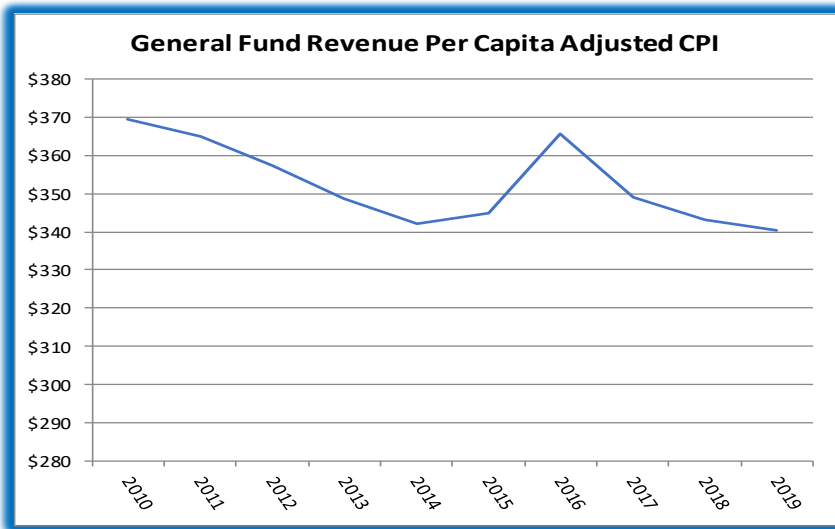
Per capita revenue adjusted for inflation has trended down since 2010. This is a result of a steadily growing population and inflation compared to a slower growth in revenues in nominal terms.

Total operating revenue was \$347.3 million in 2019, which is a 2.4% increase from 2018 and 13.7% increase over 2010. Tax revenues have led the recovery with corresponding increases of 4.5% in 2019 versus 2018 and 36.9% increase in 2019 versus 2010.

## General Fund Revenue Per Capita

### Description

Per capita revenue illustrates revenue changes relative to populations size. As population increases, it may be expected that the need for services would increase proportionately and, therefore, the level of per capita revenue should remain at least constant in real terms. General Fund revenue per capita includes taxes, licenses & permits, fines & forfeitures, grants, and other miscellaneous sources of funds. General Fund revenues are used primarily to fund Public Safety, Law & Justice, and General Government. General Fund revenues are also used to support other funds that may be experiencing financial difficulty.



**Warning Trend: Decreasing Per Capita General Fund Revenue in Adjusted Dollars**

**Clark County Trend: Mixed**

Formula:

$$\frac{\text{General Fund revenues (adjusted dollars)}}{\text{Population}}$$

Source:

Clark County Comprehensive Annual Financial Report (CAFR)

Gen Fund Revenue Per Capita	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Fund Revenue (in \$1,000s)	125,128	127,955	129,122	130,432	133,274	138,851	153,369	155,777	160,492	166,236
Per Capita Revenue	294	299	299	299	301	307	333	331	335	340
Gen Fund Revenue (in \$1,000s)-Adjusted	157,094	156,176	154,042	151,805	151,456	155,872	168,556	164,342	164,568	166,236
Per Capita Revenue-Adjusted	369	365	357	349	342	345	366	349	343	340

### Highlights:

General Fund revenue per capita, adjusted for inflation, decreased 0.8% to \$340 in 2019 from \$343 in 2018. General Fund adjusted revenue per capita as at its peak in this period in 2010 at \$369, then rebounded in 2016, with the intervening years dropping to lower levels.

The average annual increase in General Fund revenue in nominal dollars from 2010 to 2019 has been a modest 3.2%, and adjusted for inflation was 2.0%. Over this same period, population grew by 14.8%, resulting in a 7.9% drop in the General Fund Revenue Per Capita in adjusted dollars.

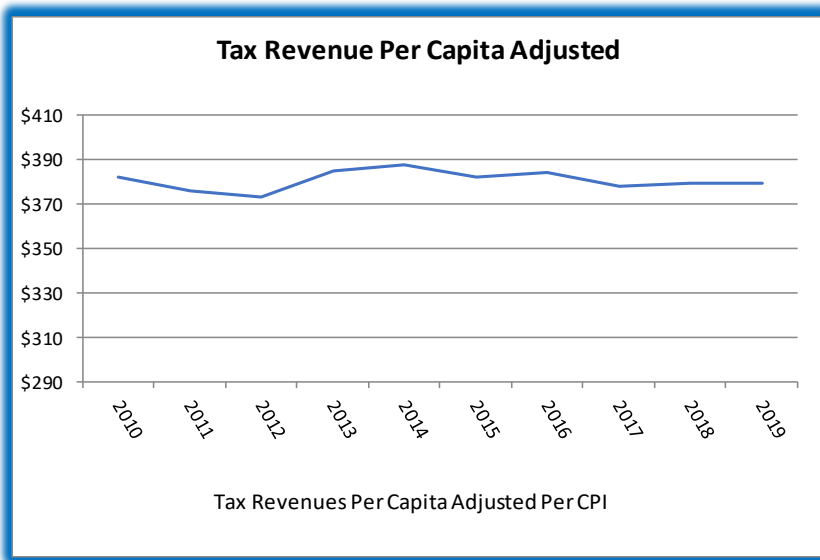
The level of General Fund revenue growth impacts its ability to provide services and financial support to other funds.



## Tax Revenue Per Capita

### Description

Tax revenue includes current and delinquent real and personal property tax, as well as sales and use tax and various excise taxes. Tax revenue represents the largest revenue source for the County. A decline or diminished growth rate in tax revenue may indicate potential problems in the County’s revenue structure. Tax revenue per capita is impacted by changes tax revenue and changes in population.



Warning Trend: Decreasing Per Capita Tax Revenue in Adjusted Dollars

Clark County Trend: **Mixed**

Formula:

$$\frac{\text{Tax revenues (adjusted dollars)}}{\text{Population}}$$

Source:

Clark County Comprehensive Annual Financial Report (CAFR)

Tax Revenue Per Capita	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Tax Revenue (in \$1,000s)	129,373	131,752	134,856	143,966	150,932	153,886	161,251	168,825	177,304	185,224
Tax Rev Per Capita	304	308	313	331	341	341	350	358	370	379
Tax Rev Per Capita-Adjusted	382	376	373	385	387	382	384	378	379	379

### Highlights:

Tax revenue per capita, adjusted for inflation and the change in population remained the same for 2019 compared to 2018. The ten year trend is mixed because per capita tax revenue has been relatively stable throughout.

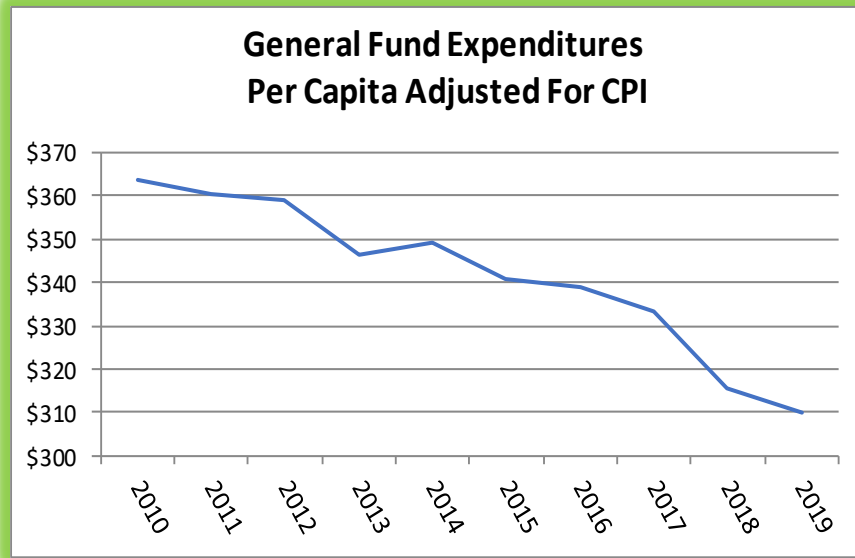
Property tax revenue makes up the largest portion of tax revenue at \$114.0 million or 61.5% of tax revenue in 2019. Sales and use taxes were \$57.4 million or 31.0% and excise and other taxes were \$13.8 million or 7.1% of total tax revenue in 2019. Nominally, taxes increased \$7.9 million or 4.5% in 2019 versus 2018.

Adjusted for inflation, total tax revenue has increased 14.0% since 2010. Adjusted property taxes decreased 4.2%, sales tax increased 75.6% and excise & other taxes increased 28.6% during this same period. Annual property taxes increases at the entity level are limited to 1% plus new construction.

