



2020 Year-End Budget Supplemental

County Manger Recommended

Budget Reports

December 15, 2020



CLARK COUNTY WASHINGTON
BUDGET OFFICE

For additional information or questions
about the budget process contact:

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For other formats, contact the Clark County ADA Office
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Reports included:

- List of County Manager Recommended Change Requests
- **Exhibit A:** Supplemental Appropriation Line Item Coding
- **Attachment A1:** *Summary by Fund*
- **Attachment A2:** *Summary by Fund and Request*
- **Attachment B:** *Staffing Changes*
- **Exhibit B:** Change Request Narratives with Summary by Fund. *This report provides specific details for each Change Request.*

COUNTY MANAGER RECOMMENDED CHANGE REQUEST LIST
2020 YEAR-END BUDGET SUPPLEMENTAL

	Department	Change Request No. *	Change Request Type	Change Request Title	Recommended?
1	140-Auditor	AUD-01-20YE	New Request	Additional Services Budget Capacity for Elections	Y
2	300-Councilors	BCC-01-20YE	Previously Approved by Council	CREDC Business Covid Assistance	Y
3	300-Councilors	BCC-02-20YE	Previously Approved by Council	GVCC Business and Non-Profit Covid Assistance	Y
4	300-Councilors	BCC-03-20YE	Previously Approved by Council	Clark PUD Covid Assistance	Y
5	327-Budget Office	BGT-01-20YE	New Request	Tri-Mountain Golf Course Debt Payoff	Y
6	589-Code Enforcement	COD-01-20YE	Budget Neutral	COVID Expenditures for Code Administration	Y
7	566-Animal Control	COD-02-20YE	Budget Neutral	Humane Society Contract Increases	Y
8	320-Internal Services	FAC-01-20YE	Budget Neutral	COVID Expenditures for Facilities	Y
9	305-Information Services	ITS-01-20YE	Budget Neutral	Information Technology Covid Assistance	Y
10	231-Juvenile	JUV-01-20YE	Budget Neutral	AOC CARES Act funds - technology for remote telework	Y
11	700-Public Health SocialSvc	PBH-01-20YE	Previously Approved by Council	COVID-19: Response Extension (1 of 3, funding swap/extension)	Y
12	700-Public Health SocialSvc	PBH-02-20YE	Previously Approved by Council	COVID-19: Response Extension (2 of 3, programmatic costs)	Y
13	700-Public Health SocialSvc	PBH-03-20YE	Previously Approved by Council	COVID-19: Response Extension (3 of 3, reduce 2020 State grant funds to be used in 2021)	Y
14	290-Medical Examiner	PBH-04-20YE	Previously Approved by Council	County Support of 2021 COVID response	Y

