



POLICY

IDENTIFIER:	25POL-TRNSRED-PDO	EFFECTIVE:	7/1/2025
POLICY NAME:	Transcription & Redaction Rates	CANCELS:	Any Previous Documentation
MANAGER:	Torie Glad	NEXT REVIEW:	1/1/2027
KEY TERMS:	Transcription, redaction, flat rate, hourly		
APPROVED:		Christopher Swaby <i>Public Defense Director</i>	
	Name, title	Name, title	

I. PURPOSE

- A. The Clark County Public Defense Office (PDO) has an obligation to be a responsible agent of resources entrusted to it. The purpose of this policy is to ensure a fair and equitable rate for all experienced professionals for transcription and redaction services. This policy provides rates for services and may be published online and provided to any attorney or professional with transcription and redaction rate inquiries.

II. SCOPE

- A. This policy outlines and defines the rates for all professionals for the purpose of transcription and redaction services for PDO:
- Transaction Rates:
 - \$2.50 per page
 - \$3.15 per page for District Court Appeals (RALJ)
 - \$3.50 per page for "Rush" transcriptions with less than 24 hours' notice or less
 - Redaction Rate:
 - \$25 hourly - up to 2 hours on the initial request