MODIFICATION #2
CONTRACT #2021-TRAP-04

between

CLARK COUNTY
PO Box 5000, Vancouver, WA 98666-5000

and

CLARK PUBLIC UTILITIES
PO Box 8900 Vancouver WA 98668-8900

Program: T-RAP Rent Assistance Program

Contract Period: March 1, 2021 through December 31, 2021

Total Contract Amount: $1,100,000

Funding Sources: Treasury Rent Assistance Program

Document Recording Fee Surcharge - Fund 1937

DUNS Number: 044111037

Assistance Listing Number: 21.023 (Contractor)

Procurement History: Emergency Declaration

<table>
<thead>
<tr>
<th>Contractor Contact</th>
<th>Contractor Fiscal Contact</th>
<th>County Program Contact</th>
<th>County Fiscal Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chiharu Russell</td>
<td>Bryan Johnson</td>
<td>Tom Breitenbauch</td>
<td>Willy Traub</td>
</tr>
<tr>
<td>360.992.3583</td>
<td>360.992.3589</td>
<td>225.263.3786</td>
<td>564.397.7861</td>
</tr>
<tr>
<td><a href="mailto:crussell@clarkpud.com">crussell@clarkpud.com</a></td>
<td><a href="mailto:bijohnson@clarkpud.com">bijohnson@clarkpud.com</a></td>
<td><a href="mailto:thomas.breitenbauch@clark.wa.gov">thomas.breitenbauch@clark.wa.gov</a></td>
<td><a href="mailto:willy.traub@clark.wa.gov">willy.traub@clark.wa.gov</a></td>
</tr>
</tbody>
</table>

By signing below, Clark County, hereinafter referred to as the “County,” and Clark Public Utilities, hereinafter referred to as the “Contractor,” agree to the terms of this contract amendment as well as the Clark County Community Services General Terms and Conditions, as amended, which are incorporated herein by reference with the same force and effect as if they were incorporated in full text. The full text version of the County’s General Terms and Conditions are available at https://www.clark.wa.gov/community-services/announcements-and-general-terms-and-conditions. Hard copies will be provided by Clark County upon request.

FOR CLARK COUNTY:

Kathleen Otto 12/03/21
Kathleen Otto, County Manager

FOR CONTRACTOR:

Lena Wittler 12/03/21
Lena Wittler, Chief Executive Officer

APPROVED AS TO FORM ONLY:

Amanda Migchelbrink 11/30/21
Amanda Migchelbrink
Deputy Prosecuting Attorney

APPROVED AS TO FORM ONLY:

John Eldridge 12/03/21
John Eldridge
General Counsel
## BUDGET SUMMARY
### CONTRACT #2021-TRAP-04.2
### CLARK PUBLIC UTILITIES

**REVISED**

<table>
<thead>
<tr>
<th>Service Activity</th>
<th>Category</th>
<th>Payment Type</th>
<th>Revenue Source</th>
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<tbody>
<tr>
<td>Utility Assistance</td>
<td>Utility Assistance</td>
<td>Cost Reimbursement</td>
<td>TRAP</td>
<td>$1,000,000</td>
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<tr>
<td>T-RAP Ops/Admin</td>
<td>Utility Assistance</td>
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<td>TRAP</td>
<td>$73,000</td>
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<tr>
<td>Local Admin (flexible)</td>
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<td>HB</td>
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**TOTAL CONTRACT AMOUNT**

$1,100,000
1. **CONTRACT HISTORY**

<table>
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<tr>
<th>CONTRACT TERM</th>
<th>ACTION AMOUNT</th>
<th>TOTAL CONTRACT AMOUNT</th>
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<tbody>
<tr>
<td>Original contract</td>
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<tr>
<td>03/01/21 – 12/31/21</td>
<td>$1,650,000</td>
<td>$1,650,000</td>
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<tr>
<td>Amendment #1</td>
<td></td>
<td></td>
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<tr>
<td>Amend terms</td>
<td>$0</td>
<td>$1,650,000</td>
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<tr>
<td>Amendment #2</td>
<td>($550,000)</td>
<td>$1,100,000</td>
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</table>

2. **MODIFICATIONS**

2.1. The total contract amount is decreased by **$550,000** from $1,650,000 to **$1,100,000**. The decrease is applied to specific budget summary service activities appearing in bold print.

2.2. Section 1.2 of the Special Terms and Conditions (Federal Award Identification) is replaced in its entirety with the following:

   The County classifies this agreement as a contractor relationship (not a subrecipient).

