NINE STEP PLANNER CLARK COUNTY WORK SESSIONS

This form needs to be reviewed and approved by the council **before** a work session is scheduled.

REQUESTED BY: Public Works, Lands Management Division

1. <u>TOPIC</u>: Conservation Futures funding proposal and allowable uses

2. ATTENDEES: Kevin Tyler, Denielle Cowley, Jenny Coker

3. TIME FRAME:

LENGTH OF TIME NEEDED:	1 hour	
DESIRED DATE:	September ,	2025
SCHEDULED DATE OF WORK SESSION:		

- 4. <u>TIMING CONSIDERATIONS</u>: On Feb. 13, 2025, Public Works Lands Management staff issued a call for land conservation project proposals through the Legacy Lands Conservation Futures program. One application was received from the City of Vancouver. The county's Parks Advisory Board has voted to recommend the project for funding consideration by the county council as part of the 2026-2031 Parks and Lands Capital Improvement Plan. Public Works is seeking council's support for that recommendation. The department is also seeking guidance on allowable uses on Conservation Futures funded properties as part of development projects proposed by the cities of Vancouver, Camas, and Washougal.
- **DESIRED RESULTS**: Public Works is seeking county council's support for the City of Vancouver acquisition project and input and guidance for allowable uses on Conservation Futures funded properties.
- 6. IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER): The county's draft 2026–2031 Parks and Lands Capital Improvement Plan includes a \$1,000,000 placeholder for a project within the Burnt Bridge Creek Subarea. Upon council approval through a public hearing and adoption of the Parks and Lands Capital Improvement Plan, the City of Vancouver and the county will execute an interlocal agreement to advance the project. Council guidance on allowable uses will help determine the inclusion of recreational improvements in county and partner projects developed on property purchased with Conservation Futures funding.
- 7. POLICY IMPLICATIONS: Approval of Vancouver's funding request aligns with the county's long-term goals for land conservation, public access, and natural resource conservation as outlined in the Parks, Recreation, and Open Space (PROS) Plan and the Natural Areas Acquisition Plan. Inclusion of the Burnt Bridge Creek Subarea project in the 2026–2031 Parks and Lands Capital Improvement Plan supports implementation of these adopted policies. Council's guidance on allowable uses for recreation development of properties purchased with Conservation Futures funding will help staff make updates to the Legacy Lands Guidance Manual.
- 8. <u>ISSUES TO BE CONSIDERED</u>: This acquisition is at risk due to increasing development pressure, rising property values, and ongoing negotiations with the property owners. Delays in securing funding or project approval could jeopardize the city's opportunity to acquire the property. Uses proposed at this future park location and two other

Signature of requestor:

Conservation Futures funded properties in the cities of Camas and Washougal need council's input and guidance as staff works towards the creation of an allowable use policy for the Legacy Lands Guidance Manual.

9. RECOMMENDED ACTION: Public Works requests council's support for the City of Vancouver's project to be moved forward with the 2026-2031 Parks and Lands Capital Improvement Plan and that council provide input and guidance on allowable uses in the recreational development of properties purchased with Conservation Futures funds.

kevin Tyler, Lands Division Manager	DATE: 08/21/25
Junifur E. (okur, PE Jenny Coker, P.E. Deputy Director	DATE: 08/19/25
Kenneth A. Lader, P.E. Public Works Director/County Engineer	DATE: 08/19/25



Certificate Of Completion

Envelope Id: E87ABB91-08B5-48E0-BC13-F0C58E773A98 Status: Completed

Subject: Complete with Docusign: Conservation Futures Funding - 9-Step Work Session Request._2025.pdf

Source Envelope:

Document Pages: 2Signatures: 3Envelope Originator:Certificate Pages: 5Initials: 0Chresta LarsonAutoNav: Enabled1300 Franklin St

Envelopeld Stamping: Enabled Vancouver, WA 98660

Time Zone: (UTC-08:00) Pacific Time (US & Canada) Chresta.Larson@clark.wa.gov

IP Address: 64.4.181.38

Signed: 8/19/2025 10:17:01 AM

Sent: 8/19/2025 9:41:10 AM

Record Tracking

(None)

Kevin Tyler

Status: Original Holder: Chresta Larson Location: DocuSign

8/19/2025 9:38:23 AM Chresta.Larson@clark.wa.gov

Signer Events
Signature
Timestamp

Jennifer E. Coker, PE
Sent: 8/19/2025 9:41:10 AM
jennifer.coker@clark.wa.gov
Juwifer E. Coker, fE
Viewed: 8/19/2025 10:16:44 AM

Signature Adoption: Pre-selected Style
Using IP Address: 64.4.181.38

Electronic Record and Signature Disclosure:

Accepted: 8/19/2025 10:16:44 AM ID: ac563af3-2afe-48d5-b47f-2ed19f2a816c

 Kenneth A Lader
 Sent: 8/19/2025 9:41:10 AM

 ken.lader@clark.wa.gov
 Viewed: 8/19/2025 10:13:44 AM

 Public Works Director
 Signed: 8/19/2025 10:14:44 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Uploaded Signature Image

(None) Signature Adoption: Uploaded Signature In Using IP Address: 64.4.181.38

Electronic Record and Signature Disclosure:

Accepted: 6/20/2019 2:45:06 PM

ID: 3037acb5-08a7-41e1-a68c-d404beb2864c

kevin.tyler@clark.wa.gov Viewed: 8/21/2025 12:25:33 PM

Lands Manager Signed: 8/21/2025 12:25:43 PM Security Level: Email, Account Authentication

(None) Signature Adoption: Pre-selected Style
Using IP Address: 64.4.181.164

Electronic Record and Signature Disclosure:

Accepted: 8/21/2025 12:25:33 PM

ID: 54c0c226-5de0-47f9-92cc-700b45a595ea

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events

Status

COPIED

Timestamp

PW Staff Reports

pwstaffreports@clark.wa.gov

Sent: 8/21/2025 12:25:45 PM

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:Not Offered via Docusign

Witness Events	Signature	Timestamp		
Notary Events	Signature	Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	8/19/2025 9:41:10 AM		
Certified Delivered	Security Checked	8/21/2025 12:25:33 PM		
Signing Complete	Security Checked	8/21/2025 12:25:43 PM		
Completed	Security Checked	8/21/2025 12:25:45 PM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

CONSUMER DISCLOSURE

From time to time, Clark County, WA (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the â€⁻I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign â€~Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Clark County, WA:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: loann.vuu@clark.wa.gov

To advise Clark County, WA of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at loann.vuu@clark.wa.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Clark County, WA

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Clark County, WA

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows
	Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer®
	6.0 or above (Windows only); Mozilla Firefox
	2.0 or above (Windows and Mac); Safariâ,,¢
	3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required
	to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

^{**} These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the â€TI agreeâ€TM button below.

By checking the â€T agreeâ€TM box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.