7 Previously Approved by Council

5 Budget Neutral

0 Budget Intervention

0 Carryforward

0 Technical Adjustment

2 New Request

14 Total Change Requests

APPROPRIATION LINE ITEM CODING
2020 YEAR-END BUDGET SUPPLEMENTAL

Change Request Package Number	Fund Number	Fund Name	Cost Center Code	Program Code	Revenue Category Code	Ledger Account Code	Type	Sum of 2020 Revenue Change	Sum of 2020 Expense Change
AUD-01-20YE	5006	Elections	CC115	PG0485		5400000	One-time	\$ -	\$ 100,000
BCC-01-20YE	0001	General Fund	CC163	PG0110	R0660	3330000	One-time	\$ 2,496,000	\$ -
BCC-01-20YE	0001	General Fund	CC163	PG0110		5400000	One-time	\$ -	\$ 2,496,000
BCC-02-20YE	0001	General Fund	CC163	PG0110	R0660	3330000	One-time	\$ 6,000,000	\$ -
BCC-02-20YE	0001	General Fund	CC163	PG0110		5400000	One-time	\$ -	\$ 6,000,000
BCC-03-20YE	0001	General Fund	CC303	(blank)	R0660	3330000	One-time	\$ 4,000,000	\$ -
BCC-03-20YE	0001	General Fund	CC163	PG0110		5410000	One-time	\$ -	\$ 4,000,000
BGT-01-20YE	3083	Economic Development Dedicated REET	CC271	PG9107		5975000	One-time	\$ -	\$ 3,061,092
BGT-01-20YE	2914	General Obligation Bonds	CC120	PG0119	R9040	3975000	One-time	\$ 3,061,092	\$ -
BGT-01-20YE	2914	General Obligation Bonds	CC120	PG0119		5800000	One-time	\$ -	\$ 6,092
BGT-01-20YE	2914	General Obligation Bonds	CC120	PG0119		5700000	One-time	\$ -	\$ 3,055,000
COD-01-20YE	0001	General Fund	CC184	(blank)		5310000	One-time	\$ -	\$ 500
COD-01-20YE	0001	General Fund	CC185	(blank)		5310000	One-time	\$ -	\$ 1,000
COD-01-20YE	0001	General Fund	CC186	(blank)		5310000	One-time	\$ -	\$ 1,600
COD-01-20YE	0001	General Fund	CC303	(blank)	R0660	3330000	One-time	\$ 5,550	\$ -
COD-01-20YE	0001	General Fund	CC106	(blank)		5400000	One-time	\$ -	\$ 2,450
COD-02-20YE	0001	General Fund	CC186	PG0181		5400000	One-time	\$ -	\$ 20,000
COD-02-20YE	0001	General Fund	CC186	PG0287	R0048	3220000	One-time	\$ 20,000	\$ -
FAC-01-20YE	5093	Central Support Services	CC173	PG0047		5310000	One-time	\$ -	\$ 20,000
FAC-01-20YE	5093	Central Support Services	CC173	PG0047		5400000	One-time	\$ -	\$ 100,000
FAC-01-20YE	5093	Central Support Services	CC303	(blank)	R0660	3330000	One-time	\$ 120,000	\$ -
ITS-01-20YE	0001	General Fund	CC105	(blank)		5400000	One-time	\$ -	\$ 2,500
ITS-01-20YE	0001	General Fund	CC303	(blank)	R0660	3330000	One-time	\$ 2,500	\$ -
ITS-01-20YE	3194	Technology Reserve	CC111	(blank)		5600000	One-time	\$ -	\$ 440,000
ITS-01-20YE	3194	Technology Reserve	CC303	(blank)	R0660	3330000	One-time	\$ 440,000	\$ -
ITS-01-20YE	5090	Server Equipment R & R	CC108	(blank)		5600000	One-time	\$ -	\$ 105,000
ITS-01-20YE	5090	Server Equipment R & R	CC303	(blank)	R0660	3330000	One-time	\$ 105,000	\$ -
ITS-01-20YE	5092	Data Processing Revolving	CC108	PG0146		5400000	One-time	\$ -	\$ 200,000
ITS-01-20YE	5092	Data Processing Revolving	CC303	PG0146	R0660	3330000	One-time	\$ 200,000	\$ -
JUV-01-20YE	0001	General Fund	CC128	PG0269	R0660	3330000	One-time	\$ 56,611	\$ -
JUV-01-20YE	0001	General Fund	CC128	PG0269		5310000	One-time	\$ -	\$ 56,611
PBH-01-20YE	1025	Health Department	CC166	PG0212	R0507	3330000	One-time	\$ (1,364,963)	\$ -
PBH-01-20YE	1025	Health Department	CC166	PG0212	R0660	3330000	One-time	\$ 1,364,963	\$ -
PBH-01-20YE	1025	Health Department	CC170	PG0650	R0507	3330000	One-time	\$ (10,416,885)	\$ -
PBH-01-20YE	1025	Health Department	CC170	PG0650	R0660	3330000	One-time	\$ 10,430,941	\$ -
PBH-01-20YE	1025	Health Department	CC170	PG0650		5010000	One-time	\$ -	\$ 26,104
PBH-01-20YE	1025	Health Department	CC170	PG0650		5040000	One-time	\$ -	\$ 3,349