## General Fund Expenditures Per Capita

### Description

General Fund accounts for all financial resources and expenditures except those required to be accounted for in another fund, and includes functional areas such as Public Safety and the Courts. As such, it is a barometer of general county government viability. Consistent levels of expenditures per capita may mean that the county is managing resources to match the growing population.



Warning Trend: Increasing or Decreasing Per Capita General Fund Expenditures in Adjusted Dollars

Clark County Trend: **Positive**

Formula:

$$\frac{\text{General Fund expenditures (adjusted)}}{\text{Population}}$$

Source:

Clark County Comprehensive Annual Financial Report (CAFR)

General Fund Expend. Per Capita	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Fund Expenditures (in \$1,000s)	123,144	126,387	129,756	129,594	136,122	137,236	142,158	148,763	147,611	151,452
Per Capita Gen Fd Expend (in \$)	290	295	301	298	307	304	308	316	308	310
General Fund Revenue (in \$1,000s)- Adjusted	154,604	154,262	154,797	150,830	154,693	154,059	156,235	156,942	151,360	151,452
Per Capita Gen Fd Expend-Adjusted (in \$)	363	360	359	346	349	341	339	333	316	310

### Highlights:

General Fund Expenditures Per Capita, adjusted for inflation, decreased in 2019 from 2018, and remained under the ten year average of \$342. A one-time \$10.0 million settlement paid from the General Fund in 2013 has been removed from expenditures for the purpose of this trend data.

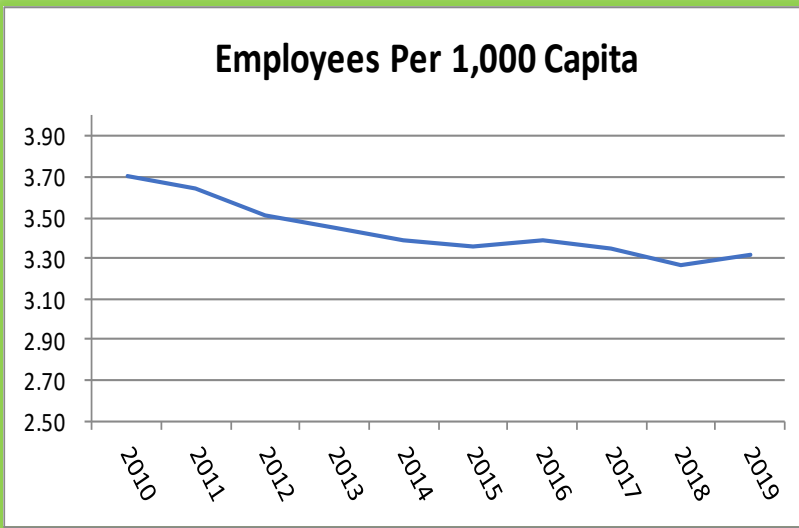
Public Safety accounts for 50.8% of total General Fund expenditures in 2016 . General Government makes up 44.6% of the total.

General Fund expenditures have increased over the course of ten years, but accounting for inflation expenditures have been relatively flat with a modest decrease in 2018. Taking into account population increases adjusted expenditures per capita are down significantly over the ten year period.

## Employees Per Capita

### Description

Personnel costs are a major portion of the County’s operating budget. Tracking changes in the number of employees to population is a means to measure changes in expenditures. An increase in employees to population may indicate that expenditures are rising faster than revenues. An increase in employee per capita is not negative if a direct correlation can be shown to increased services.



Warning Trend: Significantly changing number of employees per capita

Clark County Trend: **Positive**

Formula:

$$\frac{\text{Number of Employees}}{\text{Population}}$$

Source:  
Financial Report of Revenues and Expenses, 4th Quarter

Employees Per Capita	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Number of FTEs	1,576	1,560	1,514	1,500	1,499	1,519	1,562	1,575	1,565	1,621
FTEs per 1,000 Capita	3.70	3.64	3.51	3.44	3.38	3.36	3.39	3.34	3.26	3.32

### Highlights:

The number of employees per capita has declined 10.4% between 2010 and 2019. The decline is the result of population growth and budgetary constraints on the County. This may appear to be a significant decline, however, service levels are being maintained through strategic workforce planning and technological gains.

Actual FTE’s as of the end of 2019 totaled 1,621 or about 93.6% of those budgeted. There are a variety of reasons for the variance, including matching skillsets to position requirements, time taken to fill positions, and workforce planning changes.

The number of budgeted full time employees increased to 1,731 in 2019 compared 1,723 in 2018. The number of budgeted employees has increased 14.4% over the decade from 1,513 in 2010.

# General Fund Forecast – Revenue Assumptions

## Revenue assumptions:

- 2020 revenue assumptions have been updated based on the most recent budget to actual information. ***The Finance Team is projecting a revised \$6M loss between sales tax, charges for good and services and other revenues (prior estimate was \$8.1M).***
- 2021 revenue assumptions are mostly flat from the 2020 Adopted revenue budget. This assumption was chosen due to uncertainty of COVID-19 economic impacts in 2021.
- Future years apply some basic growth rate assumptions (2022-2026 projected annual growth rates per the table below):

Major Revenue Categories	Projected Annual Growth 2022-2026
Property Taxes	2.5%
Sales Taxes	4.2%
Intergovernmental Revenues	1.0%
Charges for Goods and Services	1.0%
Transfers In	1.0%
Other Revenue	0.0%



# General Fund Forecast – *Expense Assumptions*

Expense assumptions:

- 2020 expenses currently reflect the adopted budget less anticipated savings from submitted budget reduction scenarios as well as additional forecasted savings projected by the Auditor’s Office and Budget Office. ***The Finance Team is projecting approximately \$8M in savings from county departments (prior estimate was \$7M).***
- 2021 expenses currently reflect baseline calculations in Questica.
- Future years apply some basic growth rate assumptions (2022-2026 projected annual growth rates per the table below):

Major Expense Categories	Projected Annual Growth 2022-2026
Salaries	3.5%
Benefits	5.0%
Services	3.0%
Transfers Out	2.0%
Intergovernmental	2.5%
Supplies and Other Expenses	0.5%



# General Fund – 6-year forecast

**\*\*Forecast is subject to change as new data is received by the Budget Office\*\***

	Current Year Budget Current Budget <b>2020</b>	Future Year Baseline Budget <b>2021</b>	Projected Forecast <b>2022</b>	Projected Forecast <b>2023</b>	Projected Forecast <b>2024</b>	Projected Forecast <b>2025</b>	Projected Forecast <b>2026</b>
<b>Beginning Fund Balance</b>	<b>36,660,000</b>	<b>36,803,731</b>	<b>34,436,875</b>	<b>30,174,606</b>	<b>23,914,845</b>	<b>15,550,689</b>	<b>4,970,193</b>
Total Revenue	178,484,251	172,795,708	176,943,536	181,220,649	185,631,573	190,181,001	194,873,804
Total Expense	(181,235,817)	(174,083,151)	(180,126,391)	(186,400,998)	(192,916,315)	(199,682,084)	(206,708,456)
Total Other Modifiers	2,895,297	(1,079,413)	(1,079,413)	(1,079,413)	(1,079,413)	(1,079,413)	(1,079,413)
<b>Projected Ending Fund Balance</b>	<b>36,803,731</b>	<b>34,436,875</b>	<b>30,174,606</b>	<b>23,914,845</b>	<b>15,550,689</b>	<b>4,970,193</b>	<b>(7,943,873)</b>
Minimum Fund Balance per Policy	(26,300,000)	(27,200,000)	(28,144,239)	(29,124,629)	(30,142,629)	(31,199,761)	(32,297,612)
Projected Available Fund Balance	10,503,731	7,236,875	2,030,367	(5,209,784)	(14,591,940)	(26,229,568)	(40,241,484)

- This forecast assumes 2020 reduction scenarios are fully realized (vacancy savings, etc.).
- This forecast does not assume the 1% Property Tax Levy adoption for 2021 (approximately \$700K).
- 2021 revenues reflect the removal of one-time grants, projects, etc. from baseline.
- This forecast does not reflect any new funding or reduction scenarios for 2021.
- Other modifiers include changes to calculated charges (new process for 2021) and some forecasted revenue reductions for jail bed contract revenues due to COVID-19 restrictions.
- The General Fund minimum fund balance should be an estimated \$26.3 million in 2020 and \$27.2 million in 2021 per policy. Required Minimum Fund Balance is anticipated to increase annually. Years 2022-2026 reflect estimated increases based on year-over-year expense increases. These figures are calculated annually by the Auditor's Office based on actual expenses for the current year once the fiscal year is fully closed.
- It is a GFOA Best Practice for a structurally balanced budget to have reoccurring revenues equal or exceed reoccurring expenditures. Reference: <https://www.gfoa.org/print/455>.



