

**NINE STEP PLANNER  
CLARK COUNTY WORK SESSIONS**

This form needs to be reviewed and approved by the council **before** a work session is scheduled.

REQUESTED BY: *Community Development*

1. **TOPIC:** *Fee schedule updates for the Land Use Review and Wetland and Habitat Review programs*
  
2. **WORK SESSION:**  
*NAMES OF STAFF MEMBERS TO PRESENT AND ATTEND THE WORK SESSION:*
  - *April Furth - Director*
  - *Brent Davis – Land Use Review Manager*
  - *Chad Dragon – Finance Manager*
  
3. **TIME FRAME:**  
LENGTH OF TIME NEEDED: *60 Minutes*  
DESIRED DATE: *August 28, 2024*  
SCHEDULED DATE OF WORK SESSION: \_\_\_\_\_
  
4. **TIMING CONSIDERATIONS:** *Fees for both programs have not been updated in years, resulting in increasing amounts of General Fund subsidy required annually to meet current levels of service. Proposed fee updates have now been developed using current costs of service, and the department is eager to continue momentum on the project with the ultimate goal of decreasing General Fund support for these programs as quickly as possible*
  
5. **DESIRED RESULTS:** *Guidance on potential adjustments to the proposed fee updates*
  
6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** *The fee schedules for the Land Use Review and Wetland and Habitat Review programs are found in Clark County Code, Title 6. As such, any adjustments to the fee schedules would require adoption of a revised ordinance*
  
7. **POLICY IMPLICATIONS:** *County ordinance revision (see #6)*
  
8. **ISSUES TO BE CONSIDERED:** *Fees currently charged do not reflect the current cost of providing the services. New fees will also be proposed to better relate certain fees to project scale and to address work performed for which fees are not currently charged.*
  
9. **RECOMMENDED ACTION:** *Guidance for a future public hearing regarding an adjustment to the Land Use Review and Wetland and Habitat Review fee schedules and accompanying County ordinance*

Signature of requestor:

\_\_\_\_\_ *Chad Dragon*

DATE: 08/19/24

**APPROVED FOR SCHEDULING:**