APPROPRIATION LINE ITEM CODING
2020 YEAR-END BUDGET SUPPLEMENTAL

PBH-01-20YE	1025	Health Department	CC170	PG0650		5200000	One-time	\$ -	\$ 2,023
PBH-01-20YE	1025	Health Department	CC170	PG0650		5220000	One-time	\$ -	\$ 16
PBH-01-20YE	1025	Health Department	CC170	PG0650		5221000	One-time	\$ -	\$ 3,640
PBH-01-20YE	1025	Health Department	CC170	PG0650		5222000	One-time	\$ -	\$ 812
PBH-01-20YE	1025	Health Department	CC170	PG0650		5223000	One-time	\$ -	\$ 188
PBH-01-20YE	1025	Health Department	CC170	PG0650		5232000	One-time	\$ -	\$ 430
PBH-01-20YE	1025	Health Department	CC170	PG0650		5310000	One-time	\$ -	\$ (63,557)
PBH-01-20YE	1025	Health Department	CC170	PG0650		5400000	One-time	\$ -	\$ 1,991,660
PBH-01-20YE	1025	Health Department	CC170	PG0650		5430000	One-time	\$ -	\$ 32,214
PBH-01-20YE	1025	Health Department	CC170	PG0650	R0465	3330000	One-time	\$ 1,982,823	\$ -
PBH-02-20YE	0001	General Fund	CC178	PG0141	R0507	3330000	One-time	\$ (18,130)	\$ -
PBH-02-20YE	0001	General Fund	CC178	PG0141	R0660	3330000	One-time	\$ 36,850	\$ -
PBH-02-20YE	0001	General Fund	CC178	PG0141		5310000	One-time	\$ -	\$ 2,320
PBH-02-20YE	0001	General Fund	CC178	PG0141		5400000	One-time	\$ -	\$ 16,400
PBH-02-20YE	0001	General Fund	CC178	PG0305	R0660	3330000	One-time	\$ 2,175	\$ -
PBH-02-20YE	0001	General Fund	CC178	PG0305		5310000	One-time	\$ -	\$ 2,175
PBH-02-20YE	1025	Health Department	CC164	PG0052	R0660	3330000	One-time	\$ 2,500	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0052		5310000	One-time	\$ -	\$ 2,500
PBH-02-20YE	1025	Health Department	CC164	PG0144	R0660	3330000	One-time	\$ 700	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0144		5310000	One-time	\$ -	\$ 700
PBH-02-20YE	1025	Health Department	CC164	PG0435	R0507	3330000	One-time	\$ (17,800)	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0435		5310000	One-time	\$ -	\$ (525)
PBH-02-20YE	1025	Health Department	CC164	PG0435		5400000	One-time	\$ -	\$ (16,350)
PBH-02-20YE	1025	Health Department	CC164	PG0435		5430000	One-time	\$ -	\$ (925)
PBH-02-20YE	1025	Health Department	CC164	PG0484	R0660	3330000	One-time	\$ 1,400	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0484		5400000	One-time	\$ -	\$ 1,400
PBH-02-20YE	1025	Health Department	CC164	PG0618	R0660	3330000	One-time	\$ 200	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0618		5400000	One-time	\$ -	\$ 200
PBH-02-20YE	1025	Health Department	CC164	PG0619	R0660	3330000	One-time	\$ 210	\$ -
PBH-02-20YE	1025	Health Department	CC164	PG0619		5310000	One-time	\$ -	\$ 210
PBH-02-20YE	1025	Health Department	CC166	PG0173	R0660	3330000	One-time	\$ 170	\$ -
PBH-02-20YE	1025	Health Department	CC166	PG0173		5400000	One-time	\$ -	\$ 170
PBH-02-20YE	1025	Health Department	CC166	PG0184	R0660	3330000	One-time	\$ 3,350	\$ -
PBH-02-20YE	1025	Health Department	CC166	PG0184		5400000	One-time	\$ -	\$ 3,350
PBH-02-20YE	1025	Health Department	CC166	PG0212	R0660	3330000	One-time	\$ 27,435	\$ -
PBH-02-20YE	1025	Health Department	CC166	PG0212		5400000	One-time	\$ -	\$ 26,285
PBH-02-20YE	1025	Health Department	CC166	PG0212		5430000	One-time	\$ -	\$ 1,150
PBH-02-20YE	1025	Health Department	CC166	PG0325	R0660	3330000	One-time	\$ 475	\$ -
PBH-02-20YE	1025	Health Department	CC166	PG0325		5400000	One-time	\$ -	\$ 475
PBH-02-20YE	1025	Health Department	CC166	PG0326	R0660	3330000	One-time	\$ 215	\$ -
PBH-02-20YE	1025	Health Department	CC166	PG0326		5400000	One-time	\$ -	\$ 215

APPROPRIATION LINE ITEM CODING
2020 YEAR-END BUDGET SUPPLEMENTAL

PBH-02-20YE	1025	Health Department	CC167	PG0059	R0660	3330000	One-time	\$ 275	\$ -
PBH-02-20YE	1025	Health Department	CC167	PG0059		5400000	One-time	\$ -	\$ 275
PBH-02-20YE	1025	Health Department	CC167	PG0322	R0660	3330000	One-time	\$ 1,900	\$ -
PBH-02-20YE	1025	Health Department	CC167	PG0322		5400000	One-time	\$ -	\$ 1,900
PBH-02-20YE	1025	Health Department	CC167	PG0647	R0660	3330000	One-time	\$ 730	\$ -
PBH-02-20YE	1025	Health Department	CC167	PG0647		5400000	One-time	\$ -	\$ 730
PBH-02-20YE	1025	Health Department	CC168	PG0065	R0660	3330000	One-time	\$ 210	\$ -
PBH-02-20YE	1025	Health Department	CC168	PG0065		5400000	One-time	\$ -	\$ 210
PBH-02-20YE	1025	Health Department	CC168	PG0092	R0660	3330000	One-time	\$ 675	\$ -
PBH-02-20YE	1025	Health Department	CC168	PG0092		5310000	One-time	\$ -	\$ 675
PBH-02-20YE	1025	Health Department	CC168	PG0092		5400000	One-time	\$ -	\$ 520
PBH-02-20YE	1025	Health Department	CC168	PG0223	R0660	3330000	One-time	\$ 520	\$ -
PBH-02-20YE	1025	Health Department	CC168	PG0610	R0660	3330000	One-time	\$ 360	\$ -
PBH-02-20YE	1025	Health Department	CC168	PG0610		5310000	One-time	\$ -	\$ 360
PBH-02-20YE	1025	Health Department	CC168	PG0612	R0660	3330000	One-time	\$ 415	\$ -
PBH-02-20YE	1025	Health Department	CC168	PG0612		5400000	One-time	\$ -	\$ 415
PBH-02-20YE	1025	Health Department	CC169	PG0086	R0660	3330000	One-time	\$ 425	\$ -
PBH-02-20YE	1025	Health Department	CC169	PG0086		5310000	One-time	\$ -	\$ 425
PBH-02-20YE	1025	Health Department	CC169	PG0420	R0660	3330000	One-time	\$ 210	\$ -
PBH-02-20YE	1025	Health Department	CC169	PG0420		5400000	One-time	\$ -	\$ 210
PBH-02-20YE	1025	Health Department	CC169	PG0608	R0660	3330000	One-time	\$ 215	\$ -
PBH-02-20YE	1025	Health Department	CC169	PG0608		5310000	One-time	\$ -	\$ 215
PBH-02-20YE	1025	Health Department	CC169	PG0609	R0660	3330000	One-time	\$ 215	\$ -
PBH-02-20YE	1025	Health Department	CC169	PG0609		5310000	One-time	\$ -	\$ 215
PBH-02-20YE	1025	Health Department	CC170	PG0344	R0660	3330000	One-time	\$ 330	\$ -
PBH-02-20YE	1025	Health Department	CC170	PG0344		5400000	One-time	\$ -	\$ 330
PBH-02-20YE	4014	Solid Waste	CC166	PG0183	R0660	3330000	One-time	\$ 85	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0183		5400000	One-time	\$ -	\$ 85
PBH-02-20YE	4014	Solid Waste	CC166	PG0433	R0507	3330000	One-time	\$ (2,000)	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0433	R0660	3330000	One-time	\$ 1,945	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0433		5400000	One-time	\$ -	\$ (55)
PBH-02-20YE	4014	Solid Waste	CC166	PG0613	R0660	3330000	One-time	\$ 85	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0613		5400000	One-time	\$ -	\$ 85
PBH-02-20YE	4014	Solid Waste	CC166	PG0614	R0660	3330000	One-time	\$ 175	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0614		5400000	One-time	\$ -	\$ 175
PBH-02-20YE	4014	Solid Waste	CC166	PG0615	R0660	3330000	One-time	\$ 550	\$ -
PBH-02-20YE	4014	Solid Waste	CC166	PG0615		5400000	One-time	\$ -	\$ 550
PBH-03-20YE	1025	Health Department	CC170	PG0650		5310000	One-time	\$ -	\$ (10,000)
PBH-03-20YE	1025	Health Department	CC170	PG0650		5400000	One-time	\$ -	\$ (440,000)
PBH-03-20YE	1025	Health Department	CC170	PG0650	R0481	3340000	One-time	\$ (450,000)	\$ -
PBH-04-20YE	0001	General Fund	CC303	(blank)	R0660	3330000	One-time	\$ 5,000,000	\$ -

