



DRAFT

Business Process: Amendments to Council Time Agenda

1. Purpose

To establish procedures for Clark County Council (Council) and County Manager to ensure amendments to the Council Time Agenda is thoughtful, intentional, and provides adequate notice for the community.

2. General

- Rules of Procedure, Section VII, P establishes the process for adding agenda items on Council Time.
- Rules of Procedure, Section VII, P states the Council Time agenda will be posted online by Friday at noon.
- The Council Time agenda includes "Amendments to the Agenda".

3. Process for Amending the Council Time Agenda to Remove Agenda Items

- Any Councilor and/or the County Manager may ask the Council to amend the agenda to remove an agenda item.
- The Chair will ask if there are any objections, and if yes, the Council will vote on the requested action and proceed accordingly.

4. Process for Amending the Council Time Agenda to Add Agenda Items

- Any Councilor and/or the County Manager may ask the Council to amend the agenda to add an agenda item. Any additions to the agenda must be time sensitive in nature; whereby, it cannot wait until the next scheduled Council Time meeting.
- The Chair will ask if there are any objections, and if yes, the Council will vote on the requested action and proceed accordingly.
- If the Council declines the requested agenda item to be added, the requester may move forward in accordance with Section VII, P, of the Rules of Procedure.