# County Manager Recommendations

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# County Manager recommendations

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- Fiscally Conservative:
  - Ensuring adequate reserves.
  - New requests that benefit multiple or all departments/offices.
  - Protecting critical and mandated functions.
- 209 decision packages submitted:
  - 124 are recommended
  - 85 are not recommended





# General Fund

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# General Fund recommendations

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A total of **134** General Fund Change Requests were submitted. **56** are recommended; **78** are not recommended.

8	Previously Approved by Council
2	Budget Neutral
58	Budget Intervention
7	Carryforward
4	Technical Adjustment
55	New Request
<b>134</b>	<b>Total GF Change Requests</b>



## General Fund *recommended requests* *net impact on fund balance*

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Recommended General Fund requests amount to a net decrease in fund balance of \$6.2 million for 2021.

Available fund balance (millions)	2021
Estimated beginning	36.8
Revenue budget	172.8
Expense budget	(174.1)
<b>2021 adopt requests – recommended</b>	<b>(6.2)</b>
Projected ending	29.4
<i>Reserve amount forecast (per policy)</i>	<i>(27.2)</i>
<b>Projected available fund balance</b>	<b>2.2</b>



# General Fund *recommended requests*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
AUD-01-21AD	New Request	2021 Indirect Cost Allocation	Ongoing	\$ (5,714)	\$ (5,714)
AUD-03-21AD	New Request	Add 1.0 FTE Auto License Program Coordinator II/Add Revenue/End Transfer From 1002 to Gen Fund	Ongoing	\$ 4,963	\$ 4,963
BCC-01-21AD	New Request	Charter Review Commission	One-time	\$ (20,000)	\$ -
BCC-02-21AD	Previously Approved by Council	Expense Increase for County Lobbyist	One-time	\$ (2,400)	\$ -
BCC-03-21AD	Carryforward	Carryforward of Multi-Campus Space Planning, incl. Law and Justice	One-time	\$ (700,000)	\$ -
BGT-01-21AD	Previously Approved by Council	Ongoing Impacts of the 2020 Fall Supplemental	Ongoing	\$ (208,881)	\$ (208,881)
BGT-02-21AD	New Request	Debt Fund Payment Schedule Update	Ongoing	\$ 1,511,556	\$ 1,511,556
BGT-07-21AD	New Request	Increase sales tax to Local Revitalization Fund	Ongoing	\$ (9,000)	\$ (9,000)
BGT-09-21AD	Technical Adjustment	Correct 9-Month Positions Budgets	Ongoing	\$ 74,284	\$ 74,284
BGT-10-21AD	Technical Adjustment	Re-establish Temporary/Seasonal Employee Budget	Ongoing	\$ (47,250)	\$ (47,250)
BGT-11-21AD	Previously Approved by Council	Remove On-Going Jail Body Scanner Lease Budget	Ongoing	\$ 19,626	\$ 19,626
BGT-13-21AD	Previously Approved by Council	Prosecuting Attorney's Office On-Going Baseline for New Case Management Software	Ongoing	\$ (185,000)	\$ (185,000)
BGT-14-21AD	Technical Adjustment	Move Budget from Department 430 - Community Corrections to Department 210 - District Court	Ongoing	\$ -	\$ -
BGT-15-21AD	New Request	Increase General Fund Property Taxes by Inflation-Capped 0.602%	Ongoing	\$ 415,250	\$ 415,250
BGT-16-21AD	New Request	Further Increase General Fund Property Taxes by 0.398%	Ongoing	\$ 274,533	\$ 274,533
BOE-01-21AD	New Request	Board of Equalization Benefit Adjustment	Ongoing	\$ (3,021)	\$ (3,021)
COD-01-21AD	Previously Approved by Council	Reorganization of Code Administration	Ongoing	\$ (161,185)	\$ (161,185)
COD-02-21AD	New Request	Fire Marshal Position Changes	Ongoing	\$ (140,977)	\$ (140,977)



# General Fund recommended requests (cont.)

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
COM-01-21AD	New Request	2021 Land Management Permitting System Operations	One-time	\$ (4,973)	\$ -
COM-01-21AD	New Request	2021 Land Management Permitting System Operations	Ongoing	\$ (44,473)	\$ (44,473)
COM-04-21AD	New Request	Critical Area Ordinances Update	One-time	\$ (40,000)	\$ -
COP-01-21AD	Carryforward	Community Planning Grant Carryforward	One-time	\$ (5,624)	\$ -
FAC-01-21AD	New Request	2021 Facility Projects	One-time	\$ (1,589,120)	\$ -
FAC-03-21AD	Carryforward	Facilities Carryforward Projects	One-time	\$ (1,066,340)	\$ -
FAC-06-21AD	Technical Adjustment	Facilities Coding Corrections	Ongoing	\$ -	\$ -
FAC-07-21AD	New Request	Courthouse Roof Replacement	One-time	\$ (1,700,000)	\$ -
FAC-90-21AD	Budget Intervention	Facility Reduction Scenario #1	Ongoing	\$ 113,250	\$ 113,250
FAC-91-21AD	Budget Intervention	Facility Reduction Scenario #2	Ongoing	\$ 472,465	\$ 472,465
HRS-01-21AD	New Request	Human Resources Position Reallocation	Ongoing	\$ (7,412)	\$ (7,412)
INT-02-21AD	Carryforward	Railroad Capital Projects Carry Forward	One-time	\$ -	\$ -
INT-04-21AD	Previously Approved by Council	Capital Development Lease increase for Family Law Annex	Ongoing	\$ (9,362)	\$ (9,362)
INT-05-21AD	New Request	CVTV Annual Increases	Ongoing	\$ (22,115)	\$ (22,115)
ITS-01-21AD	New Request	2021 Server Equipment Repair & Replacement Charges	Ongoing	\$ 4,314	\$ 4,314
ITS-02-21AD	New Request	2021 Technology Equipment Repair & Replacement Rates	Ongoing	\$ (120,519)	\$ (120,519)
ITS-04-21AD	New Request	2021 PACS Software Maintenance Increase	Ongoing	\$ (14,194)	\$ (14,194)
ITS-05-21AD	New Request	Dedicated Cyber Security Position	Ongoing	\$ (128,254)	\$ (128,254)
ITS-06-21AD	New Request	Rimini Street Third Party Software Support Cost - Final Year	One-time	\$ (110,000)	\$ -
ITS-08-21AD	Previously Approved by Council	Workday Learning Module	One-time	\$ (35,229)	\$ -



# General Fund recommended requests (cont.)

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
JUV-01-21AD	New Request	Consolidated Block Grant Award Reduction FY21, GF 2021	Ongoing	\$ -	\$ -
JUV-02-21AD	Budget Neutral	Juvenile Detention Alternatives Grant 2020-2021 2nd year; 2021 Budget Jan-Jun	One-time	\$ -	\$ -
LIB-01-21AD	New Request	General Fund Reimbursement for Law Library Indirect Costs	Ongoing	\$ (7,000)	\$ (7,000)
PAT-01-21AD	Carryforward	Prosecutor's Case Management System Carry Forward	One-time	\$ (430,000)	\$ -
PBH-03-21AD	New Request	Medical Examiner, Enhance Employee Safety and Infection Prevention	Ongoing	\$ (10,579)	\$ (10,579)
PBH-12-21AD	New Request	Indirect Cost Allocation Coding Cleanup, Medical Examiner's Office	Ongoing	\$ (172,669)	\$ (172,669)
PWK-01-21AD	New Request	Security Services Contract Increase	Ongoing	\$ (84,992)	\$ (84,992)
PWK-13-21AD	New Request	2021 Fleet Charges	Ongoing	\$ (689,842)	\$ (689,842)
PWK-17-21AD	Previously Approved by Council	Aquatic Invasive Plant Grant for Vancouver Lake	One-time	\$ -	\$ -
PWK-18-21AD	New Request	Approve \$25,000 of REET 2 for Vancouver Lake	One-time	\$ -	\$ -
SHR-09-21AD	Carryforward	Mail Scanner for Jail (Carry-Forward)	One-time	\$ (200,000)	\$ -
SHR-15-21AD	New Request	Add Management Analyst for Jail Data	Ongoing	\$ (70,638)	\$ (70,638)
SHR-21-21AD	Carryforward	Improve Safety and Security for Evidence/Logistics (Carry-Forward)	One-time	\$ (60,000)	\$ -
SHR-23-21AD	New Request	Compliance with Washington Firearms Law I-1639	Ongoing	\$ (110,568)	\$ (110,568)
SHR-32-21AD	New Request	Digital Forensic Investigator Position	Ongoing	\$ (72,666)	\$ (72,666)
SHR-36-21AD	New Request	Adjust Inmate Medical Budget to Match Contract	Ongoing	\$ (561,676)	\$ 0
SUP-01-21AD	New Request	Add 1.0 FTE Management Analyst Senior	Ongoing	\$ (98,220)	\$ (98,220)
SUP-02-21AD	New Request	Add 1.0 FTE Department of Information Services Coordinator II	Ongoing	\$ (96,868)	\$ (96,868)