APPROPRIATION LINE ITEM CODING
2020 YEAR-END BUDGET SUPPLEMENTAL

PBH-04-20YE	0001	General Fund	CC270	PG9014		5975000	One-time	\$ -	\$ 5,000,000
PBH-04-20YE	1025	Health Department	CC170	PG0650	R9000	3975000	One-time	\$ 5,000,000	\$ -
Grand Total								\$ 28,100,702	\$ 26,261,794

ATTACHMENT A1: SUMMARY BY FUND
2020 YEAR-END BUDGET SUPPLEMENTAL

Fund Number	Fund Name	Sum of 2020 Revenue Change	Sum of 2020 Expense Change	Sum of 2020 Fund Balance Change	Sum of 2021 Revenue Change	Sum of 2021 Expense Change	Sum of 2021 Fund Balance Change
0001	General Fund	\$ 17,601,556	\$ 17,601,556	\$ -	\$ -	\$ -	\$ -
1025	Health Department	\$ 6,572,214	\$ 1,572,214	\$ 5,000,000	\$ -	\$ -	\$ -
2914	General Obligation Bonds	\$ 3,061,092	\$ 3,061,092	\$ -	\$ -	\$ -	\$ -
3083	Economic Development Dedicated REET	\$ -	\$ 3,061,092	\$ (3,061,092)	\$ -	\$ -	\$ -
3194	Technology Reserve	\$ 440,000	\$ 440,000	\$ -	\$ -	\$ -	\$ -
4014	Solid Waste	\$ 840	\$ 840	\$ -	\$ -	\$ -	\$ -
5006	Elections	\$ -	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -
5090	Server Equipment R & R	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -
5092	Data Processing Revolving	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
5093	Central Support Services	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 28,100,702	\$ 26,261,794	\$ 1,838,908	\$ -	\$ -	\$ -

ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE
2020 YEAR-END BUDGET SUPPLEMENTAL

