



2024 Emergency Supplemental Budget Reports

County Manager Recommended Stage

December 3, 2024



CLARK COUNTY
WASHINGTON
BUDGET OFFICE

For additional information or questions
about the budget process contact:

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OPERATING ATTACHMENT A1: SUMMARY BY FUND

Stage: County Manager Recommended
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Fund	Fund Name	Sum of 2024 Revenue Change	Sum of 2024 Expense Change	Sum of 2024 Fund Balance Change	Sum of 2025 Revenue Change	Sum of 2025 Expense Change	Sum of 2025 Fund Balance Change
0001	General Fund	-	\$ 250,000	(\$ 250,000)	-	-	-
1032	MPD-Operations	\$ 250,000	\$ 480,000	(\$ 230,000)	-	-	-
4420	Clean Water	-	\$ 1,100,000	(\$ 1,100,000)	-	-	-
Grand Total		\$ 250,000	\$ 1,830,000	(\$ 1,580,000)	-	-	-

OPERATING ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE

Stage: County Manager Recommended
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Change Request Package Number	Fund Number	Fund Name	Type	Sum of 2024 Revenue Change	Sum of 2024 Expense Change	Sum of 2024 Fund Balance Change	Sum of 2025 Revenue Change	Sum of 2025 Expense Change	Sum of 2025 Fund Balance Change
PWK-01-24EM	4420	Clean Water	One-Time	-	\$ 1,100,000	(\$ 1,100,000)	-	-	-
PWK-02-24EM	0001	General Fund	One-Time	-	\$ 250,000	(\$ 250,000)	-	-	-
PWK-02-24EM	1032	MPD-Operations	One-Time	\$ 250,000	\$ 480,000	(\$ 230,000)	-	-	-
Grand Total				\$ 250,000	\$ 1,830,000	(\$ 1,580,000)	-	-	-

OPERATING APPROPRIATION LINE ITEM CODING

Stage: County Manager Recommended

2024 Emergency Supplemental

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Change Request Package Number	Fund Number	Fund Name	Costing Center Code	Program Code	Revenue Category Code	Ledger Account Code	Type	Sum of 2024 Revenue Change	Sum of 2024 Expense Change
PWK-01-24EM	4420	Clean Water	CC253	PG0194		5400000	One-Time	-	\$ 1,100,000
PWK-02-24EM	0001	General Fund	CC270	PG9019		5975000	One-Time	-	\$ 250,000
PWK-02-24EM	1032	MPD-Operations	CC244	PG0561		5400000	One-Time	-	\$ 240,000
PWK-02-24EM	1032	MPD-Operations	CC244	PG0593		5400000	One-Time	-	\$ 240,000
PWK-02-24EM	1032	MPD-Operations	CC244	PG0593	R9000	3975000	One-Time	\$ 250,000	-
Grand Total								\$ 250,000	\$ 1,830,000

Clark County 2024 Emergency Supplemental Change Request List
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	Department	Change Request Type	Change Request No.	Package Title	Recommended?
1	50S-Stormwater	New Request	PWK-01-24EM	Clean Water NPDES Permit Compliance Emergency Supplemental	Y
2	50P-Parks and Land	New Request	PWK-02-24EM	County Parks Maintenance and Operations Emergency Supplemental	Y

0 Budget Intervention
 0 Budget Neutral
 0 Carryforward
 2 New Request
 0 Previously Approved by Council
 0 Technical Adjustment

2 Recommended by County Manager
 0 Not Recommended by County Manager

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Exhibit B: Change Request Narratives by Fund

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PWK-01-24EM Stormwater Clean Water NPDES Permit Compliance Emergency Supplemental

Priority:

New Request

Strategic Action: Finance

Name (Elected Official / Department Director): Ken Lader Email (Elected Official Department Director): ken.lader@clark.wa.gov
 Phone Number (Elected Official Department Director): (564) 397-4185

Contact: Devan Rostorfer Contact email: devan.rostorfer@clark.wa.gov Contact phone: (564) 397-4264

Requested Action:

Requesting approval of a one-time budget increase in the amount of \$1,100,000 in Clean Water Fund 4420 for National Pollutant Discharge Elimination System (NPDES) Phase 1 Municipal Stormwater Permit compliance activities.

