

**MODIFICATION #1  
CONTRACT #2022-TERA2-04**

between

**CLARK COUNTY**

PO Box 5000, Vancouver, WA 98666-5000

and

**CLARK PUBLIC UTILITIES**

PO Box 8900, Vancouver, WA 98668-8900

**Program:** TERA Rent Assistance Program 2.0

Contract Period: February 1, 2022 through June 30, 2023

Total Contract Amount: \$690,200

Funding Sources: Treasury Rent Assistance Program

Unique Entity Identifier: JUVKDVX43Y11

Assistance Listing Number: 21.023 (Contractor)

Procurement History: Emergency Declaration

Contractor Contact	Contractor Fiscal Contact	County Program Contact	County Fiscal Contact
Chiharu Russell 360.992.3583 <a href="mailto:crussell@clarkpud.com">crussell@clarkpud.com</a>	Bryan Johnson 360.992.3589 <a href="mailto:bjohnson@clarkpud.com">bjohnson@clarkpud.com</a>	Rebecca Royce 564.397.7863 <a href="mailto:rebecca.royce@clark.wa.gov">rebecca.royce@clark.wa.gov</a>	Willy Traub 564.397.7861 <a href="mailto:willy.traub@clark.wa.gov">willy.traub@clark.wa.gov</a>

By signing below, Clark County, hereinafter referred to as the “County,” and Clark Public Utilities, hereinafter referred to as “CPU,” agree to the terms of this Contract as well as the Clark County Community Services General Terms and Conditions, as amended, which are attached hereto.

**FOR CLARK COUNTY:**

**FOR CLARK PUBLIC UTILITIES:**

*Kathleen Otto* 09/01/22  
Kathleen Otto, County Manager

*Lena Wittler* 09/02/22  
Lena Wittler, General Manager

APPROVED AS TO FORM ONLY:

APPROVED AS TO FORM ONLY:

*Amanda Migchelbrink* 08/31/22  
Amanda Migchelbrink  
Senior Deputy Prosecuting Attorney

*John Eldridge* 09/02/22  
John Eldridge  
CPU Legal Counsel

**BUDGET SUMMARY**  
**CONTRACT #2022-TERA2-04.1**  
**CLARK PUBLIC UTILITIES**

<b>Service Activity</b>	<b>Category</b>	<b>Payment Type</b>	<b>Revenue Source</b>	<b>Amount</b>
Utility Assistance	Prevention Utility Assistance	Cost Reimbursement	TERA 2.0	\$625,000
Operations				\$65,200
<b>CONTRACT TOTAL</b>				<b>\$690,200</b>

## 1. CONTRACT HISTORY

CONTRACT TERM	ACTION AMOUNT	TOTAL CONTRACT AMOUNT
Original contract 02/01/22 – 06/30/23	\$605,000	\$605,000
Amendment #1 Add funds	\$85,200	\$690,200

## 2. MODIFICATIONS

2.1. The total contract amount is increased by **\$85,200** from \$605,000 to **\$690,200**. The increase is applied to the specific service activities shown in the Budget Summary on page 2 of this modification.

2.2. All other terms and conditions of the original contract, as amended, remain the same.

## 3. ENTIRE CONTRACT

This modification incorporates the original Contract and any subsequent modifications by reference. The parties agree that the original Contract, subsequent modifications, and this modification are the complete expression of the terms hereto and any oral representations or understanding not incorporated herein are excluded. Further, unless allowed elsewhere in the Contract, any modifications of this Contract shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize that time is of the essence in the performance of the provisions of this modified Contract.

## 4. DEBARMENT OR EXCLUSION

By signing this modification, the Contractor certifies that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any federally-funded program by any federal department or agency (Excluded Person) and that no owner, director, officer, or partner with an ownership or control interest in the Contractor is an Excluded Person. In addition, Contractor certifies that no employee or subcontractor of Contractor who will perform work (whether directly or indirectly) under this Contract is an Excluded Person.