Change Request Package Number	Fund Number	Fund Name	Type	Sum of 2020 Revenue Change	Sum of 2020 Expense Change	Sum of 2020 Fund Balance Change	Sum of 2021 Revenue Change	Sum of 2021 Expense Change	Sum of 2021 Fund Balance Change
AUD-01-20YE	5006	Elections	One-time	\$ -	\$ 100,000	\$ (100,000)	\$ -	\$ -	\$ -
BCC-01-20YE	0001	General Fund	One-time	\$ 2,496,000	\$ 2,496,000	\$ -	\$ -	\$ -	\$ -
BCC-02-20YE	0001	General Fund	One-time	\$ 6,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ -
BCC-03-20YE	0001	General Fund	One-time	\$ 4,000,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
BGT-01-20YE	3083	Economic Development Dedicated REET	One-time	\$ -	\$ 3,061,092	\$ (3,061,092)	\$ -	\$ -	\$ -
BGT-01-20YE	2914	General Obligation Bonds	One-time	\$ 3,061,092	\$ 3,061,092	\$ -	\$ -	\$ -	\$ -
COD-01-20YE	0001	General Fund	One-time	\$ 5,550	\$ 5,550	\$ -	\$ -	\$ -	\$ -
COD-02-20YE	0001	General Fund	One-time	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
FAC-01-20YE	5093	Central Support Services	One-time	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -
ITS-01-20YE	0001	General Fund	One-time	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -
ITS-01-20YE	3194	Technology Reserve	One-time	\$ 440,000	\$ 440,000	\$ -	\$ -	\$ -	\$ -
ITS-01-20YE	5090	Server Equipment R & R	One-time	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -
ITS-01-20YE	5092	Data Processing Revolving	One-time	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
JUV-01-20YE	0001	General Fund	One-time	\$ 56,611	\$ 56,611	\$ -	\$ -	\$ -	\$ -
PBH-01-20YE	1025	Health Department	One-time	\$ 1,996,879	\$ 1,996,879	\$ -	\$ -	\$ -	\$ -
PBH-02-20YE	0001	General Fund	One-time	\$ 20,895	\$ 20,895	\$ -	\$ -	\$ -	\$ -
PBH-02-20YE	1025	Health Department	One-time	\$ 25,335	\$ 25,335	\$ -	\$ -	\$ -	\$ -
PBH-02-20YE	4014	Solid Waste	One-time	\$ 840	\$ 840	\$ -	\$ -	\$ -	\$ -
PBH-03-20YE	1025	Health Department	One-time	\$ (450,000)	\$ (450,000)	\$ -	\$ -	\$ -	\$ -
PBH-04-20YE	0001	General Fund	One-time	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
PBH-04-20YE	1025	Health Department	One-time	\$ 5,000,000	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
Grand Total				\$ 28,100,702	\$ 26,261,794	\$ 1,838,908	\$ -	\$ -	\$ -

ATTACHMENT B: STAFFING CHANGES
2020 YEAR-END BUDGET SUPPLEMENTAL

Change Request Package Number	Fund	Fund Name	Costing Center	Program	Type	Add, Delete, Change	Does this change involve a reclass?	FTE CHANGE	Effective date of change (MM/YYYY)	Position #	New job classification	Grade & Range	Length for new project positions
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	A	N	1.00	12/2020	P003119			
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	A	N	1.00	12/2020	P003124			
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	A	N	1.00	12/2020	P003115			
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	A	N	1.00	12/2020	P003117			
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	A	N	1.00	12/2020	P003121			
PBH-01-20YE	1025	Health Department	CC170	PG0650	Project (Fixed Term)	D	N	-1.00	10/2020	P003118			
								4.00					



2020 Year-End Budget Supplemental

Exhibit B: Change Request Narratives by Fund

December 15, 2020 (Public Hearing) – County Manager Recommended Stage

AUD-01-20YE Auditor Additional Services Budget Capacity for Elections

Priority: 1

New Request

Contact: Tatyana Brainich Contact email: Tatyana.Brainich@clark.wa.gov Contact phone: x4877

Requested Action:

Add \$100,000 of additional services expense capacity to the elections fund budget to accommodate additional presidential election year expenditures.

Justification:

Expenditures in the presidential election year for the elections fund have come in higher than anticipated. Additional expense authority is needed to cover these expenditures, which will spend down fund balance.

Cost Estimate/Comments:

Impacts/Outcomes:

The elections fund may not have sufficient budget capacity to cover all of its 2020 obligations.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
5006-Elections	One-Time	\$0	\$100,000	\$(100,000)	\$0	\$0	\$0
Totals		\$0	\$100,000	\$(100,000)	\$0	\$0	\$0

BCC-01-20YE Councilors CREDC Business Covid Assistance

Priority: 1

Previously Approved by Council

Contact: Lindsey Shafer Contact email: Lindsey.Shafar@clark.wa.gov Contact phone: x4157

Requested Action:

Authorize budget to cover the cost of providing grants to support small businesses in Clark County affected by the COVID-19 pandemic. Clark County has signed a contract with CREDC to administer the COVID assistance funds.

Justification:

This program will provide grants to support small businesses in Clark County affected by the COVID-19 pandemic. Businesses eligible for assistance must be physically located in Clark County, Washington. Businesses assisted must show that they have been negatively impacted by the COVID-19 pandemic.

Cost Estimate/Comments:

This program will focus on providing emergency assistance to businesses experiencing financial hardship as a result of COVID-19 in Clark County by providing grants of up to \$30,000 to eligible businesses based on an application. The total cost to provide this assistance is estimated at \$2,496,000.

Impacts/Outcomes:

This package has been previously approved by the Clark County Council.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$2,496,000	\$2,496,000	\$0	\$0	\$0	\$0
Totals		\$2,496,000	\$2,496,000	\$0	\$0	\$0	\$0

BCC-02-20YE Councilors GVCC Business and Non-Profit Covid Assistance

Priority: 2

Previously Approved by Council

Contact: Lindsey Shafer Contact email: Lindsey.Shafar@clark.wa.gov Contact phone: x4157

Requested Action:

Authorize budget to cover the cost of providing grants to support small businesses and non-profits in Clark County affected by the COVID-19 pandemic. Clark County has signed a contract with the Greater Vancouver Chamber of Commerce (GVCC) to administer the COVID funds.

Justification:

This program will provide grants to support small businesses and non-profits in Clark County affected by the COVID-19 pandemic. Businesses and non-profits eligible for assistance must be physically located in Clark County, Washington. Businesses and nonprofits assisted must show that they have been negatively impacted by the COVID-19 pandemic.