**\$ (6,156,520) \$ 368,842**



# General Fund new requests: *not recommended*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
ASO-90-21AD	Budget Intervention	Eliminate 1.0 FTE Project Position CC104	Ongoing	\$ 52,867	\$ 52,867
ASO-91-21AD	Budget Intervention	Eliminate 1.0 FTE Project Position CC103	Ongoing	\$ 62,038	\$ 62,038
AUD-90-21AD	Budget Intervention	Additional Licensing Revenue from Baseline	Ongoing	\$ 53,588	\$ 53,588
AUD-91-21AD	Budget Intervention	Additional Recording Revenue from Baseline	Ongoing	\$ 141,064	\$ 141,064
AUD-92-21AD	Budget Intervention	Additional Recording Revenue from Baseline	Ongoing	\$ 58,930	\$ 58,930
AUD-93-21AD	Budget Intervention	Eliminate Auto License Clerk Position As A Budget Reduction	Ongoing	\$ 100,000	\$ 100,000
BCC-90-21AD	Budget Intervention	County Manager Reduction Scenario #1	Ongoing	\$ 111,310	\$ 111,310
BCC-91-21AD	Budget Intervention	County Manager Reduction Scenario #2	Ongoing	\$ 111,166	\$ 111,166
BCC-92-21AD	Budget Intervention	County Manager Reduction Scenario #3	One-time	\$ 85,868	\$ -
BCC-93-21AD	Budget Intervention	County Manager Reduction Scenario #4	Ongoing	\$ 100,000	\$ 100,000
BGT-90-21AD	Budget Intervention	P000182 Elimination / Partial Redistribution - 4% Cut	Ongoing	\$ 29,593	\$ 29,593
BGT-91-21AD	Budget Intervention	P000182 Elimination / Partial Redistribution - 8% Cut	Ongoing	\$ 29,591	\$ 29,591
CJC-90-21AD	Budget Intervention	4% Budget Reduction Scenario	Ongoing	\$ 13,000	\$ 13,000
CJC-91-21AD	Budget Intervention	8% Budget Reduction Scenario	Ongoing	\$ 23,940	\$ 23,940
COD-90-21AD	Budget Intervention	Code Administration Reduction Scenario #1	Ongoing	\$ 67,600	\$ 67,600
COD-91-21AD	Budget Intervention	Code Administration Reduction Scenario #2	Ongoing	\$ 21,982	\$ 21,982
COD-92-21AD	Budget Intervention	Code Administration Reduction Scenario #3	Ongoing	\$ 127,845	\$ 127,845
COD-94-21AD	Budget Intervention	Code Administration Reduction Scenario #5	Ongoing	\$ 20,207	\$ 20,207
COD-95-21AD	Budget Intervention	Code Administration Reduction Scenario #6	Ongoing	\$ 5,400	\$ 5,400



# General Fund new requests: *not recommended* (cont.)

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
COM-02-21AD	New Request	2021 Land Management System Electronic Plan Review and Continuous Improvement Including Fire Permits	One-time	\$ (136,793)	\$ -
COM-03-21AD	New Request	2021 Land Management Permitting System Continuous Improvement	One-time	\$ (81,793)	\$ -
COM-90-21AD	Budget Intervention	General Fund Budget Reduction	Ongoing	\$ 37,800	\$ 37,800
COM-91-21AD	Budget Intervention	General Fund Budget Reduction	Ongoing	\$ 22,751	\$ 22,751
COP-90-21AD	Budget Intervention	Community Planning Reduction Scenario #1	Ongoing	\$ 31,000	\$ 31,000
COP-91-21AD	Budget Intervention	Community Planning Reduction Scenario #2	Ongoing	\$ 5,500	\$ 5,500
COP-92-21AD	Budget Intervention	Community Planning Reduction Scenario #3	Ongoing	\$ 62,080	\$ 62,080
COS-90-21AD	Budget Intervention	Youth Services Funding Reduction	Ongoing	\$ 312,784	\$ 312,784
GIS-90-21AD	Budget Intervention	GIS Reduction Scenario #1	Ongoing	\$ 89,672	\$ 89,672
GIS-91-21AD	Budget Intervention	GIS Reduction Scenario #2	Ongoing	\$ 68,635	\$ 68,635
GIS-92-21AD	Budget Intervention	GIS Reduction Scenario #3	Ongoing	\$ 20,896	\$ 20,896
GIS-93-21AD	Budget Intervention	GIS Reduction Scenario #4	Ongoing	\$ 33,844	\$ 33,844
HRS-90-21AD	Budget Intervention	Human Resources Reduction Scenario #1	Ongoing	\$ 57,612	\$ 57,612
HRS-91-21AD	Budget Intervention	Human Resources Reduction Scenario #2	Ongoing	\$ 25,000	\$ 25,000
HRS-92-21AD	Budget Intervention	Human Resources Reduction Scenario #3	Ongoing	\$ 5,000	\$ 5,000
HRS-93-21AD	Budget Intervention	Human Resources Reduction Scenario #4	Ongoing	\$ 30,550	\$ 30,550
HRS-94-21AD	Budget Intervention	Human Resources Reduction Scenario #5	Ongoing	\$ 5,000	\$ 5,000
HRS-95-21AD	Budget Intervention	Human Resources Reduction Scenario #6	Ongoing	\$ 1,214	\$ 1,214
INT-03-21AD	Budget Neutral	Federal Railroad Administration (FRA) CRISI Grant	One-time	\$ -	\$ -
INT-90-21AD	Budget Intervention	Railroad Reduction Scenario #1	Ongoing	\$ (9,315)	\$ (9,315)
INT-91-21AD	Budget Intervention	Railroad Reduction Scenario #2	Ongoing	\$ 9,310	\$ 9,310
INT-92-21AD	Budget Intervention	8% Reduction Scenario #1-Internal Services	Ongoing	\$ 143,555	\$ 143,555
INT-93-21AD	Budget Intervention	8% Reduction Scenario #2-Internal Services	Ongoing	\$ 10,000	\$ 10,000
INT-94-21AD	Budget Intervention	8% Reduction Scenario #1-Indigent Defense	Ongoing	\$ 121,614	\$ 121,614





# General Fund new requests: *not recommended* (cont.)

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
ITS-03-21AD	New Request	Increase charges for Network Equipment	Ongoing	(\$71,416)	\$ (71,416)
ITS-90-21AD	Budget Intervention	Reduction of open IT Manager II Position	Ongoing	\$ 127,212	\$ 127,212
ITS-92-21AD	Budget Intervention	Reduction of one open IT Professional V Position	Ongoing	\$ 170,091	\$ 170,091
ITS-93-21AD	Budget Intervention	Reduction of IT Professional V Position	Ongoing	\$ 132,942	\$ 132,942
ITS-94-21AD	Budget Intervention	Reduction of IT Professional V Position	Ongoing	\$ 144,672	\$ 144,672
JUV-90-21AD	Budget Intervention	County 2021 Budget Reduction Request - Juvenile Eliminate One Position	Ongoing	\$ 88,820	\$ 88,820
PBH-90-21AD	Budget Intervention	Public Health, GF Budget Intervention (Healthy Communities)	Ongoing	\$ 0	\$ 0
PBH-90-21AD	Budget Intervention	Public Health, GF Budget Intervention (Healthy Communities)	Ongoing	\$ 20,000	\$ 20,000
PBH-92-21AD	Budget Intervention	GF Budget Intervention, WSU Extension	Ongoing	\$ 25,938	\$ 25,938
PWK-90-21AD	Budget Intervention	8% General Fund Budget Reduction Scenario	Ongoing	\$ 260,823	\$ 260,823
SHR-01-21AD	New Request	Lease 18,000 sqft. of Secure Equipment Storage	Ongoing	\$ (100,000)	\$ (100,000)
SHR-02-21AD	New Request	Begin Reserving for Replacement of Two BearCats	Ongoing	\$ (125,000)	\$ (125,000)
SHR-03-21AD	New Request	Implement Body-cam Program - Ongoing Costs	Ongoing	\$ (701,420)	\$ (701,420)
SHR-04-21AD	New Request	Begin Reserving to Replace Critical Enforcement Equipment	Ongoing	\$ (150,000)	\$ (150,000)
SHR-05-21AD	New Request	Implement Body-cam Program - Initial Costs	One-time	\$ (500,000)	\$ -
SHR-08-21AD	New Request	Begin Reserving for Replacement of Jail Body Scanner	Ongoing	\$ (30,000)	\$ (30,000)
SHR-10-21AD	New Request	Begin Reserving for Replacement of Jail Mail Scanner	Ongoing	\$ (40,000)	\$ (40,000)
SHR-11-21AD	New Request	Compliance with WA Opioid Law	Ongoing	\$ (540,734)	\$ (540,734)
SHR-13-21AD	New Request	Eliminate DOC Offender Housing Contract	Ongoing	\$ (2,026,000)	\$ (2,026,000)
SHR-14-21AD	New Request	Plan for Food Preparation Alternatives	Ongoing	\$ (1,350,000)	\$ (1,350,000)
SHR-17-21AD	New Request	Add 15 Required Jail Records Positions	Ongoing	\$ (841,520)	\$ (841,520)
SHR-18-21AD	New Request	Add 8 Staff to Various Records-Related Functions	Ongoing	\$ (479,052)	\$ (479,052)