Justification:

Road Operations crews performing reimbursable activities on behalf of Clean Water have incurred increased expenses in 2024 when compared with previous years. Factors contributing to the increased expenses include: successfully filling seasonal staff positions; restructuring of crews to place greater focus on the NPDES permit related activities; increased ability to keep full-time positions filled; recognized billing efficiencies; the use of new equipment by staff to increase production and complete these activities more frequently; and transitioning from one Maintenance Management System to another, which led to significant changes in how work activities are recorded.

All of the items referenced above have allowed Road Operations staff to complete more NPDES permit related work than ever before.

Road Operations and Clean Water staff have reviewed current financial data and request an additional \$1,100,000 in funding for NPDES permit reimbursable activities in the 2024 Clean Water Operating budget.

Cost Estimate/Comments:

\$1,100,000 controllables expense

Impacts/Outcomes:

If not approved, current budget in the Clean Water fund will not be sufficient to cover 2024 NPDES permit compliance expenditures.

Operating Budget:							
Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
4420-Clean Water	One-Time	\$0	\$1,100,000	\$(1,100,000)	\$0	\$0	\$0
Totals		\$0	\$1,100,000	\$(1,100,000)	\$0	\$0	\$0

PWK-02-24EM Parks and Land County Parks Maintenance and Operations Emergency Supplemental

Priority:

New Request

Strategic Action: Finance

Name (Elected Official / Department Director): Ken Lader Email (Elected Official Department Director): ken.lader@clark.wa.gov
Phone Number (Elected Official Department Director): (564) 397-4185

Contact: Kevin Tyler Contact email: kevin.tyler@clark.wa.gov Contact phone: (564) 397-1656

Requested Action:

Requesting approval of a one-time expense budget increase in the amount of \$480,000 in MPD Operations Fund 1032 for ongoing maintenance activities through the remainder of 2024. Also requested is a one-time General Fund subsidy increase of \$250,000 to meet the needs in Regional Parks.

Justification:

Regional and Metropolitan Parks Districts maintenance expenses in 2024 are on track to exceed budget capacity due to higher than anticipated costs. Factors contributing to the increased expenses include higher than anticipated seasonal staff expenses; restructuring of crews to distribute more evenly across all parks; increased expenses for utilities including water and sewer; increased costs for cleaning and sanitation supplies; increased cost of garbage services; higher than anticipated expenses for corrections work crews.

The items referenced above have allowed the Parks Division to maintain a minimal level of service across county parks. Parks staff have worked to prioritize and reduce expenses in these areas through the final four months of the year.

Public Works Parks and finance staff have reviewed current financial data and request an additional \$480,000 in controllables expense budget for ongoing maintenance activities through the remainder of 2024, and included in this request is \$250,000 in additional general fund subsidy to meet the needs in Regional parks.

Cost Estimate/Comments:

\$480,000 in controllables expense budget in fund 1032
\$250,000 in additional transfer budget from General Fund to fund 1032

Impacts/Outcomes:

If not approved, current budget in the fund will not be sufficient to cover 2024 maintenance and operations expenditures.

Operating Budget:							
Fund	Request Type	Current Yr Rev	Current Yr Exp	Current Yr FB Chg	Next Yr Rev	Next Yr Exp	Next Yr FB Chg
0001-General Fund	One-Time	\$0	\$250,000	\$(250,000)	\$0	\$0	\$0
1032-MPD-Operations	One-Time	\$250,000	\$480,000	\$(230,000)	\$0	\$0	\$0
Totals		\$250,000	\$730,000	\$(480,000)	\$0	\$0	\$0