Cost Estimate/Comments:

This program will focus on providing emergency assistance to businesses and nonprofits experiencing financial hardship as a result of COVID-19 in Clark County by providing grants of up to \$30,000 to eligible entities based on an application. This program will provide up to \$6,000,000.

Impacts/Outcomes:

This package has been previously approved by the Clark County Council.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$6,000,000	\$6,000,000	\$0	\$0	\$0	\$0
Totals		\$6,000,000	\$6,000,000	\$0	\$0	\$0	\$0

BCC-03-20YE Councilors Clark PUD Covid Assistance

Priority: 3

Previously Approved by Council

Contact: Mark Gassaway Contact email: Mark.Gassaway@clark.wa.gov Contact phone: x4839

Requested Action:

On October 28, 2020 the Clark County Council approved the use of CARES Act funds to provide relief to qualified Clark Public Utility District (PUD) household customers who have been financially impacted by the COVID 19 pandemic and authorize the County Manager to sign a contract with Clark PUD to disburse the funds.

Justification:

The Clark Public Utilities District is requesting CRF funding to provide relief to individual households that have been impacted by the pandemic. Business utility customers will be referred to business economic stability grant programs being administered by various agencies. The PUD program will use customer data to identify individual households whose accounts have become past due or slow paying since April 2020 who may qualify to receive funding. Customers will be screened using CRF qualifying criteria and required to certify that the household income has been financially impacted by the COVID pandemic through, for example, job loss, inability to work or reduced work hours. Account credits will be given to qualifying customers for the past due amounts, up to \$500.

Cost Estimate/Comments:

The initial amount of the program will be for \$2,000,000. If the PUD is able to qualify customer credits in excess of the initial \$2,000,000, the Council may authorize an additional \$2,000,000, in \$1,000,000 increments.

Impacts/Outcomes:

This change request has been previously approved by the Clark County Council.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$4,000,000	\$4,000,000	\$0	\$0	\$0	\$0
Totals		\$4,000,000	\$4,000,000	\$0	\$0	\$0	\$0

BGT-01-20YE Budget Office Tri-Mountain Golf Course Debt Payoff

Priority: 1

New Request

Contact: Willy Traub Contact email: willy.traub@clark.wa.gov Contact phone: x5044

Requested Action:

Pay off debt owed on the Tri-Mountain Golf Course using Real Estate Excise Tax (REET) 2 fund balance.

Justification:

The Finance Team, after reviewing the balance in the REET 2 fund and the planned expenditures, is recommending resources be used to pay off the debt. Paying off this debt now would not negatively impact the expenditures currently planned for the REET 2 fund and would result in (cash flow) savings.

Cost Estimate/Comments:

The County's Finance Team and financial advisor (PMF) are recommending early payoff of the Tri-Mountain Golf Course debt. The debt is currently scheduled to be paid off in 2027. Early retirement of the debt will save the County \$447,792, seven additional years of interest payments. The payoff totals \$3,061,091.17; \$6,091.17 in accrued interest and \$3,055,000.00 in principal. These totals assume a payoff date of December 22, 2020.

Impacts/Outcomes:

If not approved, the county will continue with its scheduled debt payments for the Tri-Mountain Golf Course, retiring the debt in 2027.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
2914-General Obligation Bonds	One-Time	\$3,061,092	\$3,061,092	\$0	\$0	\$0	\$0
3083-Economic Development Dedicated REET	One-Time	\$0	\$3,061,092	\$(3,061,092)	\$0	\$0	\$0
Totals		\$3,061,092	\$6,122,184	\$(3,061,092)	\$0	\$0	\$0

COD-01-20YE Code Enforcement COVID Expenditures for Code Administration

Priority: 1

Budget Neutral

Contact: Mitch Nickolds Contact email: Mitch.Nickolds@clark.wa.gov Contact phone: x4052

Requested Action:

This package is requesting additional expense budget to cover COVID-19 related expenditures in the Code Administration departments of Code Enforcement, Animal Control, GIS, and Fire Marshal.

Justification:

This package is requesting additional expense budget to cover computer supplies, office supplies, and other charges related to Covid-19 mandates. These expenses will be reimbursable with the State COVID Cares Act funding.

Cost Estimate/Comments:

The estimated expenses departments will have spent on COVID related expenditures by November 30, 2020 are as follows:

Code Enforcement -\$500

GIS-\$2450

Fire Marshal -\$1000

Animal Control -\$1600

Impacts/Outcomes:

If not approved these cost centers may not have enough budget to afford all of the normal operating expenses for 2020.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$5,550	\$5,550	\$0	\$0	\$0	\$0
Totals		\$5,550	\$5,550	\$0	\$0	\$0	\$0

COD-02-20YE Animal Control Humane Society Contract Increases

Priority: 2

Budget Neutral

Contact: Mitch Nickolds Contact email: Mitch.Nickolds@clark.wa.gov Contact phone: x4052

Requested Action:

This change request package is requesting increase expenditure and revenue authority in the amount of \$20,000 for 2020. The expenditure authority will cover the cost of animal sheltering services to the County provided by Humane Society for Southwest Washington (HSSW), as stipulated in their contract for services with Clark County. The revenue increase would include a mixture of licensing and pet redemption fees. A separate package will be submitted in 2021 to cover the remaining annual increases to the contract.