**Certificate Of Completion**

Envelope Id: 0C125BE2008E4F9BB28DA45B4C14B68A	Status: Completed
Subject: Please E-Sign This Contract Modification for Emergency Utility Assistance (2022-TERA2-04.1 CPU)	
Source Envelope:	
Document Pages: 3	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Lynn Mueller
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1300 Franklin St
	Vancouver, WA 98660
	lynn.mueller@clark.wa.gov
	IP Address: 64.4.184.5

**Record Tracking**

Status: Original	Holder: Lynn Mueller	Location: DocuSign
8/30/2022 12:00:52 PM	lynn.mueller@clark.wa.gov	

**Signer Events**

Signer Events	Signature	Timestamp
Amanda Migchelbrink amanda.migchelbrink@clark.wa.gov Deputy Prosecuting Attorney Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 64.4.184.5	Sent: 8/31/2022 9:16:39 AM Viewed: 8/31/2022 9:55:05 AM Signed: 8/31/2022 9:55:14 AM

**Electronic Record and Signature Disclosure:**

Accepted: 8/31/2022 9:55:05 AM  
ID: 8050225e-aedf-4805-bcf1-f0b6371afbb2

tina redline tina.redline@clark.wa.gov Office Supervisor Clark County, WA Security Level: Email, Account Authentication (None)	<b>Completed</b>  Using IP Address: 64.4.184.5 Signed using mobile	Sent: 8/31/2022 9:55:15 AM Viewed: 8/31/2022 10:14:48 AM Signed: 8/31/2022 10:14:52 AM
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**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Kathleen Otto Kathleen.Otto@clark.wa.gov County Manager Clark County Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 64.4.181.42	Sent: 8/31/2022 10:14:53 AM Viewed: 9/1/2022 12:07:07 PM Signed: 9/1/2022 12:07:14 PM
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**Electronic Record and Signature Disclosure:**

Accepted: 9/1/2022 12:07:07 PM  
ID: ce5dd5c8-93d9-439a-8448-13c3bae5966b

John Eldridge jeldridge@clarkpud.com General Counsel Clark Public Utilities Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 66.162.138.9	Sent: 9/1/2022 12:07:16 PM Viewed: 9/2/2022 11:45:09 AM Signed: 9/2/2022 11:45:35 AM
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**Electronic Record and Signature Disclosure:**

Accepted: 6/15/2020 9:53:40 AM  
ID: 4bef8444-c87a-417a-a782-f37a179ef809

Signer Events	Signature	Timestamp
Lena Wittler lwittler@clarkpud.com CEO/General Manager Clark Public Utilities Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 66.162.138.9	Sent: 9/2/2022 11:45:37 AM Viewed: 9/2/2022 12:28:34 PM Signed: 9/2/2022 12:29:20 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 9/2/2022 12:28:34 PM  
ID: d25ea48a-8da5-4e3c-b4c0-665428071269

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Chiharu Russell crussell@clarkpud.com Com Care Manager Security Level: Email, Account Authentication (None)		Sent: 9/1/2022 12:07:16 PM Viewed: 9/1/2022 1:41:39 PM
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**Electronic Record and Signature Disclosure:**  
Accepted: 11/30/2021 1:02:20 PM  
ID: 7ed5dd11-7f1b-4813-8e4a-f93748142fb9

Margaret Anderson manderson@clarkpud.com Security Level: Email, Account Authentication (None)		Sent: 9/1/2022 12:07:17 PM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Janet Snook janet.snook@clark.wa.gov Clark County, WA Security Level: Email, Account Authentication (None)		Sent: 9/2/2022 12:29:21 PM Viewed: 9/2/2022 1:30:33 PM
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	8/31/2022 9:16:39 AM
Certified Delivered	Security Checked	9/2/2022 12:28:34 PM
Signing Complete	Security Checked	9/2/2022 12:29:20 PM
Completed	Security Checked	9/2/2022 12:29:22 PM

Payment Events	Status	Timestamps
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**Electronic Record and Signature Disclosure**

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

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**How to contact Clark County, WA:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov)

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [loann.vuu@clark.wa.gov](mailto:loann.vuu@clark.wa.gov) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

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