# General Fund new requests: *not recommended* (cont.)

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
SHR-19-21AD	New Request	Replacement of Existing Fleet of Tasers	One-time	\$ (450,000)	\$ -
SHR-20-21AD	New Request	Begin Reserving for Replacement of 300+ Tasers	Ongoing	\$ (100,000)	\$ (100,000)
SHR-22-21AD	New Request	Begin Reserving to Replace Critical Information Systems	Ongoing	\$ (1,000,000)	\$ (1,000,000)
SHR-24-21AD	New Request	Fully Budget Anticipated Overtime Expense	Ongoing	\$ (1,600,000)	\$ (1,600,000)
SHR-33-21AD	New Request	Security Fencing for West Precinct Parking Lot	One-time	\$ (62,000)	\$ -
SHR-35-21AD	New Request	Reduce Jail Housing Revenues	Ongoing	\$ (3,142,016)	\$ (3,142,016)
SHR-90-21AD	Budget Intervention	Sheriff's Office 8% Reduction Scenario A	Ongoing	\$ 2,558,362	\$ 2,558,362
SHR-91-21AD	Budget Intervention	Sheriff's Office 8% Reduction Scenario B	Ongoing	\$ 2,558,362	\$ 2,558,362
TRS-90-21AD	Budget Intervention	Shift 0.25 FTE Delinquent Tax Collector to Fund 1020	Ongoing	\$ 20,034	\$ 20,034
TRS-91-21AD	Budget Intervention	Increase Investment Services Fees	Ongoing	\$ 50,000	\$ 50,000
TRS-92-21AD	Budget Intervention	Re-allocate Some PACS Maintenance Costs to State REET Technology Fee Fund	Ongoing	\$ 50,000	\$ 50,000
TRS-93-21AD	Budget Intervention	Reduce Professional Services Budget by \$50,000.	Ongoing	\$ 50,000	\$ 50,000
TRS-94-21AD	Budget Intervention	Eliminate Vacant JLS III Position and Upgrade 2 Accountant Positions	Ongoing	\$ 62,948	\$ 62,948
				<b>\$ (4,907,049)</b>	<b>\$ (3,762,331)</b>



# General Fund recommended requests - impacts

## six-year forecast (includes full 1% property tax option for 2021)

	Future Year Recommend Budget 2021	Projected Forecast 2022	Projected Forecast 2023	Projected Forecast 2024	Projected Forecast 2025	Projected Forecast 2026
<b>Beginning Fund Balance</b>	<b>36,803,731</b>	<b>29,359,768</b>	<b>26,545,754</b>	<b>22,311,462</b>	<b>15,972,775</b>	<b>7,417,748</b>
Total Baseline Revenue	172,795,708	176,943,536	181,220,649	185,631,573	190,181,001	194,873,804
Total Baseline Expense	(174,083,151)	(180,126,391)	(186,400,998)	(192,916,315)	(199,682,084)	(206,708,456)
<b>2021 Change Requests - County Manager Recommendations</b>						
2021 Budget Intervention Change Request Impacts	585,715	585,715	585,715	585,715	585,715	585,715
2021 Previously Approved by Council Change Request Impacts	(582,431)	(544,802)	(544,802)	(544,802)	(544,802)	(544,802)
2021 Technical Adjustment Change Request Impacts	27,034	27,034	27,034	27,034	27,034	27,034
2021 Carryforward Change Request Impacts	(2,461,964)	0	0	0	0	0
2021 New Change Request Impacts	(4,414,657)	(388,888)	188,326	188,326	188,326	188,326
2021 1% Property Tax Increase - Cap of Inflation Amount for 2021 per DOR @ .602%	415,250	415,250	415,250	415,250	415,250	415,250
2021 1% Property Tax Increase - Substantial Needs Resolution Amount @ .398%	274,533	274,533	274,533	274,533	274,533	274,533
<b>Total Recommendations</b>	<b>(6,156,520)</b>	<b>368,842</b>	<b>946,056</b>	<b>946,056</b>	<b>946,056</b>	<b>946,056</b>
<b>Projected Ending Fund Balance</b>	<b>29,359,768</b>	<b>26,545,754</b>	<b>22,311,462</b>	<b>15,972,775</b>	<b>7,417,748</b>	<b>(3,470,849)</b>
<b>Available Funds Calculation</b>						
Projected Ending Fund Balance	29,359,768	26,545,754	22,311,462	15,972,775	7,417,748	(3,470,849)
Minimum Fund Balance per Policy	(27,200,000)	(28,144,239)	(29,124,629)	(30,142,629)	(31,199,761)	(32,297,612)
<b>Projected Available Fund Balance (for New Requests)</b>	<b>2,159,768</b>	<b>(1,598,485)</b>	<b>(6,813,167)</b>	<b>(14,169,854)</b>	<b>(23,782,013)</b>	<b>(35,768,460)</b>

*\*Fund Balance should be an estimated minimum of \$27.2 million in 2021 per policy.  
Required Minimum Fund Balance is anticipated to increase annually.*

*\*\*Forecast is subject to change as new data is received by the Budget Office\*\**



# Road Fund

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# Road Fund *recommended requests*

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Recommended Road Fund requests amount to a net decrease in fund balance of \$14.8 million for 2021.

<b>Available fund balance (millions)</b>	<b>2021</b>
<b>Estimated beginning</b>	<b>10.7</b>
<b>Revenue budget</b>	<b>70.1</b>
<b>Expense budget</b>	<b>-53.6</b>
<b><i>2021 adopt requests - recommended</i></b>	<b><i>-14.8</i></b>
<b><i>Projected ending fund balance</i></b>	<b><i>12.4</i></b>



# Road Fund: *recommended requests*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
AUD-01-21AD	New Request	2021 Indirect Cost Allocation	Ongoing	\$ 121,034	\$ 121,034
BGT-01-21AD	Previously Approved by Council	Ongoing Impacts of the 2020 Fall Supplemental	Ongoing	\$ (115,337)	\$ (115,337)
BGT-02-21AD	New Request	Debt Fund Payment Schedule Update	Ongoing	\$ 20,408	\$ 20,408
BGT-21-21AD	New Request	Further Increase Road Fund Property Taxes by 0.398%	Ongoing	\$ 171,936	\$ 171,936
BGT-22-21AD	New Request	Utilize Banked Capacity to Increase Road Fund Property Taxes	Ongoing	\$ 1,934,426	\$ 1,934,426
COM-01-21AD	New Request	2021 Land Management Permitting System Operations	Ongoing	\$ (553)	\$ (553)
ITS-01-21AD	New Request	2021 Server Equipment Repair & Replacement Charges	Ongoing	\$ (6,514)	\$ (6,514)
ITS-02-21AD	New Request	2021 Technology Equipment Repair & Replacement Rates	Ongoing	\$ (29,235)	\$ (29,235)
PWK-01-21AD	New Request	Security Services Contract Increase	Ongoing	\$ -	\$ -
PWK-02-21AD	New Request	Park Impact Fees Budget Update	One-time	\$ 35,000	\$ -
PWK-03-21AD	New Request	Traffic Impact Fees Budget Update	One-time	\$ (157,050)	\$ -
PWK-04-21AD	New Request	Annual Construction Program Revenue Forecast Updates	One-time	\$ 8,393,000	\$ -
PWK-04-21AD	New Request	Annual Construction Program Revenue Forecast Updates	Ongoing	\$ 33,000	\$ 33,000
PWK-05-21AD	New Request	Adjustments to Public Works Revenue and Expense Baseline Budget	Ongoing	\$ 1,605,000	\$ 1,605,000