Justification:

Clark County released RFP 766 on August 28, 2019. The Humane Society for Southwest Washington was the sole respondent. The five-year contract includes service cost increase per animal. The animal control budget had not been increased for expenditures to cover the sheltering services provided by the Humane Society prior to 2019.

Cost Estimate/Comments:

The yearly HSSW animal sheltering service costs per animal are as follows: 2019 was \$245, 2020 is \$255 per animal, 2021 will be \$260 per animal, 2022 will be \$275 per animal, 2023 will be \$290 per animal and 2024 will be \$300 per animal. For the 2016-2018 Contract the Humane Society was approved for \$1,237,500 for three years approximately \$412,500 per year. With the increase in shelter service costs it was projected that the cost for 2020 could equal \$508,400; or an increase of \$95,900. Due to COVID-19 the contractual payment amounts are less than estimated but still exceed the expenditure budget Animal Control has for the year to cover all of their expenditures.

Impacts/Outcomes:

If not approved Animal Control will not have enough budget to pay all their 2020 expenditures.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$20,000	\$20,000	\$0	\$0	\$0	\$0
Totals		\$20,000	\$20,000	\$0	\$0	\$0	\$0

FAC-01-20YE Internal Services COVID Expenditures for Facilities

Priority: 1

Budget Neutral

Contact: Kevin Rice Contact email: Kevin.Rice@clark.wa.gov Contact phone: 360-784-3540

Requested Action:

This change request is for additional expense budget to cover COVID-19 related expenditures for the Facilities department.

Justification:

This change request is for additional expense budget to cover services, supplies, and other charges related to Covid-19 mandates. These expenses will be reimbursable with the State COVID-19 Cares Act funding.

Cost Estimate/Comments:

The estimated expenses the facilities department will have spent on COVID related expenditures by November 30, 2020 are \$120,000.

Impacts/Outcomes:

If not approved facilities may not have enough budget capacity to cover their regular expenditures and the additional COVID related expenditures for the year.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
5093-Central Support Services	One-Time	\$120,000	\$120,000	\$0	\$0	\$0	\$0
Totals		\$120,000	\$120,000	\$0	\$0	\$0	\$0

ITS-01-20YE Information Services Information Technology Covid Assistance

Priority: 1

Budget Neutral

Contact: Mike Sprinkle Contact email: Mike.Sprinkle@clark.wa.gov Contact phone: x5859

Requested Action:

Authorize expense and revenue budget to cover the cost of computers, software, and computer components that were purchased to meet remote working COVID mandates.

Justification:

Information Technology has assisted in the purchasing of equipment for departments to meet Covid mandates to allow employees to work from home.

Cost Estimate/Comments:

Fund 0001-IT needs \$2500 in increase budget authority to cover covid related expenses

Fund 5092 (Technology Equipment Repair and replacement TER&R) needs increased budget authority of \$200,000 to cover all possible covid related expenses.

Fund 5090 (Server and Storage Replacement) needs increased budget authority of \$104,000 to cover all possible covid related expenses.

Fund 3194 (IT Project Fund) needs increased budget authority of \$440,000 to cover all possible covid related expenses.

Impacts/Outcomes:

If not approved IT will not have the budget to cover the COVID related expenditures and normal expenditures for the year.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$2,500	\$2,500	\$0	\$0	\$0	\$0
3194-Technology Reserve	One-Time	\$440,000	\$440,000	\$0	\$0	\$0	\$0
5090-Server Equipment R & R	One-Time	\$105,000	\$105,000	\$0	\$0	\$0	\$0
5092-Data Processing Revolving	One-Time	\$200,000	\$200,000	\$0	\$0	\$0	\$0
Totals		\$747,500	\$747,500	\$0	\$0	\$0	\$0

JUV-01-20YE Juvenile AOC CARES Act funds - technology for remote telework

Priority: 1

Budget Neutral

Contact: Christine Simonsmeier Contact email: christine.simonsmeier@clark.wa.gov Contact phone: 564-397-4833

Requested Action:

Receive in CARES Act funds from Administrative Office of the Courts to assist in the purchase of 55 laptops, 3 dockings stations and laptop briefcases for remote telework during the COVID-19 pandemic

Justification:

Due COVID-19 and the required remote telework for employees it is necessary to purchase laptops. The existing desktop/towers will be converted to laptops. The use of the TERR credits for the desktop/towers has been taken into consideration and utilized for this expenditure. With the desktop conversion to a laptop, each employee required to telework will have the necessary equipment to perform their work efficiently and effectively.

Cost Estimate/Comments:

\$56,610.22 in AOC CARES Act funds will be received in to offset the purchase of the laptops, 3 docking stations, and laptop briefcases. \$24,087.56 is being charged to TERR, and \$15,781.89 to the county COVID-19 CARES Act funding.

