



CHECKLIST & SUPPLEMENTAL INFORMATION FOR DEVELOPMENT REVIEW APPLICATIONS: PUBLIC SEWER and PUBLIC WATER

****To be submitted with the DEVELOPMENT REVIEW APPLICATION (paper and online)****

PROJECT INFORMATION

Project Name: _____

Property Dimensions: _____

DEVELOPMENT TYPE *(Select one option and provide details for the selection if applicable):*

- Short Plat (# of lots): _____
 - Subdivision (# of lots): _____
 - Conditional Use Permit
 - Site Plan Review
 - Other, please specify: _____
- County/City File #s: _____

EXISTING WATER SUPPLY *(select one and provide details):*

- Municipal: _____
- Community Well; # Homes served: _____
- Individual Well (list owner below): _____

PROPOSED WATER SUPPLY *(select one and provide details):*

- Municipal: _____
- Community Well; # Homes served: _____
- Individual Well (List owner below): _____

EXISTING SEWAGE SYSTEM *(select one and provide details):*

- Public Sewer (Purveyor): _____
- On-site Sewage System
- Other (If other, then specify below): _____

PROPOSED SEWAGE SYSTEM *(select one and provide details):*

- Public Sewer (Purveyor): _____
- On-site Sewage System
- Other (If other, then specify below): _____

LAND USE *(Fill out each field, type NA if unknown):*

Current use: _____
Historical uses of this property
(example: dairy farm, landfill, gas station, etc): _____

PROPERTY OWNER INFORMATION *(Fill out each field, type NA if unknown):*

Present Property owner/s: _____
Past owners, names on existing
septic permits, etc. (if known): _____

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The following items must be submitted as attachments with this development review application. Processing of applications submitted without all checklist items likely will be delayed until all items are submitted.

1. A completed Development Review Application (not applicable for applications submitted online).
 2. This checklist (3 pages), completely filled out and all attachments as applicable.
 3. Preliminary/proposed plat(s) or site plan(s) which include;
 - a. Minimum scale of 1" = 50' or for large projects a scale of 1" = 200' is acceptable
 - b. Existing and proposed boundaries, easements, and right-of-ways
 - c. Residences (includes addresses)
 - d. Outbuildings
 - e. Driveways
 - f. Adjacent roads (including names)
 - g. * Septic tanks, pump chambers, dry wells, and drain fields (used or unused)
 - h. * Wells (including used, unused, irrigation, abandoned, and proposed)
*Note: if Septic system(s) components or well(s) are known to exist on the property, but cannot be located after a reasonable effort; please note this under the "Land Use" section on page 1.
 - i. Underground and above ground storage tanks
 - j. Bodies of water
 - k. Indicate (on the plan) which of the above items will be removed during development
 4. Current/Existing plat(s) or site plan(s) which include:
 - a. Minimum scale of 1" = 50' or for large projects a scale of 1" = 200' is acceptable
 - b. Existing and proposed boundaries, easements, and right-of-ways
 - c. Residences (includes addresses)
 - d. Outbuildings
 - e. Driveways
 - f. Adjacent roads (including names)
 - g. * Septic tanks, pump chambers, dry wells, and drain fields (used or unused)
 - h. * Wells (including used, unused, irrigation, abandoned, and proposed)
*Note: if Septic system(s) components or well(s) are known to exist on the property, but cannot be located after a reasonable effort; please note this under the "Land Use" section on page 1.
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 - j. Bodies of water
 - k. Indicate (on the plan) which of the above items will be removed during development
 5. Site accessible, example: gates unlocked, animals restrained, residents notified that entry granted to the Health Department, etc; **Note: poor site conditions and access problems restrict our ability to evaluate property in a timely manner. Provide specific details for accessing the site here (gate codes, land marks etc):**
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6. Site flagged and ready. Blue flagging provided is for marking access from the main road fronting the site, property corners, property lines (every 100'), etc. If site has property lines clearly marked (fences, roadways, etc.), it is not necessary to flag, but note this under "additional information" section below.

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7. Request for Utility Service (RUS) or Request for Utility Review (Current within 6 months) indicating that **public sewer** is available. Not needed for City of Vancouver projects if current pre-application conference report (dated within the last 12 months), is submitted.
 8. Request for Utility Service (RUS) or Request for Utility Review (Current within 6 months) indicating that **public water** is available. Not needed for City of Vancouver projects if current pre-application conference report (dated within the last 12 months), is submitted.
 9. Copy of County or City pre-application Conference Report, if applicable.
 10. Specific information requested in Public Health Pre-application Conference Comments provided, if applicable.
 11. Environmental Site Assessment(s) conducted on any portion of this property?
 No Yes, if yes, submit a copy.
 12. Developer's Packet specific to site. Developer's Packets can be purchased online at <https://gis.clark.wa.gov/gishome/mapStore/#/devPacket> or by contacting the GIS Map Store (themapstore@clark.wa.gov or 564.397.4652)
 13. If project is **not** a land division, provide written description of proposal. Include information on wastewater quality and flow, number of employees, hours of operation, public use of restrooms, type of use (medical office, dental office, lab, beauty salon, etc).
 14. Additional information which may help us in our determination:
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