# Road Fund: *recommended requests, continued*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
PWK-12-21AD	New Request	Direct Charge Public Works' Staff Time to Parks and Clean Water Projects	Ongoing	\$ 620,805	\$ 620,805
PWK-13-21AD	New Request	2021 Fleet Charges	Ongoing	\$ (514,218)	\$ (514,218)
PWK-14-21AD	New Request	Fuel Site Upgrades	One-time	\$ (98,000)	\$ -
PWK-28-21AD	New Request	Establish a Bridge Master Plan	One-time	\$ (150,000)	\$ -
PWK-29-21AD	New Request	Purchase One-ton Truck for Median Maintenance	Ongoing	\$ -	\$ -
PWK-30-21AD	New Request	Highway Maintenance Specialist for Median Maintenance	Ongoing	\$ -	\$ -
PWK-31-21AD	New Request	142nd Avenue Railroad Gate Work	One-time	\$ (40,000)	\$ -
PWK-32-21AD	New Request	Neighborhood Traffic Program	One-time	\$ (75,000)	\$ -
PWK-33-21AD	New Request	Pre CRP Transportation Planning Work	Ongoing	\$ (100,000)	\$ (100,000)
PWK-34-21AD	New Request	Replacement of HPS with LED Street Lighting	One-time	\$ (25,000)	\$ -
PWK-35-21AD	New Request	Transportation System Plan	One-time	\$ (37,500)	\$ -
PWK-36-21AD	New Request	Public Railroad Crossing Analysis	One-time	\$ (80,000)	\$ -
PWK-37-21AD	New Request	Culvert Prioritization and Evaluation	One-time	\$ (100,000)	\$ -
PWK-38-21AD	New Request	2021 Annual Construction Program	One-time	\$ (26,119,309)	\$ -
PWK-39-21AD	New Request	Carry-Forward One Project Position for Asset Management	Ongoing	\$ (75,634)	\$ (75,634)
				<b>\$ (14,788,741)</b>	<b>\$ 3,665,118</b>



# Road Fund requests: *not recommended*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
BGT-20-21AD	New Request	Increase Road Fund Property Taxes by Inflation-Capped 0.602%	Ongoing	\$ 260,064	\$ 260,064
COM-02-21AD	New Request	2021 Land Management System Electronic Plan Review and Continuous Improvement Including Fire Permits	One-time	\$ (5,000)	\$ -
COM-03-21AD	New Request	2021 Land Management Permitting System Continuous Improvement	One-time	\$ (5,000)	\$ -
ITS-03-21AD	New Request	Increase charges for Network Equipment	Ongoing	(\$12,237)	(\$12,237)
PWK-27-21AD	New Request	Reduction to Parks and Lands Baseline Expense	Ongoing	\$ (60,879)	\$ (60,879)
				<b>\$ 176,948</b>	<b>\$ 186,948</b>





# Planning & Code (Building) Fund

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## Planning & Code (Building) Fund *recommended requests*

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Recommended Change Requests amount to a net fund balance increase of \$0.7 million for 2021.

<b>Available fund balance (millions)</b>	<b>2021</b>
<b>Estimated beginning</b>	<b>6.5</b>
<b>Revenue budget</b>	<b>15.0</b>
<b>Expense budget</b>	<b>-18.3</b>
<b><i>2021 adopt requests - recommended</i></b>	<b><i>0.7</i></b>
<b><i>Projected ending fund balance</i></b>	<b><i>3.9</i></b>



# Planning & Code (Building) Fund Requests: *recommended*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
AUD-01-21AD	New Request	2021 Indirect Cost Allocation	Ongoing	\$ 189,142	\$ 189,142
BGT-01-21AD	Previously Approved by Council	Ongoing Impacts of the 2020 Fall Supplemental	Ongoing	\$ 213,214	\$ 213,214
COD-01-21AD	Previously Approved by Council	Reorganization of Code Administration	Ongoing	\$ 193,523	\$ 193,523
COD-02-21AD	New Request	Fire Marshal Position Changes	One-time	\$ (2)	\$ -
COD-02-21AD	New Request	Fire Marshal Position Changes	Ongoing	\$ 140,977	\$ 140,977
COM-01-21AD	New Request	2021 Land Management Permitting System Operations	One-time	\$ 4,973	\$ -
COM-01-21AD	New Request	2021 Land Management Permitting System Operations	Ongoing	\$ 24,124	\$ 24,124
COM-04-21AD	New Request	Critical Area Ordinances Update	One-time	\$ 40,000	\$ -
COM-05-21AD	New Request	Baseline Budget Adjustment Interfund Allocation	Ongoing	\$ -	\$ -
ITS-01-21AD	New Request	2021 Server Equipment Repair & Replacement Charges	Ongoing	\$ (587)	\$ (587)
ITS-02-21AD	New Request	2021 Technology Equipment Repair & Replacement Rates	Ongoing	\$ (12,755)	\$ (12,755)
PWK-13-21AD	New Request	2021 Fleet Charges	Ongoing	\$ (121,207)	\$ (121,207)
				<b>\$ 671,402</b>	<b>\$ 626,431</b>



# Planning & Code (Building) Fund requests: *not recommended*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
COM-02-21AD	New Request	2021 Land Management System Electronic Plan Review and Continuous Improvement Including Fire Permits	One-time	\$ (282,307)	\$ -
COM-03-21AD	New Request	2021 Land Management Permitting System Continuous Improvement	One-time	\$ (337,307)	\$ -
COM-90-21AD	Budget Intervention	General Fund Budget Reduction	Ongoing	\$ -	\$ -
COM-91-21AD	Budget Intervention	General Fund Budget Reduction	Ongoing	\$ -	\$ -
ITS-03-21AD	New Request	Increase charges for Network Equipment	Ongoing	(\$6,921)	\$ (6,921)
				<b>\$ (626,535)</b>	<b>\$ (6,921)</b>



# REET I Fund

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# Real Estate Excise Tax *recommended requests* REET 1 (first quarter of 1 percent)

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Real Estate Excise Tax, REET 1, dollars are depleted. Fund balance will need to be rebuilt for several years before new items can be funded.

The recommended impact relates to existing capital projects that are anticipated to be completed in 2021.

Available fund balance (millions)	2021
Estimated beginning	2.6
Revenue budget	6.8
Expense budget	-4.7
<i>2021 adopt requests – recommended</i>	<i>-2.5</i>
<b>Projected ending fund balance</b>	<b>2.2</b>

*The REET 1 Fund does not have a formal reserve policy. The DRAFT policy recommends a minimum fund balance of \$3M in order to meet the next year's debt obligations. Cash flow projections are being closely monitored in order to meet the needs of current capital project expenses.*



# REET I Fund: *recommended requests*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
BGT-02-21AD	New Request	Debt Fund Payment Schedule Update	Ongoing	\$ (6,322)	\$ (6,322)
FAC-03-21AD	Carryforward	Facilities Carryforward Projects	One-time	\$ (2,500,768)	\$ -
				<b>\$ (2,507,090)</b>	<b>\$ (6,322)</b>



# REET 2 Fund

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## Real Estate Excise Tax *recommended requests* REET 2 (second quarter of 1 percent)

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Real Estate Excise Tax, REET 2, requests amount to a net fund balance decrease of \$10.1 million for 2021.

Available fund balance (millions)	2021
Estimated beginning	9.5
Revenue budget	5.8
Expense budget	-1.5
<i>2021 adopt requests – recommended</i>	<i>-10.1</i>
<b>Projected ending fund balance</b>	<b>3.7</b>

*The REET 2 Fund does not have a formal reserve policy. The DRAFT policy recommends a minimum fund balance of \$1.5M in order to meet the next year’s debt obligations of \$.5M and maintain the annual \$1M transfer to REET 1 per RCW 82.46.035.*



# REET 2 Fund requests: *recommended*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
BGT-02-21AD	New Request	Debt Fund Payment Schedule Update	Ongoing	\$ 5,010	\$ 5,010
INT-02-21AD	Carryforward	Railroad Capital Projects Carry Forward	One-time	\$ (1,450,000)	\$ -
PWK-04-21AD	New Request	Annual Construction Program Revenue Forecast Updates	One-time	\$ (3,949,000)	\$ -
PWK-18-21AD	New Request	Approve \$25,000 of REET 2 for Vancouver Lake	One-time	\$ (25,000)	\$ -
PWK-22-21AD	New Request	Use REET 2 for Parks Capital Repairs	One-time	\$ (285,000)	\$ -
PWK-23-21AD	Carryforward	Carry forward REET 2 for Parks Capital Repairs	One-time	\$ (815,303)	\$ -
PWK-26-21AD	Carryforward	Parks Capital Projects Carry Forward	One-time	\$ (3,607,532)	\$ -
				<b>\$ (10,126,825)</b>	<b>\$ 5,010</b>



# Mental Health Sales Tax Fund

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## Mental Health Sales Tax Fund *recommended requests*

Mental Health Sales Tax Fund requests amount to a net fund balance decrease of \$26,786 for 2021.