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>Clark Public Utilities</th>
</tr>
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<tbody>
<tr>
<td>Contractor Unique Entity Identifier</td>
<td>044111037</td>
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<tr>
<td>Federal Award Identification Number (FAIN)</td>
<td>Washington State Department of Commerce Grant 21-4616C-105 (no FAIN number)</td>
</tr>
<tr>
<td>Federal Award Date</td>
<td>To the County 03/01/2021</td>
</tr>
<tr>
<td>This Contract Period of Performance</td>
<td>3/1/2021 through 12/31/2021</td>
</tr>
<tr>
<td>This Contract Budget Period</td>
<td>3/1/2021 through 12/31/2021</td>
</tr>
<tr>
<td>Amount of Federal Funds Obligated for this Contract</td>
<td>$1,073,000</td>
</tr>
<tr>
<td>Total Federal Funds Obligated to Contractor</td>
<td>$1,073,000</td>
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<tr>
<td>Total Amount of the Federal Award Committed to the Contractor by the County</td>
<td>$1,073,000</td>
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<tr>
<td>Federal Award Project Description</td>
<td>Treasury Rent Assistance Program</td>
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<tr>
<td>Federal Awarding Agency</td>
<td>U.S. Department of the Treasury</td>
</tr>
<tr>
<td>Pass-through Entity and Contact Name</td>
<td>Clark County; Michael Torres 564.397.7801</td>
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<tr>
<td>Assistance Listing Number</td>
<td>21.023</td>
</tr>
<tr>
<td>Assistance Listing Number Name</td>
<td>Emergency Rental Assistance Program</td>
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<tr>
<td>Is this award R&amp;D?</td>
<td>No</td>
</tr>
<tr>
<td>Indirect Cost Rate for the Federal Award</td>
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3. **ENTIRE CONTRACT**

This modification incorporates the original Contract and any subsequent modifications by reference. The parties agree that the original Contract, subsequent modifications, and this modification are the complete expression of the terms hereto and any oral representations or understanding not incorporated herein are excluded. Further, unless allowed elsewhere in the Contract, any modifications of this Contract shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize that time is of the essence in the performance of the provisions of this modified Contract.
4. DEBARMENT OR EXCLUSION

By signing this modification, the Contractor certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any federally-funded program by any federal department or agency (Excluded Person) and that no owner, director, officer, or partner with an ownership or control interest in the Contractor is an Excluded Person. In addition, Contractor certifies that no employee or subcontractor of Contractor who will perform work (whether directly or indirectly) under this Contract is an Excluded Person.
Certificate Of Completion

Envelope Id: C6665E4DCF8E48AF9A772E4A73CF9EAA
Status: Completed
Subject: Please E-Sign This Contract Modification for Rent Assistance (2021-TRAP-04.2 CPU)

Source Envelope:
Document Pages: 4
Certificate Pages: 5
AutoNav: Enabled
Enveloped Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Jay Carstens
1300 Franklin St
Vancouver, WA 98660
jay.carstens@clark.wa.gov
IP Address: 64.4.181.102

Record Tracking
Status: Original
11/30/2021 10:38:42 AM
Holder: Jay Carstens
jay.carstens@clark.wa.gov
Location: DocuSign

Signer Events

Amanda Migchelbrink
amanda.migchelbrink@clark.wa.gov
Deputy Prosecuting Attorney
Security Level: Email, Account Authentication (None)
Signature Adoption: Pre-selected Style
Using IP Address: 97.120.214.227
Sent: 11/30/2021 10:42:25 AM
Viewed: 11/30/2021 10:45:56 AM
Signed: 11/30/2021 10:46:05 AM

Electronic Record and Signature Disclosure:
Accepted: 11/30/2021 10:45:56 AM
ID: 5ad3a595-c4c6-46e8-8b78-3d5c626dce61

John Eldridge
jeldridge@clarkpud.com
General Counsel
Clark Public Utilities
Security Level: Email, Account Authentication (None)
Signature Adoption: Pre-selected Style
Using IP Address: 216.64.170.18
Sent: 11/30/2021 10:46:06 AM
Viewed: 12/3/2021 8:53:07 AM
Signed: 12/3/2021 8:53:14 AM

Electronic Record and Signature Disclosure:
Accepted: 6/15/2020 9:53:40 AM
ID: 4bef8444-c87a-417a-a782-f37a179ef809

Lena Wittler
lwittler@clarkpud.com
CEO/General Manager
Clark Public Utilities
Security Level: Email, Account Authentication (None)
Signature Adoption: Pre-selected Style
Using IP Address: 216.64.170.18
Sent: 12/3/2021 8:53:16 AM
Viewed: 12/3/2021 9:18:33 AM
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Completed

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
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### In Person Signer Events

### Editor Delivery Events

### Agent Delivery Events

### Intermediary Delivery Events

### Certified Delivery Events

### Carbon Copy Events

Chiharu Russell

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Janet Snook

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Electronic Record and Signature Disclosure:
- Not Offered via DocuSign

### Witness Events

### Notary Events

### Envelope Summary Events

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<tr>
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</tr>
<tr>
<td>Security Checked</td>
<td>12/3/2021 12:51:48 PM</td>
</tr>
</tbody>
</table>

### Payment Events

Electronic Record and Signature Disclosure
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Consequences of changing your mind
If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign â€”Withdraw Consentâ€™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures.
electronically from us.

**How to contact Clark County, WA:**
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: loann.vuu@clark.wa.gov

**To advise Clark County, WA of your new e-mail address**
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at loann.vuu@clark.wa.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.
In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from Clark County, WA**
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Clark County, WA**
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

**Required hardware and software**

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<td>Browsers:</td>
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<td>PDF Reader:</td>
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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.