

COUNTY CLERK

Date of Request: _____

All fields with an "*" must be completed. Incomplete forms will be returned.

*Name of requestor:	
*Address:	
*City State Zip:	
*Email Address:	*Phone Number:

\$30 Search Fee may apply to requests with no case number and ***Check here if requesting all documents from case

*Case Number	*Documents Requested	*Sub # (If Known)

Costs for copies - RCW 36.18.016(4) & (11)

*Prices:

Paper Copies (\$.050 per page)

Email Copies (\$0.25 per page)

- Certified Copies (\$5.00 first page, \$1.00 subsequent pages/ per doc)
 - Fee will apply to all Credit Card payments.
 - You may receive a cost quote from our staff via email.

*I would like this delivered via:

- Hold for pick-up (payment due at time of pick-up)
 - Mail copies (payment due in advance) (include envelope or Additional \$2.00 charge will be applied)
- Send to email address above
- Send to different email address
 - Place copies in pick up file (Law firm/courier)

Requests mailed in using this form should include a cashier's check or money order (no personal checks or EFT payments) in the appropriate amount and an envelope large enough to accommodate the copies.

Mail to: Clark County Clerk's Office P.O. Box 5000 Vancouver, WA 98666-5000

OR

OFFICE USE ONLY: Check #: _____ Amount \$: _____ Date: Clerk:

Email to: copyrequests@clark.wa.gov

If the submit button is not working in your browser, either open in a different browser or download and email to copyrequests@clark.wa.gov.