Available fund balance (millions)	2021
Estimated beginning	11.2
Revenue budget	9.6
Expense budget	-8.2
<b>2021 adopt requests – recommended</b>	<b>-0.03</b>
Projected ending fund balance	12.6
<i>Reserve amount (per policy)</i>	3.9
Projected available fund balance	8.7



# Mental Health Sales Tax Fund *recommended requests*

Change Request Package Number	Change Request Type	Change Request Title	Type	Sum of 2021 Fund Balance Change	Sum of 2022 Fund Balance Change
AUD-01-21AD	New Request	2021 Indirect Cost Allocation	Ongoing	\$ (10,928)	\$ (10,928)
ITS-02-21AD	New Request	2021 Technology Equipment Repair & Replacement Rates	Ongoing	\$ 3,828	\$ 3,828
JUV-01-21AD	New Request	Consolidated Block Grant Award Reduction FY21, GF 2021	Ongoing	\$ -	\$ -
JUV-03-21AD	New Request	Extend Grant Position 3 months	Ongoing	\$ (19,686)	\$ (19,686)
PWK-13-21AD	New Request	2021 Fleet Charges	Ongoing	\$ -	\$ -
				<b>\$ (26,786)</b>	<b>\$ (26,786)</b>



# 2021 Property Tax Levies

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*Overview of process and options*



# Property tax

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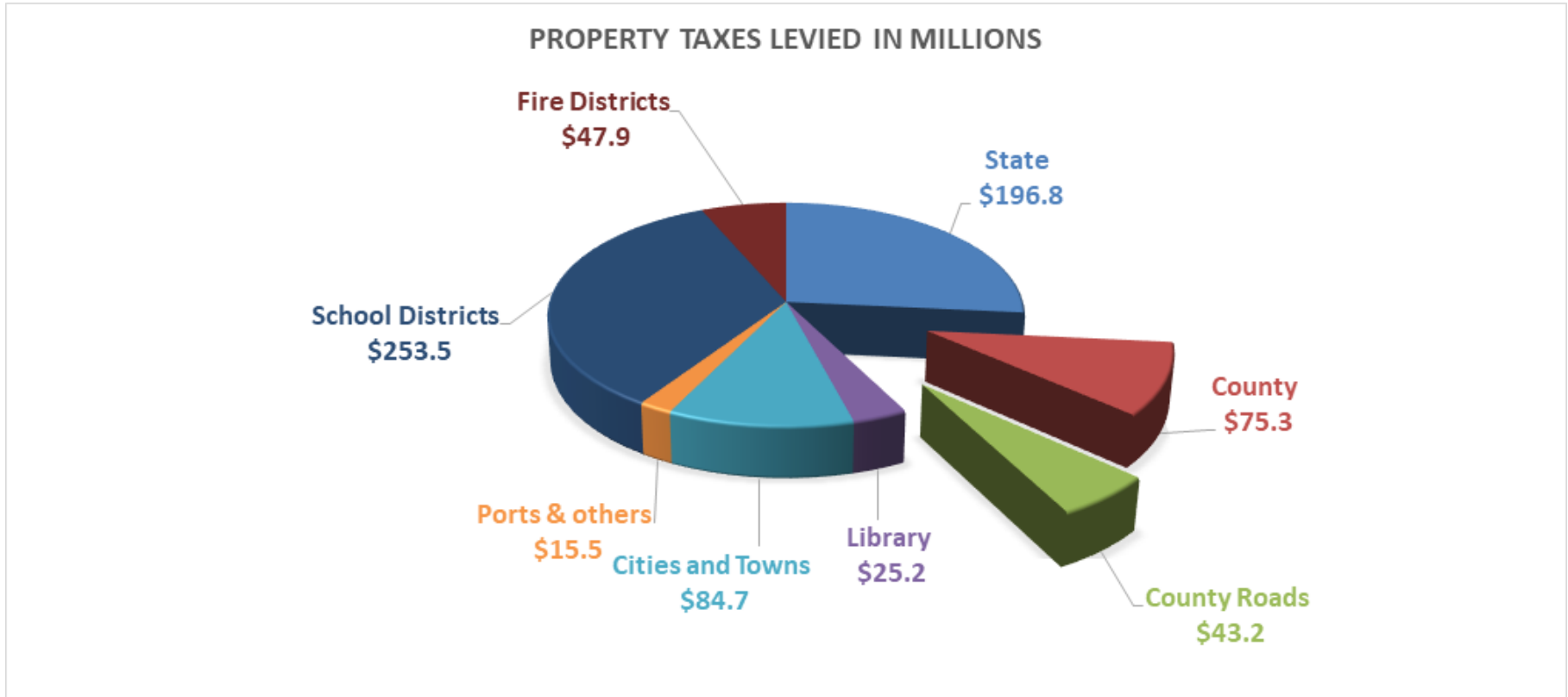
## Property Tax Levies:

- General Fund, including subordinate levies: Veterans, Mental Health and Developmental Disabilities
- Road Fund
- Conservation Futures
- The Greater Clark Parks District



# Where Property Tax Dollars Go

2020 chart of property taxes levied by tax district type in Clark County = \$742.1M\*



*\*These are local property taxes levied, not collected (and subsequently distributed) and it is data as of a specific point in time.*





## COMPARISON OF TAX HISTORY

VOTED LEVY	2019 LEVY RATE	2019 TAXES	2020 LEVY RATE	2020 TAXES	% DIFFERENCE LEVY RATE	% DIFFERENCE TAXES
SD037 VANCOUVER SCHOOL	3.1937453307	1,192.63	3.3350253283	1,385.90	4.42	16.21
CITY VANCOUVER	.2536033709	94.70	.2380508601	98.92	-6.13	4.46
FVRL CAPITAL FACILITIES	.1473401742	55.02	.1093992865	45.46	-25.75	-17.38
<b>TOTAL VOTED LEVY AND TAXES</b>	<b>3.5946888758</b>	<b>\$ 1,342.35</b>	<b>3.6824754749</b>	<b>\$ 1,530.28</b>	<b>2.44%</b>	<b>14.00%</b>
NON VOTED LEVY	2019 LEVY RATE	2019 TAXES	2020 LEVY RATE	2020 TAXES	% DIFFERENCE LEVY RATE	% DIFFERENCE TAXES
CLARK COUNTY	1.0137757885	378.56	.9959121360	413.85	-1.76	9.32
CONSERVATION FUTURES	.0390985748	14.60	.0376859900	15.66	-3.61	7.26
FVR LIBRARY	.3635801481	135.77	.3527081393	146.57	-2.99	7.95
PORT VANCOUVER	.2442553723	91.21	.2743009540	113.99	12.30	24.98
STATE SCHOOLS	1.8260405825	681.89	1.8524189310	769.79	1.44	12.89
STATE SCHOOLS - PART 2	.6799951409	253.93	.9971019681	414.36	46.63	63.18
CITY VANCOUVER	2.1142817469	789.54	2.0376035355	846.75	-3.63	7.25
<b>TOTAL NON VOTED LEVY AND TAXES</b>	<b>6.2810273540</b>	<b>\$ 2,345.50</b>	<b>6.5477316539</b>	<b>\$ 2,720.97</b>	<b>4.25%</b>	<b>16.01%</b>

**SENIOR CITIZENS AND DISABLED PERSONS:** You may be entitled to a property tax exemption pursuant to RCW 84.36.379 through RCW 84.36.389, or a deferral pursuant to chapter 84.38 RCW. For further information, contact the Clark County Assessor's Office at 564.397.2391.

**LIMITED INCOME:** You may be entitled to a property tax deferral pursuant to RCW 84.37.030. For additional information, contact the Clark County Assessor's Office at 564.397.2391.

**INTEREST AND PENALTIES:** Overdue accounts are assessed 1% interest per month on the full balance due. Additional penalties are assessed June 1 at 3% and December 1 at 8% on current calendar year overdue balances.

**FORECLOSURE:** Real property is subject to foreclosure when a property bill is three (3) years delinquent (RCW 84.64.050). Washington Homeownership Resource Center is available for referral to housing counseling and/or legal assistance at 877.894.4663.

**PERSONAL PROPERTY DISTRAINT:** When personal property taxes become delinquent, they are subject to immediate distraint and sale. Pursuant to RCW 84.56.090, when personal property is sold or a change of ownership occurs, the following year's tax must be paid in advance at the time of sale by the seller. To assure a clean bill of sale, check with the county treasurer's office where the personal property is located before changing ownership of personal property. Personal property is due in full if no half payment is submitted by April 30 (RCW 84.56.020).