Impacts/Outcomes:

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$56,611	\$56,611	\$0	\$0	\$0	\$0
Totals		\$56,611	\$56,611	\$0	\$0	\$0	\$0

PBH-01-20YE Public Health SocialSvc COVID-19: Response Extension (1 of 3, funding swap/extension)

Priority: 2

Previously Approved by Council

Contact: Jeff Harbison Contact email: Jeff.Harbison@clark.wa.gov Contact phone: 5643978475

Requested Action:

Extend Public Health's COVID-19 pandemic response operations through December 30, 2020 and recognize funding allocated to allow for the extension.

Justification:

County Council approved staff report SR# 2020-1336 on November 3, 2020. This change request is 1 of 3 allocating necessary budget capacity to carry out actions from this staff report.

This change request focuses on the specific operational activities directly related COVID-19 pandemic response. This includes extensions of project positions and controllable budget capacity for activities such as case investigation, contact tracing, and provision of wrap-around services to individuals in isolation and quarantine.

Cost Estimate/Comments:

Projected operational costs and actual allocated/awarded grant revenue figures utilized.

Impacts/Outcomes:

If not approved, the operating budget for Public Health's COVID-19 pandemic response will be insufficient.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
1025-Health Department	One-Time	\$1,996,879	\$1,996,879	\$0	\$0	\$0	\$0
Totals		\$1,996,879	\$1,996,879	\$0	\$0	\$0	\$0

PBH-02-20YE Public Health SocialSvc COVID-19: Response Extension (2 of 3, programmatic costs)

Priority: 3

Previously Approved by Council

Contact: Jeff Harbison Contact email: Jeff.Harbison@clark.wa.gov Contact phone: 5643978475

Requested Action:

Approve updated budget capacity related to programmatic costs incurred related solely to adapting program operations to the global COVID-19 pandemic.

Justification:

County Council approved staff report SR# 2020-1336 on November 3, 2020. This change request is 2 of 3 allocating necessary budget capacity to carry out actions from this staff report.

This change request focuses on programmatic costs incurred related solely to adapting program operations to the global COVID-19 pandemic. For example, supplies necessary to allow employees to perform their duties from home while telecommuting.

Cost Estimate/Comments:

Projected operational costs and actual allocated/awarded grant revenue figures utilized.

Impacts/Outcomes:

If not approved, the operating budget for the majority of Public Health programs will not reflect true 2020 program costs.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$20,895	\$20,895	\$0	\$0	\$0	\$0
1025-Health Department	One-Time	\$25,335	\$25,335	\$0	\$0	\$0	\$0
4014-Solid Waste	One-Time	\$840	\$840	\$0	\$0	\$0	\$0
Totals		\$47,070	\$47,070	\$0	\$0	\$0	\$0

PBH-03-20YE Public Health SocialSvc COVID-19: Response Extension (3 of 3, reduce 2020 State grant funds to be used in 2021)

Priority: 4

Previously Approved by Council

Contact: Jeff Harbison Contact email: Jeff.Harbison@clark.wa.gov Contact phone: 5643978475

Requested Action:

Reduce State COVID-19 pandemic response grant funds allocated within the 2020 budget. These funds are available for use in 2021 and will be included in a 2021 budget supplemental.

Justification:

County Council approved staff report SR# 2020-1336 on November 3, 2020. This change request is 3 of 3 allocating necessary budget capacity to carry out actions from this staff report.

This change request focuses on re-allocating State COVID-19 pandemic response grant funds from 2020 to 2021. Specifically, this request reduces the grant funds from the 2020 budget. A change request will be included in a 2021 budget supplemental to allocate the grant funds to the 2021 budget.

Cost Estimate/Comments:

Projected operational costs and actual allocated/awarded grant revenue figures utilized.

Impacts/Outcomes:

If not approved, the 2020 operating budget related to the COVID-19 global pandemic response will include grant funds to be used in 2021.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
1025-Health Department	One-Time	\$(450,000)	\$(450,000)	\$0	\$0	\$0	\$0
Totals		\$(450,000)	\$(450,000)	\$0	\$0	\$0	\$0

PBH-04-20YE Public Health SocialSvc County Support of 2021 COVID response

Priority: 1

Previously Approved by Council

Contact: Jeff Harbison Contact email: Jeff.Harbison@clark.wa.gov Contact phone: 5643978475

Requested Action:

Financial support to be used to partially fund Public Health's ongoing COVID-19 pandemic response into 2021. This request was approved by the Clark County Council on December 1, 2020 in Staff Report No. SR171-20.

Justification:

This \$5M allocation will allow Public Health to continue its COVID-19 response efforts into 2021. Currently, Public Health is providing comprehensive case investigation and contact tracing as well as provision of wrap-around services.

Cost Estimate/Comments:

Current trended response cost estimates utilized for request of funds. This change request does not include expenditure budget capacity as the expenditures will be incurred in 2021. A staff report will request budget capacity in 2021, which will be followed up with a change request in a 2021 budget supplemental.

Impacts/Outcomes:

If not approved, Public Health will not be able to continue its comprehensive COVID-19 pandemic response into 2021.

Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$5,000,000	\$5,000,000	\$0	\$0	\$0	\$0
1025-Health Department	One-Time	\$5,000,000	\$0	\$5,000,000	\$0	\$0	\$0
Totals		\$10,000,000	\$5,000,000	\$5,000,000	\$0	\$0	\$0