



JAIL CLEARANCE REQUIREMENTS

Required Documentation

- Signed and completed Jail Clearance Application & Agreement
- Supplemental materials (include the following as applicable):
 - ✓ Professional License or certification of qualifications
 - ✓ Court Order/authorization or letter requesting services from the attorney of record
 - ✓ Endorsement letter from designated Volunteer Program Coordinator
 - ✓ Law enforcement with active commission/identification
 - ✓ Employment identification
 - ✓ Driver's license or state issued identification
- Applications that are incomplete or missing supplemental materials will not be processed.

Minimum Qualifications

- No convictions within the past year for access to Re-entry, three years for any access to the main jail. All felony convictions are reviewed and subject to approval of administrative personnel. Exceptions may be made on a case-by-case basis at the discretion of the Clearance Commander.
- No probation, parole, court ordered supervision, or deferred prosecution within the last year.
- No pending criminal cases or active suspect investigations.
- Individuals involved in anti-harassment, no-contact, or restraining orders, are not permitted to visit any other individual the order involves.
- Recovery Program volunteers must be clean/sober for a minimum of one (1) year to access H-Pod/Re-entry or the JWC, and three (3) years to access the main jail.