



**APPLICATION IN RESPONSE TO CLARK COUNTY
REQUEST FOR QUALIFICATIONS (RFQ) APPLICATION FOR
ONE-YEAR PUBLIC DEFENSE CONTRACTS
CALENDAR YEAR 2024**

Attorney or Firm Name: _____

Mailing Address: _____

Physical Address: _____

E-mail Address: _____

Contact Name: _____ Phone: _____

Name(s) of attorney(s) if more than applicant: _____

Name of attorney completing application: _____

This application is the final part of Clark County's Request for Qualifications (RFQ) for 2024 Public Defense contracts. Incomplete applications may be rejected; please read the requirements carefully.

1. Check one or more of the boxes below indicating the type of public defense contract(s) for which this application is submitted. Complete any information requested for each contract type checked. Descriptions of the contract types, number of anticipated contracts, workload, compensation, and other information are included in the RFQ document supporting this application.
2. Answer the five questions at the end of this application (attach additional sheets as necessary.)
3. Attorneys who currently do not have Clark County indigent defense contracts must submit a resume, legal writing sample, and three references with contact information.



- Adult Felony, Fugitive and Probation Violation (PV) Cases**
Requested Number of Points (*110 max*) _____ Minimum Number of Points (*24*) _____
Any limitations on types of cases?
- Adult Drug Court**
- Dependency**
- DOSA Court**
- District Court (RALJ) Appeals**
- Juvenile Criminal and PVs**
- Juvenile Recovery Court**
- Juvenile -- At-Risk Youth and Child in Need of Services**
- Juvenile -- Truancy Contempt**
- Involuntary Treatment Act – Mental Commitment**
- District Court First Conflict**
- District Court Second Conflict**
- District Court Third Conflict**
- Substance Abuse Court**
- Mental Health Therapeutic Court**
- Superior Court Courtroom Deputy**
- Veterans Therapeutic Court** Are you a Veteran? Yes No



All applicants and attorneys included within this application must provide responses to the following:

1. If you checked more than one box above, meaning you are applying for multiple public defense contracts, state here which of the multiple contract types is your first, second, etc. choice. Also, list any preferences and/or limitations.
2. In no more than two paragraphs, explain your commitment to representation of individuals entitled to public defense. *Do not cut-and-paste from past applications.*
3. What have you done in the last year to improve your representation skills or your qualifications for more serious or different case type representation?
4. Describe how you best ensure productive client contact and what the greatest impediment is to maintain that contact.
5. Finish this sentence: "I am (or want to be) a public defense attorney because..."



All applicants who are **not** existing Clark County contractors must submit the following in addition to this application:

1. A current resume or vitae
2. A legal writing sample, and
3. 3 professional references with contact information
4. Commercial General Liability coverage with \$1,000,000 per occurrence limit and \$2,000,000 annual aggregate. The County shall be listed as an additional insured and include Primary and Non-Contributory and Waiver of Subrogation endorsements. Auto Liability coverage with a combined single limit of \$1,000,000, including Hired and Non-Owned Liability. The County shall be listed as an additional insured and include Primary and Non-Contributory and Waiver of Subrogation endorsements. Professional Liability coverage in the amount of \$1,000,000 per occurrence and \$1,000,000 million aggregate. Worker's Compensation insurance as required by the industrial insurance laws of the State of Washington. Insurance will be required prior to the execution of a Public Defense Contract.

By submitting this application, I certify that I, and all attorneys who are included in this application, meet the nine required qualifications that are listed in part I of the request for qualifications document.

As the County transitions from a contract model to a Public Defense Office, the need to hire outside contractors will decrease over time. The County reserves the right to cancel existing contracts early, with forty- five (45) days written notice.

All application materials must be received by the public defense office no later than 5:00 p.m. Friday, September 29th, 2023. Early submission of applications is encouraged. An extension to apply will be considered only if the attorney provides a written request detailing the extraordinary circumstances that preclude compliance with the **September 29th, 2023**, deadline.

Application materials may be e-mailed as an email attachment, hand-delivered or mailed to the Clark County Public Defense office.

By email: torie.glad@clark.wa.gov
Hand-delivered: 1300 Franklin Street 6th Floor; County Managers Office
By mail: Clark County Public Defense Coordinator
Attn: Torie Glad
P.O. Box 5000
Vancouver, Washington 98666-5000

QUESTIONS? Contact Torie Glad, Public Defense Coordinator, at: torie.glad@clark.wa.gov or by phone: 564-397-2256