1-28-20\_v3

**PAYMENT DATES:** Property taxes are due and payable on or before April 30. If the total tax amount is \$50.00 or more, the half payment indicated may be paid by April 30 with second half due on or before October 31. If property taxes are paid after the due date, the payment must include all accrued interest and penalty due at the time payment is made. A half payment including accrued interest and penalty may be made through October 31, except on PERSONAL PROPERTY – NO INSTALLMENT PAYMENT CAN BE ACCEPTED ON CURRENT YEAR PERSONAL PROPERTY TAX AFTER APRIL 30 (RCW 84.56.020).

### ADDRESS CHANGE FORM



**Credit / Visa Debit / Electronic Check**  
*(Convenience fee will be charged by the vendor for debit and credit payments)*

**Online** - [www.clark.wa.gov/treasurer](http://www.clark.wa.gov/treasurer)  
**Phone** - 1.833.440.8685

Name _____	
Street _____	
City _____	State _____ Zip _____
<input type="checkbox"/> Business has relocated <input type="checkbox"/> Change of mailing address only      Phone _____	

**Note:** Owner name changes require appropriate legal documentation, do not use this form.



## COMPARISON OF TAX HISTORY

VOTED LEVY	2019 LEVY RATE	2019 TAXES	2020 LEVY RATE	2020 TAXES	% DIFFERENCE LEVY RATE	% DIFFERENCE TAXES
SD119 BATTLE GR SCHOOL	2.1059437755	971.68	3.0838934939	1,407.90	46.44	44.89
<b>TOTAL VOTED LEVY AND TAXES</b>	<b>2.1059437755</b>	<b>\$ 971.68</b>	<b>3.0838934939</b>	<b>\$ 1,407.90</b>	<b>46.44%</b>	<b>44.89%</b>
NON VOTED LEVY	2019 LEVY RATE	2019 TAXES	2020 LEVY RATE	2020 TAXES	% DIFFERENCE LEVY RATE	% DIFFERENCE TAXES
CLARK COUNTY	1.0137757885	467.75	.9959121360	454.67	-1.76	-2.80
CLARK COUNTY ROAD	1.3780905430	635.85	1.3529863351	617.68	-1.82	-2.86
CONSERVATION FUTURES	.0390985748	18.04	.0376859900	17.20	-3.61	-4.66
FIRE DISTRICT 03	1.3540200444	624.75	1.4021179136	640.11	3.55	2.46
FVR LIBRARY	.3635801481	167.75	.3527081393	161.02	-2.99	-4.01
STATE SCHOOLS	1.8260405825	842.54	1.8524189310	845.69	1.44	0.37
STATE SCHOOLS - PART 2	.6799951409	313.75	.9971019681	455.21	46.63	45.09
<b>TOTAL NON VOTED LEVY AND TAXES</b>	<b>6.6546008222</b>	<b>\$ 3,070.43</b>	<b>6.9909314131</b>	<b>\$ 3,191.58</b>	<b>5.05%</b>	<b>3.95%</b>

**SENIOR CITIZENS AND DISABLED PERSONS:** You may be entitled to a property tax exemption pursuant to RCW 84.36.379 through RCW 84.36.389, or a deferral pursuant to chapter 84.38 RCW. For further information, contact the Clark County Assessor's Office at 564.397.2391.

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1-28-20\_v3

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### ADDRESS CHANGE FORM



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*(Convenience fee will be charged by the vendor for debit and credit payments)*

**Online** - [www.clark.wa.gov/treasurer](http://www.clark.wa.gov/treasurer)  
**Phone** - 1.833.440.8685

Name _____	
Street _____	
City _____	State _____ Zip _____
<input type="checkbox"/> Business has relocated <input type="checkbox"/> Change of mailing address only      Phone _____	

**Note:** Owner name changes require appropriate legal documentation, do not use this form.

# How are property taxes calculated?

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Property taxes are one of the primary funding source for the public services provided by local government.

- The county assessor and treasurer administer property tax, they do not determine the billing amount. County assessors value (assess) your property, and county treasurers collect property tax.
- Washington State has a budget-based system of property taxation. There are three main components to the property tax:
  - ~Levy amount
  - ~Assessed value (AV)
  - ~Levy rate

**Levy Amount + Assessed Value (000s) = Levy Rate (per \$1,000 Assessed Value)**



# 1% Increase Capped by Inflation

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- Under state law, the county may increase its property tax levies by the lesser of 1% or the rate of inflation each year.
- For 2021, inflation for property tax purposes dropped to 0.602%, capping the increase allowed.
- The county may still increase its property tax levies by the full 1%, but a second resolution declaring a “substantial need” to do so is required for each levy.
- The regular property tax levy resolution capped at a 0.602% increase requires approval from three councilors to pass.
- The second “substantial need” property tax levy resolution for the full 1% increase requires approval from four councilors to pass.



# 2021 Property tax options

		2021 Choices Revenue Impact				Combined
Levy	2020 Choice	0%	Capped 0.602%	Banked Capacity	Substantial Need 0.398%	Capped + Sub. Need 1%
General Fund	1.979%	\$ 0	\$ 415,250	N/A	\$ 274,533	\$689,783
Road Fund	1%	\$ 0	\$ 260,064	\$ 1,674,632	\$ 171,936	\$432,000
Conservation Futures	0%	\$ 0	\$ 15,713	Not Proposed	\$ 10,389	\$26,102
Parks	1%	\$ 0	\$ 22,374	\$ 49,733	\$ 14,792	\$37,166
<b>Requirements</b>		Choose one, majority (3) to pass			Supermajority (4) to pass	

		2021 Choices Estimated Median* Household Impact				Combined
Levy	2020 Choice	0%	Capped 0.602%	Banked Capacity	Substantial Need 0.398%	Capped + Sub. Need 1%
General Fund	\$ 6.90	\$ 0	\$ 2.22	N/A	\$ 1.46	\$ 3.68
Road Fund	\$ 4.75	\$ 0	\$ 3.01	\$ 23.73	\$ 1.99	\$ 5.00
Conservation Futures	\$ 0.00	\$ 0	\$ 0.08	Not Proposed	\$ 0.05	\$ 0.13
Parks	\$ 0.61	\$ 0	\$ 0.39	\$ 1.25	\$ 0.26	\$ 0.65

\* 2020 Median Household Price of \$389,900 per RMLS data posted June 2020  
 Current year property taxes act upon the value of the property as it was in the prior year.



# History on property tax increases

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## Road Fund

- County Council has foregone the 1% increase in 8 times since 2010.
  - The cumulative impact is \$24 million dollars less levied for road fund activities.
  - The impact compounds, and was last calculated at \$3.5 million dollars less levied annually for road fund activities.
- The Road Diversion has been in place at \$4.5 million since 2009.
  - To date, \$54 million has been diverted from road fund activities from this diversion amount.
  - Currently the diversion pays for a portion of Sheriff patrols in unincorporated Clark County.





# 2021 Property tax from new construction

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Levy	2021 New Construction
General Fund	\$ 1,459,871
Road Fund	\$ 741,573
Conservation Futures	\$ 55,243
Parks	\$ 63,383



## 2021 Property tax: General Fund subordinate levies

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- Mental Health and Developmental Disabilities:
  - \$0.0125 per \$1,000 of assessed value, or
  - may be increased or reduced in same proportion as the prior year's certified county general levy.
  
- Veterans:
  - Minimum rate is \$0.01125
  - Maximum is \$0.27 per \$1,000 of assessed value
  - Rate can be below minimum if Veterans Assistance Fund has sufficient fund balance, or levy amount may be increased or reduced in same proportion as the prior year's certified county general levy.



# 2021 subordinate levy options: Mental Health, Developmental Disabilities, Veterans Assistance

Levy	2020 Choice	2020 Amount	2021 Minimum Rate	2021, Same change as GF		
				GF 0%	GF 0.602%	GF Substantial Need 0.398%
Mental Health	Proportional	780,964	\$ 921,307 0.0125	\$ 798,659 0.0108	\$ 803,359 0.0109	\$ 805,009 0.0109
Developmental Disabilities	Proportional	780,964	\$ 921,307 0.0125	\$ 798,659 0.0108	\$ 803,359 0.0109	\$ 805,009 0.0109
Veterans Assistance*	Proportional	702,623	\$ 829,176 0.01125	\$ 718,792 0.00975	\$ 723,023 0.00981	\$ 724,508 0.00983

\* In lieu of a levy increase, a 2017 readopt decision package established an annual ongoing transfer of \$118,468 from the General Fund to the Veteran's Assistance Fund to support the program and for increasing needs for housing assistance.



# 2021 Budget Adoption

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- Council questions/discussion
- Vote on property tax options
- Vote on County Manager amendment
- Council amendments, if applicable
- Vote on budget adoption (*move to approve or continue*)

